

COMMITTEE AGENDA
ITEM NO. 12

**CITY OF SAN ANTONIO
INTERDEPARTMENTAL MEMORANDUM
DEPARTMENT OF COMMUNITY INITIATIVES**

TO: Mayor and City Council

FROM: Dennis J. Campa, Director, Department of Community Initiatives

THROUGH: Terry M. Brechtel, City Manager

COPIES: Frances A. Gonzalez, Assistant to the City Manager; City Attorney's Office; Information Technology Services Department; Finance Department; File

SUBJECT: AN ORDINANCE AUTHORIZING ACCEPTANCE OF A \$10,000 GRANT FROM STATE FARM INSURANCE COMPANY

DATE: January 23, 2003

SUMMARY AND RECOMMENDATION

This ordinance authorizes the acceptance of a grant in the amount of \$10,000 from State Farm Insurance Company to upgrade the current network infrastructure and bandwidth at the St. Mary's Learning and Leadership Development Center (LLDC) during the period starting February 1, 2003 through December 10, 2003. Furthermore, this ordinance authorizes the budget for the project.

Staff recommends the approval of this ordinance.

BACKGROUND INFORMATION

On December 18, 2002, the State Farm Insurance Company notified the Department of Community Initiatives of receipt of a grant in the amount of \$10,000 to upgrade the current network infrastructure and bandwidth to provide a faster capability at St. Mary's LLDC. Upgrades will be made to the 20-station computer lab, 12 laptop computers donated by St. Mary's University, five TANF computers provided by AWD, and two computers used by administrative support staff. Of the 39 upgraded computers, 37 will be available for use by the community.

The upgrading of the 12 laptop computers will strengthen our capacity to support the proposed Distance Learning Project, which is a collaboration between the Mexican Consulate, St. Mary's University and St. Mary's LLDC. Upgrades possible through this State Farm grant will also benefit all participants served at this center. During FY 02, the St. Mary's LLDC served a total of 2,851 participants through adult basic education, citizenship, ESL, and GED classes.

With the upgrades, the LLDC will have the capability to offer Internet classes to the community. Currently the LLDC offers Microsoft technology classes in Spanish through the use of a volunteer instructor. At the end of the course students are tested to determine progress. Upon successful completion of an examination, students receive a Certificate of Completion.

POLICY ANALYSIS

This action is a continuation of existing City policy to provide human development opportunities to individuals over the age of 17 and help prepare adult learners to be better job candidates. It supports the City's effort to raise the education and skill level of San Antonio residents. These classes will help participants become more knowledgeable in the use of technology and more marketable to employers.

FISCAL IMPACT


The ordinance authorizes the acceptance of a \$10,000.00 grant from State Farm Insurance Company to implement the project. This grant does not require a match or additional general funds.

COORDINATION

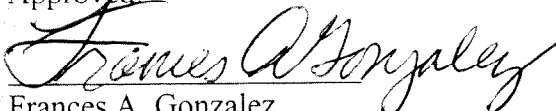
Coordination has occurred with St. Mary's University, the Mexican Consulate, the City's Attorney's Office, Finance Department, and the Information Technology Services Department.

SUPPLEMENTARY COMMENTS

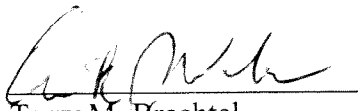
Provisions of the Ethics Ordinance do not apply.


Dennis J. Campa, Director
Department of Community Initiatives

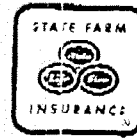
Approved:


Frances A. Gonzalez
Assistant to the City Manager

Approved:


Terry M. Brechtel
City Manager

State Farm Insurance Companies



December 13, 2002

State Farm Insurance Companies
530 Wells Fargo Drive, Suite 210
Houston, Texas 77060

Eufemia Nino-Rangel, M. Ed.
Literacy Program Director
St. Mary's Learning & Development Center
3141 Culebra Road
San Antonio, TX 78228

Dear Ms. Rangel:

Enclosed is our \$10,000 contribution for the cost of upgrading St Mary's internet connectivity. Please sign the enclosed Acknowledgement of Contribution form and return it to me.

We look forward to building a solid relationship with St Mary's and to serving the San Antonio community.

I will contact you in January to make plans for the "big check" presentation. Please call me if you have any questions.

Sincerely,

Connie Garcia
Target Markets -- Manager
281-397-2605

CG/dc
Enclosure

cc: The Board

STATE FARM MUTUAL AUTOMOBILE INSURANCE COMPANY
One State Farm Plaza
Bloomington, IL 61710

1000602519
56-1544/441

Date November 27, 2002

Pay Amount: \$10,000.00***

Pay

TEN THOUSAND AND XX / 100 DOLLAR

To The
Order Of

ST MARYS LEARNING & LEADERSHIP
DEVELOPMENT CENTER
3141 CULEBRA
SAN ANTONIO, TX 78228

CHAIRMAN

Authorized Signature

TREASURER

Authorized Signature

ST MARY'S LLDC
12/31/02 TLE 16:08 FAX 210 436 1693

12-39483 1 Rev. 01-20-01 2nd and 3rd of 11

10002

State Farm Insurance Company Grant
Upgrade of Network Infrastructure and Bandwidth
St. Mary's LLDC
26-012234
February 1, 2003 - December 10, 2003

Index Code	<u>ESTIMATED REVENUES</u>	Object Code	BUDGET
076497	State Farm Insurance Company	00-008	\$ 10,000
	Total Estimated Revenues		<u>10,000</u>

<u>APPROPRIATIONS</u>			
	Activity 38-16-41		
691840	Communications: Telephones	02-110	5,202
691857	Computer Equipment	05-360	4,798
	Total Appropriations		<u>\$ 10,000</u>

Fund Only Index Code: 002885