

CITY OF SAN ANTONIO
INTERDEPARTMENTAL MEMORANDUM
PURCHASING & GENERAL SERVICES DEPARTMENT

CONSENT AGENDA
ITEM NO. 7

TO: Mayor and City Council

FROM: Janie B. Cantu, Director of Purchasing & General Services

THROUGH: Terry M. Brechtel, City Manager

COPIES: Travis M. Bishop, Assistant City Manager;
Laura Isenstein, Director of Library Department;
File

SUBJECT: Database Services

DATE: January 23, 2003

SUMMARY & RECOMMENDATION:

This ordinance authorizes the Purchasing & General Services Department to accept the contract from InfoUSA to provide the City of San Antonio Library Department with database services. Staff recommends approval of this ordinance.

BACKGROUND INFORMATION:

Submitted for council consideration and action is an ordinance accepting the contract from InfoUSA to provide the City of San Antonio Library Department with database services.

The Library provides patrons with access to an electronic database providing information from sources including the Yellow Pages and Business Pages Telephone Directory, County Courthouse and Secretary of State data, leading business magazines and newspapers, financial sources, new business registrations and incorporations, postal services information as well as other sources of electronic data. This contract provides a listing of these data sources and constantly updates the information for subscribers of the service. The information may be obtained by Library patrons at any of the City Library locations.

POLICY ANALYSIS:

This contract will renew an annual license of the Reference USA database and extend the current license to provide access to library computers located at all branches and to customers using home and office computers.

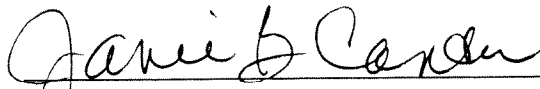
The term of this contract will be for one year with three one-year options to renew. The option to renew the contract on an annual basis will be contingent and subject to appropriation of funds as well as prior review and acceptance of pricing by the City. Either party may choose to terminate the contract with thirty days prior notice.

FINANCIAL IMPACT:

The total annual cost of this contract is \$30,025.00. Funding will be from the General Fund. All expenditures will be in accordance with the FY02-03 Budget approved by City Council.

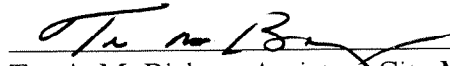
COORDINATION

This ordinance has been coordinated with the City of San Antonio Library Department.

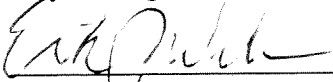


Janie B. Cantu, C.P.M., Director
Purchasing & General Services

Approved:



Travis M. Bishop, Assistant City Manager
City Manager's Office



Terry M. Brechtel
City Manager

CITY OF SAN ANTONIO
BID TABULATION

ANNUAL CONTRACT FOR: INFOUSA Database License Renewals

Info USA Marketing, Inc
Library Internet Division
PO Box 3603
Omaha, NE 68103

DESCRIPTION

ANNUAL COST

Info USA Library Database Annual License

\$30,025.00

(May 2002 – May 2003)

TOTAL

\$30,025.00

TERMS

NET 30

LB/alr
A876-03