

**CITY OF SAN ANTONIO
INTERDEPARTMENTAL MEMORANDUM
PARKS AND RECREATION DEPARTMENT**

TO: Mayor and City Council

FROM: Malcolm Matthews, Director, Parks and Recreation Department

THROUGH: Terry M. Brechtel, City Manager

COPIES: Melissa B. Vossmer; Finance; Management and Budget; Legal; File

SUBJECT: Ordinance Accepting Low Bid by 3TI, Inc. to Perform Construction Work in Connection with the Roman Center Improvements Project

DATE: January 16, 2003

SUMMARY AND RECOMMENDATIONS

This ordinance accepts the low bid by 3TI, Inc. to perform construction work in connection with the Roman Center Improvements Project in City Council District 3 for the amount of \$39,000.00. The ordinance appropriates \$50,000.00 in CDBG Funds; authorizes the execution of a standard construction contract; allocates \$8,000.00 for construction contingency, \$1,150.00 for bid advertising/printing and \$1,850.00 for park materials and provides for payment.

Staff recommends approval of this ordinance.

BACKGROUND INFORMATION

Roman Community Center is located within Villa Coronado Park in City Council District 3 at 10420 Renova. Community Development Block Grant (CDBG) funds were approved to make basic accessibility improvements to the facility.

The base bid capital improvements achieved by this project will include the replacement of concrete walks, the addition of new ramps, the installation of new accessible drinking fountains, the modification of existing pavilion restrooms and the addition of an accessible picnic unit and path of travel. San Antonio Parks and Recreation Department landscape architects designed the improvements and developed the construction bid documents.

The construction bid was advertised on October 22, 2002 and November 15, 2002 in Commercial Recorder, San Antonio Informer and La Prensa De San Antonio. Six bids were received. 3TI, Inc., a D/MBE firm, had the lowest base bid of \$39,000.00.

A standard construction contract will be executed. A summary of the bids is shown in Exhibit 1. It is anticipated the construction work will begin in February 2003 and will be completed in April 2003.

POLICY ANALYSIS

The construction contract was advertised and selected through the City's normal bidding process. The Parks and Recreation Advisory Board, Historic Design and Review Commission and Texas Historical Commission have reviewed the project.

FISCAL IMPACT

Funds of \$50,000.00 in 25th Year CDBG Funds are available for these improvements to Father Roman Community Center. The construction contract is \$39,000.00, the construction contingency is \$8,000.00, bid advertising/printing is \$1,150.00 and park materials are \$1,850.00. The ample contingency (21%) is due to the unknown condition of existing plumbing at the facility. The General Fund is not impacted.

COORDINATION


This action has been coordinated with the Office of Management and Budget, Finance Department, Public Works Department and Housing and Community Development.

SUPPLEMENTARY COMMENTS

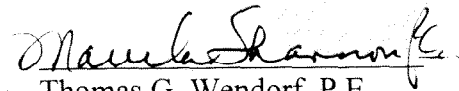
A Discretionary Contracts Disclosure Form is not required.

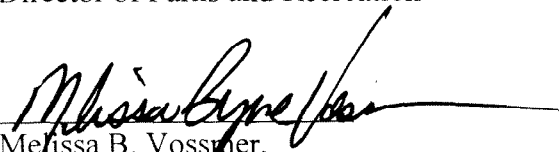
ATTACHMENTS

Exhibit 1 - Construction Bids
Project Location Map



Malcolm Matthews,
Director of Parks and Recreation


for Thomas G. Wendorf, P.E.
Director of Public Works



Melissa B. Vossner,
Assistant City Manager

Approved:

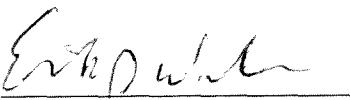
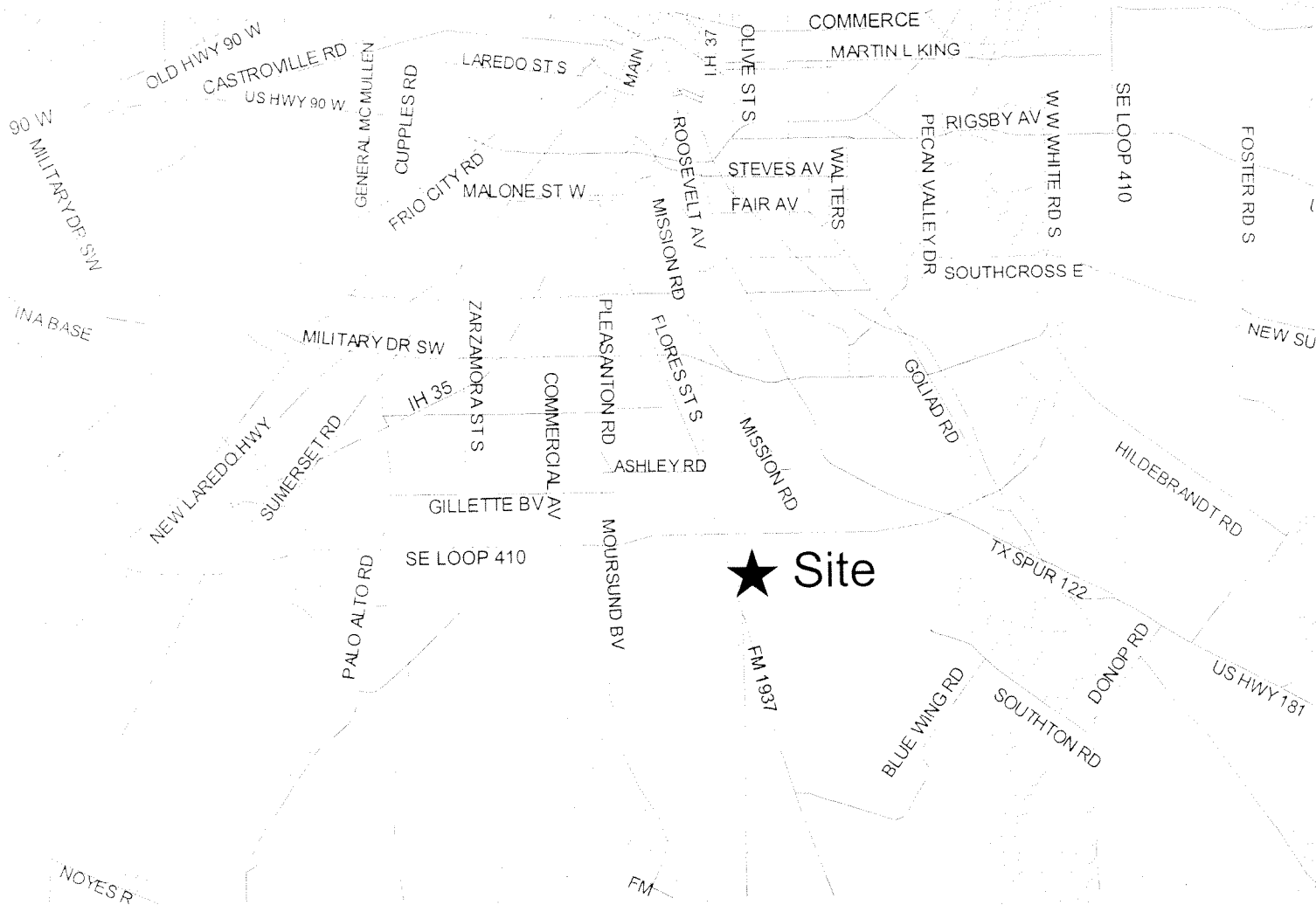

for Terry M. Brechtel
City Manager

Exhibit I
Construction Bids
Roman Center Improvements Project

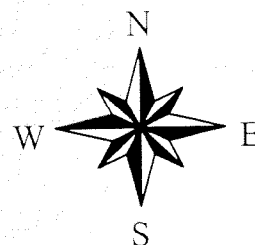
	<u>Bidder</u>	<u>Base Bid</u>	<u>Total</u>
1	3TI, Inc.	\$ 39,000.00	\$ 39,000.00
2	Industrial Construction	\$ 43,606.00	\$ 43,606.00
3	MLP Ventures, Inc	\$ 45,741.00	\$ 45,741.00
4	Charlie & Company	\$ 49,000.00	\$ 49,000.00
5	LVA Construction	\$ 53,000.00	\$ 53,000.00
6	SHEAMAR, Inc.	\$ 59,730.00	\$ 59,730.00

Site Map

Roman Center Improvements



City of San Antonio
Parks & Recreation



Budget Worksheet

Roman Center ADA Improvements
Fund 28-_____

<u>Index Code:</u>	<u>Description:</u>	<u>Budget:</u>	<u>Revisions:</u>	<u>Revised Budget:</u>
	25th Year CDBG	<u>\$0.00</u>	<u>\$50,000.00</u>	<u>\$50,000.00</u>
	Total:	\$0.00	\$50,000.00	\$50,000.00

EXPENDITURES:

new	Construction Contract	\$0.00	\$39,000.00	\$39,000.00
new	Construction Contingency	\$0.00	\$8,000.00	\$8,000.00
new	Bid Advertising/Printing	\$0.00	\$1,150.00	\$1,150.00
new	Park Materials	<u>\$0.00</u>	<u>\$1,850.00</u>	<u>\$1,850.00</u>
	Total:	\$0.00	\$50,000.00	\$50,000.00