

City of San Antonio
Office of the City Council
Interdepartmental Correspondence Sheet

TO: Mayor and Councilmembers

FROM: Councilman Enrique "Kike" Martin, District 4

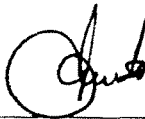
COPIES TO: Terry M. Brechtel, City Manager; Travis M. Bishop, Assistant City Manager; Andrew Martin, City Attorney; Yolanda Ledesma, Acting City Clerk; Gayle McDaniel, Assistant to City Council; Assistants to the Mayor; File

SUBJECT: Contingency Fund Request

DATE: January 9, 2003

I respectfully ask for Council concurrence for a contingency fund request in the amount of \$1,250.00 from the District 4 Budget Account to compensate Joy Concessions for providing a stage (\$500.00) and a light and sound system (\$750.00) for the Heritage Neighborhood Christmas celebration. The event was held at Ed Cody Elementary School on Friday, December 20, 2002 from 6:00 pm to 8:00 pm. Staff has reviewed and concurred with this request.

Your favorable consideration is requested.



ENRIQUE "KIKE" MARTIN, DISTRICT 4

RECEIVED
CITY OF SAN ANTONIO
CITY CLERK
2003 JAN 10 AM 8:23

ED GARZA, MAYOR

ENRIQUE BARRERA, DISTRICT 6

BOBBY PEREZ, DISTRICT 1

JULIAN CASTRO, DISTRICT 7

JOHN SANDERS, DISTRICT 2

BONNIE CONNER, DISTRICT 8

ANTONIETTE MOORHOUSE, DISTRICT 3

CARROLL SCHUBERT, DISTRICT 9

DAVID GARCIA, DISTRICT 5

DAVID CARPENTER, DISTRICT 10

REQUEST FOR
CONTINGENCY ACCOUNT EXPENDITURES
DISTRICT 4

It is important that Council Items requiring the use of district contingency funds not be circulated until the following information is obtained:

1. Name of Organization: Joy Concessions
Address: 918 Hoefgen Ave. San Antonio, Texas 78210
Phone: 532-3221
2. Tax Exempt # (if applicable) _____
3. (a) Amount of Request: \$1,250.00 (not less than \$100.00).
(b) What other sources of funding does organization have? None
4. Purpose of Request (state exactly how funds are to be used, and the public benefit anticipated):
\$500.00 for the use of a 16X20 foot stage.
\$750.00 for the use of lights and sound system.

5. Contact person: Leroy Favella
Address: _____
Phone: 771-9090
6. Time Frame/Calendar
Date of Event: December 20, 2002
7. Copy of separate written request attached? Yes X No _____
8. Does the organization receive other city funds? Yes _____ No X
9. Is the city co-sponsoring the particular event? Yes _____ No X
10. (a) Comments by the City Attorney's Office
Expenditure will promote pride in the community

M. Zettrich
Deputy City Attorney

(b) Comments from the Department Director

This form should be completed and attached to six-signature memorandum.

City of San Antonio
Discretionary Contracts Disclosure*

For use of this form, see City of San Antonio Ethics Code, Part D, Sections 1&2
Attach additional sheets if space provided is not sufficient.
State "Not Applicable" for questions that do not apply.

** This form is required to be supplemented in the event there is any change in the information under (1), (2), or (3) below, before the discretionary contract is the subject of council action, and no later than five (5) business days after any change about which information is required to be filed.*

Disclosure of Parties, Owners, and Closely Related Persons

For the purpose of assisting the city in the enforcement of provisions contained in the City Charter and the code of ethics, an individual or business entity seeking a discretionary contract from the city is required to disclose in connection with a proposal for a discretionary contract:

(1) the identity of any individual who would be a party to the discretionary contract

N/A

(2) the identity of any business entity that would be a party to the discretionary contract, and the name of:

(A) any individual or business entity that would be a subcontractor on the discretionary contract

NONE

(B) any individual or business entity that is known to be a partner, or a parent or subsidiary business entity, of any individual or business entity who would be a party to the discretionary contract

N/A

(3) the identity of any lobbyist or public relations firm employed for purposes relating to the discretionary contract being sought by any individual or business entity who would be a party to the discretionary contract

N/A

¹ A business entity means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust, unincorporated association, or any other entity recognized by law.


Political Contributions

Any individual or business entity seeking a discretionary contract from the city must disclose in connection with a proposal for a discretionary contract all political contributions totaling one hundred dollars (\$100) or more within the past twenty-four (24) months made directly or indirectly to any current or former member of City Council, any candidate for City Council, or to any political action committee that contributes to City Council elections, by any individual or business entity whose identity must be disclosed under (1), (2), or (3) above. Indirect contributions by an individual include, but are not limited to, contributions made by the individual's spouse, whether statutory or common-law. Indirect contributions by an entity include, but are not limited to, contributions made through the officers, owners, attorneys, or registered lobbyists of the entity.

To Whom Made: NONE	Amount:	Date of Contribution:

Disclosures in Proposals

Any individual or business entity seeking a discretionary contract with the city shall disclose any known facts which reasonably understood raise a question as to whether any city official or employee would violate Section 1 of Part B, Improper Economic Benefit, by participating in official action relating to the discretionary contract.

Signature: 	Title: Owner Company: Joy Concession Inc	Date: 1-3-03

² For purposes of this rule, facts are "reasonably understood" to "raise a question" about the appropriateness of official action if a disinterested person would conclude that the facts, if true, require recusal or require careful consideration of whether or not recusal is required.

Heritage Neighborhood Association

December 12, 2002

To: Enrique "Kike" Martin
Councilman, District 4

The Heritage Neighborhood has requested a stage with lights and a public address system for the Heritage Christmas event. The event will be used to celebrate Santa's arrival to our neighborhood. We will also be awarding the winners of our Christmas light contest.

Thank you,
Nancy Englebert

JOY CONCESSIONS INC.

918 Hoefgen
San Antonio, Texas

To: Councilman E. Martin

Attn: Mario

Re: Rentals

Ed Coty Elementary
10403 Dugas
San Antonio, Texas

December 20, 2002 event

Rentals as per Mario:

1 – 16' x 20' stage with roof
Lighting for stage
Sound system for 150 people

Total Invoice: \$1,250.00

74-2777419

Thanks,
Isaac