

CITY OF SAN ANTONIO
OFFICE OF THE CITY COUNCIL

INTERDEPARTMENTAL CORRESPONDENCE SHEET

AGENDA ITEM RECEIVED
CITY OF SAN ANTONIO
CITY CLERK

29

2003 JAN 17 AM 11:41

TO: Mayor and Councilmembers

FROM: Councilwoman Antoniette "Toni" Moorhouse, District 3

COPIES TO: City Manager; Interim City Clerk; City Attorney; Director of Finance;
Management & Budget Director; Assistant to City Council and Mayor; File

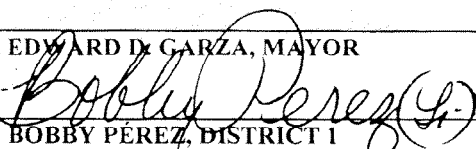
SUBJECT: COUNCIL AGENDA ITEM FOR JANUARY 23, 2003

DATE: January 17, 2003

I am requesting City staff to place on the January 23, 2003 Council Agenda an ordinance allocating \$600.00 from the District 3 Contingency Account to the **Highland Park Neighborhood Association**. These funds will be used to cover costs associated with their past Spring Festival held on April 6, 2002. **Note that staff has reviewed the request and concurs with this action.**

Your favorable consideration of this matter is requested.


ANTONIETTE "TONI" MOORHOUSE,
DISTRICT 3


EDWARD D. GARZA, MAYOR


BOBBY PÉREZ, DISTRICT 1


JOHN SANDERS, DISTRICT 2


ENRIQUE "MIKE" MARTIN, DISTRICT 4


DAVID GARCIA, DISTRICT 5


ENRIQUE BARRERA, DISTRICT 6


JULIÁN CASTRO, DISTRICT 7


BONNIE CONNER, DISTRICT 8


CARROLL SCHUBERT, DISTRICT 9


DAVID CARPENTER, DISTRICT 10

REQUEST FOR
CONTINGENCY ACCOUNT EXPENDITURES
DISTRICT 3

It is important that Council Items requiring the use of district contingency funds not be circulated until the following information is obtained:

1. Name of Organization: HIGHLAND PARK NEIGHBORHOOD ASSOCIATION
Address: P.O. Box 10210
Phone: 533-7987
2. Tax Exempt # (if applicable) NA
3. (a) Amount of Request: \$ 600.⁰⁰ (not less than \$100.00).
(b) What other sources of funding does organization have? membership
\$ 3⁰⁰ Individual \$ 5⁰⁰ Family - Annual
4. Purpose of Request (state exactly how funds are to be used, and the public benefit anticipated):
Spring Festival - 4-5-2003 - (4-6-2002)
Porto Potty - BFI \$ 210.36
Security 120.00
DJ - Sound Stage 250.00
Booth Rental 75.00
5. Contact person: AL LINDSEY, PRESIDENT - Bertha Saucedo Treca
Address: BOX 10210
Phone: 210-533-3939 SA TX 78210
6. Time Frame/Calendar Past - Festival 4-6 2002
Date of Event: _____
7. Copy of separate written request attached? Yes _____ No _____
8. Does the organization receive other city funds? Yes _____ No ✓
9. Is the city co-sponsoring the particular event? Yes _____ No _____
10. (a) Comments by the City Attorney's Office
Expenditures will assist in promoting pride in the community

Im Zetocher
Deputy City Attorney
(b) Comments from the Department Director

This form should be completed and attached to six-signature memorandum.

City of San Antonio
Discretionary Contracts Disclosure*

For use of this form, see City of San Antonio Ethics Code, Part D, Sections 1&2

Attach additional sheets if space provided is not sufficient.

State "Not Applicable" for questions that do not apply.

* This form is required to be supplemented in the event there is any change in the information under (1), (2), or (3) below, before the discretionary contract is the subject of council action, and no later than five (5) business days after any change about which information is required to be filed.

Disclosure of Parties, Owners, and Closely Related Persons

For the purpose of assisting the city in the enforcement of provisions contained in the City Charter and the code of ethics, an individual or business entity seeking a discretionary contract from the city is required to disclose in connection with a proposal for a discretionary contract:

- (1) the identity of any individual who would be a party to the discretionary contract;

NONE

- (2) the identity of any business entity¹ that would be a party to the discretionary contract:
HIGHLAND PARK NEIGHBORHOOD ASSOCIATION a
nd the name of:

- (A) any individual or business entity that would be a subcontractor on the discretionary contract;

NONE

- (B) any individual or business entity that is known to be a partner, or a parent or subsidiary business entity, of any individual or business entity who would be a party to the discretionary contract;

NONE

- (3) the identity of any lobbyist or public relations firm employed for purposes relating to the discretionary contract being sought by any individual or business entity who would be a party to the discretionary contract.

NONE

¹ A business entity means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust, unincorporated association, or any other entity recognized by law.

Political Contributions

Any individual or business entity seeking a discretionary contract from the city must disclose in connection with a proposal for a discretionary contract all political contributions totaling one hundred dollars (\$100) or more within the past twenty-four (24) months made directly or indirectly to any *current or former member* of City Council, any *candidate* for City Council, or to any *political action committee* that contributes to City Council elections, by any individual or business entity whose identity must be disclosed under (1), (2) or (3) above. Indirect contributions by an individual include, but are not limited to, contributions made by the individual's spouse, whether statutory or common-law. Indirect contributions by an entity include, but are not limited to, contributions made through the officers, owners, attorneys, or registered lobbyists of the entity.

To Whom Made:	Amount:	Date of Contribution:
NONE		

Disclosures in Proposals

Any individual or business entity seeking a discretionary contract with the city shall disclose any known facts which, reasonably understood, raise a question² as to whether any city official or employee would violate Section 1 of Part B, Improper Economic Benefit, by participating in official action relating to the discretionary contract.

Signature: <i>Beith Saucedo</i>	Title: <i>Treasurer</i> Company: <i>Highland Park NA</i>	Date: <i>11-25-02</i>

² For purposes of this rule, facts are "reasonably understood" to "raise a question" about the appropriateness of official action if a disinterested person would conclude that the facts, if true, require recusal or require careful consideration of whether or not recusal is required.