

**CITY OF SAN ANTONIO
INTERDEPARTMENTAL MEMORANDUM
PURCHASING & GENERAL SERVICES DEPARTMENT**

CONSENT AGENDA

ITEM NO. 7

TO: Mayor and City Council

FROM: Janie B. Cantu, Director of Purchasing & General Services

THROUGH: Terry M. Brechtel, City Manager

COPIES: Travis M. Bishop, Assistant City Manager;
Malcolm Matthews, Director of Parks & Recreation;
File

SUBJECT: Aluminum Banquet Tables

DATE: January 30, 2003

SUMMARY & RECOMMENDATION:

This ordinance authorizes the approval of the Interlocal Participation Agreement with the Texas Local Government Purchasing Cooperative and authorizes the Purchasing & General Services Department to purchase aluminum banquet tables for the City of San Antonio Parks & Recreation Department. Staff recommends approval of this ordinance.

BACKGROUND INFORMATION:

Submitted for council consideration and action is an ordinance approving the Interlocal Participation Agreement with the Texas Local Government Purchasing Cooperative and accepting the proposal from Southern Aluminum to provide 164 aluminum banquet tables for the City of San Antonio Parks & Recreation Department.

The Parks & Recreation Department has a requirement for 164 aluminum banquet tables. These tables will be distributed among 26 community centers and be used for City recreation programs and facility rentals. In addition, the tables will allow the Parks Department to standardize the type, size and appearance of the tables with the flexibility to move tables among the various community centers as needed. Features include all aluminum construction for durability and folding leg design for ease of transportation and storage.

The tables are available to the City of San Antonio through the Texas Local Government Purchasing Cooperative. This cooperative is open to all local governments, nonprofits and other political subdivisions of the State of Texas. Benefits include cost savings achieved through the combined purchasing power of member agencies, which include school districts, municipalities, counties, other local governments and non-profit organizations across Texas. Additionally, participating agencies realize additional cost savings through a single bid process.

POLICY ANALYSIS:

This ordinance authorizes an Interlocal Participation Agreement with the Texas Local Government Purchasing Cooperative. This cooperative is administered by the Texas Association of Schoolboards and is endorsed by the Texas Municipal League and the Texas Association of Counties. The products and services that are part of the cooperative have been competitively bid and awarded by the Cooperative's Board of Trustees based on Texas Statutes.

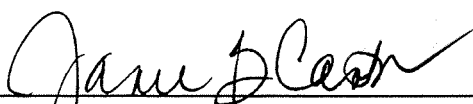
Additionally, this ordinance will authorize the purchase of 164 aluminum tables provided under this agreement. The new tables will replace broken and damaged tables at various City recreation facilities. The life expectancy of these tables is approximately five years.

FINANCIAL IMPACT:

The total cost of this contract is \$27,060.00. Funds will not be encumbered by this ordinance. All expenditures will be in accordance with the FY02-03 Budget approved by City Council.

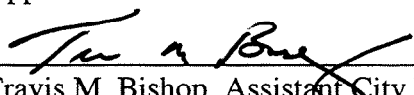
COORDINATION

This ordinance has been coordinated with the City of San Antonio Parks & Recreation Department.

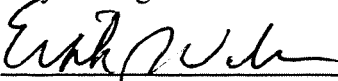


Janie B. Cantu, C.P.M., Director
Purchasing & General Services

Approved:



Travis M. Bishop, Assistant City Manager
City Manager's Office



Terry M. Brechtel
City Manager

CITY OF SAN ANTONIO
BID TABULATION

ALUMINUM BANQUET TABLES

Southern Aluminum
P.O. Box 884
Magnolia, AR 71754

<u>Item</u>	<u>Quantity</u>	<u>Description</u>	<u>Price</u>
1	164 Each	Southern Aluminum Model 306WB Aluminum Banquet Tables	\$165.00
	Price Total		\$27,060.00

Terms: Net 30

ND/rm
03-032