

**CITY OF SAN ANTONIO**  
**OFFICE OF THE CITY COUNCIL**  
INTERDEPARTMENTAL CORRESPONDENCE SHEET

**TO:** Mayor and Councilmembers

**FROM:** Councilwoman Antoniette "Toni" Moorhouse, District 3

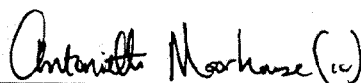
**COPIES TO:** City Manager; Interim City Clerk; City Attorney; Director of Finance;  
Management & Budget Director; Assistant to City Council and Mayor; File

**SUBJECT:** COUNCIL AGENDA ITEM FOR JANUARY 30, 2003

**DATE:** January 27, 2003

I am requesting City staff to place on the January 30, 2003 Council Agenda an ordinance allocating \$1,000.00 from the District 3 Contingency Account to **Dress for Success San Antonio**. These funds will be used to help defray the cost of "SUIT TALES" for monies raised to help the organization. **Note that staff has reviewed the request and concurs with this action.**

Your favorable consideration of this matter is requested.



ANTONIETTE "TONI" MOORHOUSE,  
DISTRICT 3

RECEIVED  
CITY OF SAN ANTONIO  
CITY CLERK  
2003 JAN 27 AM 11:45

EDWARD D. GARZA, MAYOR

  
BOBBY PEREZ, DISTRICT 1


  
JOHN SANDERS, DISTRICT 2

ENRIQUE "KIKE" MARTIN, DISTRICT 4

DAVID GARCIA, DISTRICT 5

ENRIQUE BARRERA, DISTRICT 6

  
JULIAN CASTRO, DISTRICT 7

  
BONNIE CONNER, DISTRICT 8

CARROLL SCHUBERT, DISTRICT 9

  
DAVID CARPENTER, DISTRICT 10

# REQUEST FOR CONTINGENCY ACCOUNT EXPENDITURES DISTRICT 3

It is important that Council Items requiring the use of district contingency funds not be circulated until the following information is obtained:

1. Name of Organization: DRESS FOR SUCCESS SAN ANTONIO  
 Address: P.O. Box 91036, SAN ANTONIO TX 78209  
 Phone: (210) 887-7211 FAX: (210) 826-0679
2. Tax Exempt # (if applicable) 74-2948088
3. (a) Amount of Request: \$ 1,000.00 (not less than \$100.00).  
 (b) What other sources of funding does organization have? PERSONAL CONTRIBUTIONS, PRIVATE FOUNDATIONS
4. Purpose of Request (state exactly how funds are to be used, and the public benefit anticipated):  
TO DEFRAY COSTS OF "SUIT TALES" - A FUNDRAISING EVENT. MONIES RAISED WILL BE USED TO SUPPORT THE NON-PROFIT ORGANIZATION THAT PROVIDES SUITS, JOB SKILLS, AND CONFIDENCE BOOSTS TO WOMEN MAKING A TRANSITION FROM WELFARE TO WORK.
5. Contact person: PAMELA TAYLOR  
 Address: P.O. Box 91036, SAN ANTONIO, TX 78209  
 Phone: (210) 887-7211
6. Time Frame/Calendar 15  
 Date of Event: MARCH, 2003
7. Copy of separate written request attached? Yes \_\_\_\_\_ No ✓
8. Does the organization receive other city funds? Yes ✓ No \_\_\_\_\_
9. Is the city co-sponsoring the particular event? Yes ✓ No \_\_\_\_\_
10. (a) Comments by the City Attorney's Office  
Expenditure will promote the public purpose of supporting a training + skill work force  
\_\_\_\_\_  
\_\_\_\_\_  
 (b) Comments from the Department Director  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Deputy City Attorney

## City of San Antonio Discretionary Contracts Disclosure\*

For use of this form, see City of San Antonio Ethics Code, Part D, Sections 1&2  
Attach additional sheets if space provided is not sufficient.  
State "Not Applicable" for questions that do not apply.

\* This form is required to be supplemented in the event there is any change in the information under (1), (2), or (3) below, before the discretionary contract is the subject of council action, and no later than five (5) business days after any change about which information is required to be filed.

### Disclosure of Parties, Owners, and Closely Related Persons

For the purpose of assisting the city in the enforcement of provisions contained in the City Charter and the code of ethics, an individual or business entity seeking a discretionary contract from the city is required to disclose in connection with a proposal for a discretionary contract:

(1) the identity of any individual who would be a party to the discretionary contract;

NONE

(2) the identity of any business entity<sup>1</sup> that would be a party to the discretionary contract:  
DRESS FOR SUCCESS SAN ANTONIO a  
and the name of:

(A) any individual or business entity that would be a subcontractor on the discretionary contract;

NONE

(B) any individual or business entity that is known to be a partner, or a parent or subsidiary business entity, of any individual or business entity who would be a party to the discretionary contract;

NONE

(3) the identity of any lobbyist or public relations firm employed for purposes relating to the discretionary contract being sought by any individual or business entity who would be a party to the discretionary contract.

NONE

<sup>1</sup> A business entity means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust, unincorporated association, or any other entity recognized by law.

**Political Contributions**

Any individual or business entity seeking a discretionary contract from the city must disclose in connection with a proposal for a discretionary contract all political contributions totaling one hundred dollars (\$100) or more within the past twenty-four (24) months made directly or indirectly to any *current or former member* of City Council, any *candidate* for City Council, or to any *political action committee* that contributes to City Council elections, by any individual or business entity whose identity must be disclosed under (1), (2) or (3) above. Indirect contributions by an individual include, but are not limited to, contributions made by the individual's spouse, whether statutory or common-law. Indirect contributions by an entity include, but are not limited to, contributions made through the officers, owners, attorneys, or registered lobbyists of the entity.

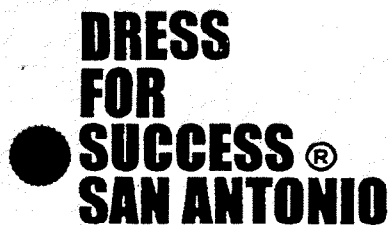
To Whom Made:	Amount:	Date of Contribution:
NONE		

**Disclosures in Proposals**

Any individual or business entity seeking a discretionary contract with the city shall disclose any known facts which, reasonably understood, raise a question<sup>2</sup> as to whether any city official or employee would violate Section 1 of Part B, Improper Economic Benefit, by participating in official action relating to the discretionary contract.

NONE		
Signature: <i>Pamela L Taylor</i>	Title: <i>Executive Director</i> Company: <i>Dress for Success</i> <i>San Antonio</i>	Date: <i>1/24/03</i>

<sup>2</sup> For purposes of this rule, facts are "reasonably understood" to "raise a question" about the appropriateness of official action if a disinterested person would conclude that the facts, if true, require recusal or require careful consideration of whether or not recusal is required.



P.O. Box 91036  
San Antonio, Texas 78209  
Phone: 210-887-7211  
Fax: 210-829-8755  
[www.dressforsuccess.org](http://www.dressforsuccess.org)

Email: [sanantonio@dressforsuccess.org](mailto:sanantonio@dressforsuccess.org)

#### BOARD of DIRECTORS

Delia Clark  
Rick Doucette  
Aimee Skillin  
Katherine Soliz  
Betty Stewart

#### EXECUTIVE DIRECTOR

Pamela Taylor

#### MEMBER ORGANIZATIONS

Alpha & Omega Career  
Training Center

Alpha Home, Inc.

AVANCE Family Support and  
Education Program

Community Action Agency,  
City of San Antonio

Family Service Association  
of San Antonio, Inc.

Family Violence Prevention  
Services, Inc.

Project QUEST, Inc.

SER Jobs for Progress, Inc.  
of San Antonio

San Antonio Housing Authority

Texas Workforce Center

Travis Park United Methodist

## FACT SHEET

### What Is It?

Dress for Success® San Antonio (DFSSA), an affiliate of Dress for Success®, is a not-for-profit organization that provides interview suits, career development and confidence boosts to women making the transition from welfare to work.

### How It Works:

Each Dress for Success® client receives one suit for a job interview and additional outfits when she gets the job. After being employed for 30 days, clients are invited to become members of the Professional Women's Group, our job retention program.

### Who Can Use It?

Women are referred to Dress for Success® by diverse not-for-profit and governmental organizations that include homeless shelters, domestic violence shelters, job training programs, etc.

### How Much It Costs:

No fees are ever charged to the clients who utilize our services or referring Member Organizations.

### Where:

Since being founded in 1996, Dress for Success® has assisted over 100,000 women and launched in more than 70 cities around the United States, Canada, Great Britain, and New Zealand. DFSSA is currently suiting over 50 women a month; however, it is estimated that 5,000 women a year in the San Antonio area need services.

### Why It Works:

The mission of Dress for Success is direct and immediate. These suits symbolize our faith in every woman's ability to succeed. Every donated suit is given directly to a woman interviewing for a job. Each client is assisted with the utmost dignity and respect by a "personal shopper."

### How To Help:

- Make a tax-deductible financial contribution
- Make a tax-deductible donation of clean, contemporary suits
- Become a volunteer "personal shopper"
- Organize a "suit drive" at your office or community center
- Organize a fund-raising event for DFSSA
- Ask your company to become a sponsor
- Include DFSSA in your will
- Tell your friends about DFSSA

### More Information:

To learn more, please visit [www.dressforsuccess.org](http://www.dressforsuccess.org) or email our Executive Director at [sanantonio@dressforsuccess.org](mailto:sanantonio@dressforsuccess.org).

Dress for Success® is a registered trademark owned by Dress for Success Worldwide, the international corporate headquarters that manages the brand and sponsorship.