

**City of San Antonio
Office of the City Council
Interdepartmental Correspondence Sheet**

TO: Mayor and Councilmembers

FROM: Councilman Enrique "Kike" Martin, District 4

COPIES TO: Terry M. Brechtel, City Manager; Travis M. Bishop, Assistant City Manager; Andrew Martin, City Attorney; Yolanda Ledesma, Acting City Clerk; Malcolm Matthews, Parks and Recreational Department; Gayle McDaniel, Assistant to City Council; Assistant to the Mayor; File

SUBJECT: Contingency Fund Request

DATE: January 15, 2003

I respectfully ask for Council concurrence to place on the January 23rd agenda, a contingency fund request to transfer \$500.00 from District 4 to the City of San Antonio Parks and Recreational Department for a Spring Festival, which will be held on May 4, 2003. These funds will be used by the St. Bonaventure Catholic Church to help defray the cost of renting a show mobile trailer.

Your favorable consideration is requested.



ENRIQUE "KIKE" MARTIN, DISTRICT 4

ED GARZA, MAYOR



BOBBY PEREZ, DISTRICT 1



JOHN SANDERS, DISTRICT 2



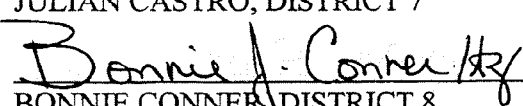
ANTONIETTE MOORHOUSE, DISTRICT 3

DAVID GARCIA, DISTRICT 5



ENRIQUE BARRERA, DISTRICT 6

JULIAN CASTRO, DISTRICT 7



BONNIE CONNER, DISTRICT 8

CARROLL SCHUBERT, DISTRICT 9

DAVID CARPENTER, DISTRICT 10

RECEIVED
CITY OF SAN ANTONIO
CITY CLERK
2003 JAN 21 AM 10:13

**REQUEST FOR
CONTINGENCY ACCOUNT EXPENDITURES
DISTRICT 4**

It is important that Council Items requiring the use of district contingency funds not be circulated until the following information is obtained:

1. Name of Organization: ST. DONAVENTURE CHURCH
Address: 1918 PAIO ALTO RD.
Phone: 922-1682
2. Tax Exempt # (if applicable) 742180396
3. (a) Amount of Request: \$ 500.00 (not less than \$100.00).
(b) What other sources of funding does organization have? NONE
4. Purpose of Request (state exactly how funds are to be used, and the public benefit anticipated):
TO help pay for the show mobile trailer so the
entertainment can perform on for the people at
the festival
5. Contact person: MARIO FLORES
Address: 3003 WINK CIRCLE
Phone: 625-1592
6. Time Frame/Calendar
Date of Event: MAY 4, 2003
7. Copy of separate written request attached? Yes _____ No ☒
8. Does the organization receive other city funds? Yes _____ No ☒
9. Is the city co-sponsoring the particular event? Yes _____ No ☒
10. (a) Comments by the City Attorney's Office
Expenditure will promote pride in the community
(b) Comments from the Department Director

Jim Zedusche
Deputy City Attorney

This form should be completed and attached to six-signature memorandum.

City of San Antonio
Discretionary Contracts Disclosure*

For use of this form, see City of San Antonio Ethics Code, Part D, Sections 1&2
Attach additional sheets if space provided is not sufficient.
State "Not Applicable" for questions that do not apply.

* This form is required to be supplemented in the event there is any change in the information under (1), (2), or (3) below, before the discretionary contract is the subject of council action, and no later than five (5) business days after any change about which information is required to be filed.

Disclosure of Parties, Owners, and Closely Related Persons

For the purpose of assisting the city in the enforcement of provisions contained in the City Charter and the code of ethics, an individual or business entity seeking a discretionary contract from the city is required to disclose in connection with a proposal for a discretionary contract:

- (1) the identity of any **individual** who would be a party to the discretionary contract;

NONE

- (2) the identity of any **business entity**¹ that would be a party to the discretionary contract and the name of: **ST Bonaventure Church**

- (A) any individual or business entity that would be a *subcontractor* on the discretionary contract;

NONE

- (B) any individual or business entity that is known to be a *partner*, or a *parent* or *subsidiary* business entity, of any individual or business entity who would be a party to the discretionary contract;

NONE

- (3) the identity of any *lobbyist* or *public relations firm* employed for purposes relating to the discretionary contract being sought by any individual or business entity who would be a party to the discretionary contract.

NONE

¹ A *business entity* means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust, unincorporated association, or any other entity recognized by law.

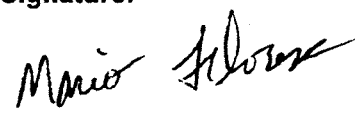
Political Contributions

Any individual or business entity seeking a discretionary contract from the city must disclose in connection with a proposal for a discretionary contract all political contributions totaling one hundred dollars (\$100) or more within the past twenty-four (24) months made directly or indirectly to any *current* or *former member* of City Council, any *candidate* for City Council, or to any *political action committee* that contributes to City Council elections, by any individual or business entity whose identity must be disclosed under (1), (2) or (3) above. Indirect contributions by an individual include, but are not limited to, contributions made by the individual's spouse, whether statutory or common-law. Indirect contributions by an entity include, but are not limited to, contributions made through the officers, owners, attorneys, or registered lobbyists of the entity.

To Whom Made:	Amount:	Date of Contribution:
NONE		

Disclosures in Proposals

Any individual or business entity seeking a discretionary contract with the city shall disclose any known facts which, reasonably understood, raise a question² as to whether any city official or employee would violate Section 1 of Part B, Improper Economic Benefit, by participating in official action relating to the discretionary contract.

Signature: 	Title: <i>Coordinator for Annual Festivals</i> Company: <i>ST. BONAVENTURE CHURCH</i>	Date: <i>1-15-03</i>

² For purposes of this rule, facts are "reasonably understood" to "raise a question" about the appropriateness of official action if a disinterested person would conclude that the facts, if true, require recusal or require careful consideration of whether or not recusal is required.

17:03
12:17AM

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FROM ST BONAVENTURE 210 922 7821

PAGE 01

P. 2

St. Bonaventure Catholic Church

1918 Palo Alto Rd.

San Antonio, TX 78211

January 16, 2002

Councilman Enrique Martin
District 4

Attention: Eloy Laque

Dear Sir,

We would like to request the usage of the Showmobile from the City of San Antonio Parks & Recreation Department for our annual Spring Church Festival that will take place from 12 noon to 10:00 pm, here at St. Bonaventure Catholic Church on Sunday, May 4, 2003.

We would appreciate Councilman Enrique Martin, of District 4, in providing the \$550.00 fee for the Showmobile from the contingency fund.

Please accept our sincerest gratitude for your time and attention to our request!

Sincerely,

Emma Granado

Emma Granado
Parish Secretary