

CITY OF SAN ANTONIO
OFFICE OF THE CITY COUNCIL
 INTERDEPARTMENTAL CORRESPONDENCE SHEET

TO: Mayor and Council

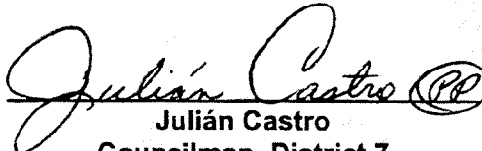
FROM: Councilman Julian Castro, District 7

COPIES TO: Terry Brechtel, City Manager; Yolanda Ledesma, Acting City Clerk; Andrew Martin, City Attorney; Milo Nitzche, Director of Finance; Lou Lendman, Director of Budget & Employee Services; Gayle McDaniel, Assistant to Council; File

SUBJECT: Agenda item for the January 30, 2003 City Council Meeting

DATE: January 23, 2003

I respectfully request Council concurrence to place on the January 30, 2003 an allocation of \$500.00 Council agenda to be paid from the District 7 Contingency Fund to the Monticello Park Historic District Organization. These funds offset costs associated with the annual Fiesta Home Tour on April 19, 2003. Your favorable consideration of this matter is appreciated.


 Julián Castro
 Councilman, District 7

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 CITY CLERK
 2003 JAN 27 AM 10:45

Mayor Ed Garza



 Councilman Bobby Perez, District 1

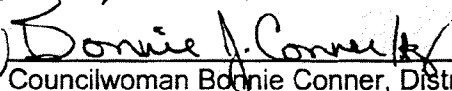

 Councilman John Sanders, District 2


 Councilwoman Toni Moorhouse, Dist. 3

Councilman Enrique Martin, District 4

Councilman David Garcia, District 5


 Councilman Enrique M. Barrera, District 6


 Councilwoman Bonnie Conner, District 8

Councilman Carroll Schubert, District 9

Councilman David Carpenter, District 10

REQUEST FOR CONTINGENCY ACCOUNT EXPENDITURES DISTRICT 7

It is important that Council Items requiring the use of district contingency funds not be circulated until the following information is obtained:

1. Name of Organization: Monticello Park Historic District Organization
Address: 426 Mary Louise Dr.
Phone: San Antonio TX 78201

2. Tax Exempt # (if applicable) _____

3. (a) Amount of Request: \$ 500.00 (not less than \$100.00).

(b) What other sources of funding does organization have? Fiesta San Antonio Commission

4. Purpose of Request (state exactly how funds are to be used, and the public benefit anticipated):

The request for funds will help defer part of the Ninth Annual Fiesta Home Tour which is an official event of the Fiesta San Antonio Commission. Specifically, the funds will help pay for security for the event. The event helps to raise public awareness of the historic districts unique architectural history.

5. Contact person: Roberto G. Hinkson
Address: 426 Mary Louise Dr. SA TX 78201
Phone: 236-0136 (H) 543-3931 (W)

6. Time Frame/Calendar
Date of Event: Saturday, April 19, 2003 11am to 5pm

7. Copy of separate written request attached? Yes _____ No X

8. Does the organization receive other city funds? Yes _____ No X

9. Is the city co-sponsoring the particular event? Yes _____ No X

10. (a) Comments by the City Attorney's Office and educate the community about expenditure will help promote the historical nature of our city

(b) Comments from the Department Director

M. Z. J. J.
Deputy City Attorney

This form should be completed and attached to six-signature memorandum.

**City of San Antonio
Discretionary Contracts Disclosure***

For use of this form, see City of San Antonio Ethics Code, Part D, Sections 1&2
Attach additional sheets if space provided is not sufficient.
State "Not Applicable" for questions that do not apply.

* This form is required to be supplemented in the event there is any change in the information under (1), (2), or (3) below, before the discretionary contract is the subject of council action, and no later than five (5) business days after any change about which information is required to be filed.

Disclosure of Parties, Owners, and Closely Related Persons

For the purpose of assisting the city in the enforcement of provisions contained in the City Charter and the code of ethics, an individual or business entity seeking a discretionary contract from the city is required to disclose in connection with a proposal for a discretionary contract:

(1) the identity of any individual who would be a party to the discretionary contract;

Not Applicable

(2) the identity of any business entity that would be a party to the discretionary contract;
Monterey Park Historic District Organization
and the name of:

(A) any individual or business entity that would be a subcontractor on the discretionary contract;

Not Applicable

(B) any individual or business entity that is known to be a partner, or a parent or subsidiary business entity, of any individual or business entity who would be a party to the discretionary contract;

Not Applicable

(3) the identity of any lobbyist or public relations firm employed for purposes relating to the discretionary contract being sought by any individual or business entity who would be a party to the discretionary contract.

Not Applicable

* A business entity means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust, unincorporated association, or any other entity recognized by law.

Political Contributions

Any individual or business entity seeking a discretionary contract from the city must disclose in connection with a proposal for a discretionary contract all political contributions totaling one hundred dollars (\$100) or more within the past twenty-four (24) months made directly or indirectly to any *current or former member of City Council*, any *candidate for City Council*, or to any *political action committee* that contributes to City Council elections, by any individual or business entity whose identity must be disclosed under (1), (2) or (3) above. Indirect contributions by an individual include, but are not limited to, contributions made by the individual's spouse, whether statutory or common-law. Indirect contributions by an entity include, but are not limited to, contributions made through the officers, owners, attorneys, or registered lobbyists of the entity.

To Whom Made:	Amount:	Date of Contribution:
Not Applicable	None	

Disclosures in Proposals

Any individual or business entity seeking a discretionary contract with the city shall disclose any known facts which, reasonably understood, raise a question² as to whether any city official or employee would violate Section 1 of Part B, Improper Economic Benefit, by participating in official action relating to the discretionary contract.

Not Applicable None		
Signature: Robert H. Hinkson	Title: President Company: Monticello Park Historic District Organization	Date: 1-23-03

² For purposes of this rule, facts are "reasonably understood" to "raise a question" about the appropriateness of official action if a disinterested person would conclude that the facts, if true, require recusal or require careful consideration of whether or not recusal is required.