

TRAVEL AUTHORIZATION REQUEST

I hereby request that I be authorized to proceed on official city business to the following named places and return to San Antonio, on or about the dates indicated and to be reimbursed for the travel expenses incurred in performance thereof from city funds in accordance with prescribed policies and procedures applied to such reimbursement.

NAME OF TRAVELER:

COUNCILWOMAN ANTONIETTE MOORHOUSEPurpose and Justification of Travel:

Participate with the City's Delegation in presenting the City of San Antonio's 2003 Federal Initiatives Program to the U.S. congressional members and Federal agencies.

Destination or Itinerary: (If more than one point, state, "in order listed" or "any order.") Washington, D.C.

Estimated date of departure from San Antonio:

Monday, February 10, 2003

Estimated date of return to San Antonio:

Wednesday, February 12, 2003GRATUITOUS OR NON-CITY FUNDED TRIPS

This trip will be paid for (entirely) or (partially) by a third party or from non-City funds.

DONOR: _____

VALUE: _____

EXCEPTIONS:

☒
☐
☐
☐

Official Business only
Dual purpose-Goodwill
Dual purpose-Education
Dual purpose-City Business

Financial Data:

Estimated cost of travel:

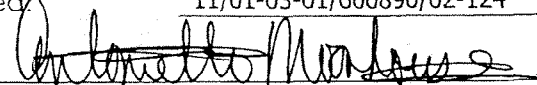
\$998.04

Travel Advance requested:

\$343.50

Fund, Account & Index Code to be charged:

11/01-03-01/600890/02-124


Signature of Traveler

I hereby certify that the above request for travel authorization has been approved by the City Council on the ____ day of ____, 2003.

MAYOR

ATTEST: _____

CITY CLERK

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CITY CLERK

2003 JAN 30 PM 3:19

AGENDA	ITEM NO
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29

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CITY OF SAN ANTONIO
CITY CLERK

PH12: 11

Purpose and Justification of Travel:

Participate with the City's Delegation in presenting the City of San Antonio's 2003 Federal Initiatives Program to the U.S. Congressional members and Federal agencies.

Destination or Itinerary: (If more than one point, state, "in order listed" or "any order.") **Washington, D.C.**

Estimated date of departure from San Antonio: **Monday, February 10, 2003**

Estimated date of return to San Antonio: **Wednesday, February 12, 2003**

GRATUITOUS OR NON-CITY FUNDED TRIPS

This trip will be paid for (entirely) or (partially) by a third party or from non-City funds.

DONOR: _____

VALUE:

EXCEPTIONS:

<u>X</u>	Official Business only
_____	Dual purpose-Goodwill
_____	Dual purpose-Education
_____	Dual purpose-City Business

Financial Data:

Estimated cost of travel: \$998.04

Travel Advance requested: \$343.50

Fund, Account & Index Code to be charged: 11 / 01-08-01 / 602185

(Signature of Traveler)

I hereby certify that the above request for travel authorization has been approved by the City Council on the _____ day of _____, 2001.

MAYOR

ATTEST: _____
CITY CLERK

TRAVEL AUTHORIZATION REQUEST

I hereby request that I be authorized to proceed on official city business to the following named places and return to San Antonio, on or about the dates indicated and to be reimbursed for the travel expenses incurred in performance thereof from city funds in accordance with prescribed policies and procedures applied to such reimbursement.

NAME OF TRAVELER: Carroll W. Schubert

Purpose and Justification of Travel:

As a member of the City Council State and Federal Initiatives Committee, present the City of San Antonio's 2003 Federal Initiative Program to the U. S. Congressional members and Federal agencies

Destination or Itinerary: (If more than one point, state, "in order listed" or "any order.")

Washington, D. C.

Estimated date of departure from San Antonio: February 10, 2003

Estimated date of return to San Antonio: February 12, 2003

GRATUITOUS OR NON-CITY FUNDED TRIPS

This trip will be paid for (entirely) or (partially) by a third party or from non-City funds.

DONOR: _____

VALUE: _____

EXCEPTIONS:	<u>X</u>	Official Business only
	_____	Dual purpose-Goodwill
	_____	Dual purpose-Education
	_____	Dual purpose-City Business

Financial Data:

Estimated cost of travel: \$998.04

Travel Advance requested: .00

Fund, Account & Index Code to be charged: 11/01-09-01/602359


(Signature of Traveler)

I hereby certify that the above request for travel authorization has been approved by the City Council on the _____ day of _____, 19

MAYOR

ATTEST: _____
CITY CLERK

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CITY OF SAN ANTONIO
CITY CLERK
2003 JAN 31 AM 10:45