

**CITY OF SAN ANTONIO**

**SAN ANTONIO METROPOLITAN HEALTH DISTRICT**

**INTERDEPARTMENTAL MEMORANDUM**

**TO:** Mayor and City Council

**FROM:** Fernando A. Guerra, M.D., M.P.H., Director of Health

**THROUGH** Terry M. Brechtel, City Manager

**COPIES TO:** Frances A. Gonzalez, Assistant to the City Manager; City Attorney's Office; Finance Department; Office of Management and Budget; Project; File

**SUBJECT:** ORDINANCE ACCEPTING FUNDS FROM THE TEXAS DEPARTMENT OF HEALTH FOR THE HIV/AIDS SURVEILLANCE PROJECT

**DATE:** February 6, 2003

**SUMMARY AND RECOMMENDATIONS**

This ordinance authorizes the City Manager to accept a grant award totaling \$81,344.00 in cash from the Texas Department of Health (TDH) to support the ongoing HIV/AIDS Surveillance Project of the San Antonio Metropolitan Health District (SAMHD) for the period January 1, 2003 through December 31, 2003. This ordinance also authorizes execution of a contract with TDH, establishes a fund, adopts a budget for the Public Health State Support Project 2003-2004 - Federal account, and approves a personnel complement.

Staff recommends approval.

**BACKGROUND**

TDH provides annual financial assistance to the City, through various contracts, to support public health activities provided by the SAMHD. One contract supports the Public Health State Support Project 2003/2004. This contract will provide \$81,344.00 in cash to support the ongoing HIV/AIDS Surveillance Project for five (5) months. Additional funds are expected to continue support through December 31, 2003. The HIV/AIDS Surveillance Project compiles reports from local laboratories and infection control nurses to identify individuals in Bexar County who have contracted AIDS.

Last year's initial twelve (12) month cash support from TDH was \$123,255.00 for this activity. Two additional grants brought the total to \$158,467.00 for the period January 1, 2002 through

December 31, 2002. There is no change in the personnel complement for this activity from last year.

### **POLICY ANALYSIS**

Acceptance of this grant from TDH will continue the long-standing practice of utilizing Federal and State aid to support the local public health programs of the City.

### **FINANCIAL IMPACT**

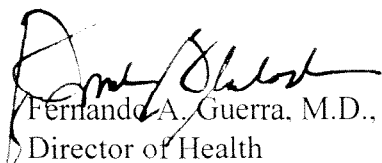
This TDH contract provides \$81,344.00 in cash to support the HIV/AIDS Surveillance Project of the SAMHD. Acceptance of this contract award will place no demands on the City General Fund.

### **COORDINATION**

The City Attorney's Office and the Office of Management and Budget, Risk Management Division have reviewed the contract with TDH. The Finance Department has approved the proposed project budget.


### **SUPPLEMENTARY COMMENTS**

Provisions of the Ethics Ordinance do not apply.

  
Fernando A. Guerra, M.D., M.P.H.  
Director of Health

  
Frances A. Gonzalez  
Assistant to the City Manager

APPROVED:

  
Terry M. Brechtel  
City Manager

**ATTACHMENT I**  
**Public Health State Support Project 2003/2004 - Federal**  
**Fund No. 26-016058**  
**TDH Contract No. 7460020708 2004**

INDEX	ESTIMATED REVENUES	OBJECT CODE	ORIGINAL BUDGET
080721	Attachment #01 - Cash		\$ 81,344
	Total Estimated Revenues		<u>81,344</u>

**APPROPRIATIONS**

**HIV/AIDS Surveillance Project - Attachment #01**  
**36-07-32 01/01/2003 - 12/31/2003**

750190	Regular Salaries & Wages	01-010	44,168
750208	Language Skill Pay	01-019	250
750216	Social Security	01-030	3,379
750224	TMRS	01-040	5,044
750232	Group Health Insurance	01-050	19,776
750240	Life Insurance	01-051	81
750257	Workers' Disability Comp.	01-060	0
750265	Personal Leave Buy Back Pay	01-072	1,400
750273	Rental of Pagers	02-112	180
750281	Mail & Parcel Post Service	02-113	500
750299	Travel- Official	02-124	280
750307	Car Expense Allowance	02-130	4,106
750323	Gas & Electricity	02-154	502
750331	Temporary Services	02-161	0
750349	Automatic Data Processing Svcs	02-172	678
750356	Office Supplies	03-210	1,000
750364	Computer Software	03-243	0
750372	Indirect Cost	04-280	0
750380	Computer Equipment	05-360	0
750398	Furniture & Fixtures	05-375	0
	Total 36-07-32		<u>81,344</u>

**GRAND TOTAL**

\$ 81,344

Fund Only Index #: 000565

**PERSONNEL COMPLEMENT:**

<u>Class No.</u>	<u>Title</u>	<u>Current Positions</u>
Activity 36-07-32:		
0010	Office Assistant	1
0040	Administrative Assistant	1
0282	Health Program Specialist	1
0915	Program Coordinator	1
	Total 36-07-32	<u>4</u>