

**CITY OF SAN ANTONIO  
INTERDEPARTMENTAL MEMORANDUM  
PARKS AND RECREATION DEPARTMENT**

**TO:** Mayor and City Council

**FROM:** Malcolm Matthews, Director, Parks and Recreation Department

**THROUGH:** Terry M. Brechtel, City Manager

**COPIES:** Melissa B. Vossmer; Finance; Management and Budget; Legal; File

**SUBJECT:** Ordinance Appropriating \$3,000.00 in Park Bonds for the Seeling Park Improvement Project in City Council District 7

**DATE:** February 6, 2003

**SUMMARY AND RECOMMENDATIONS**

This ordinance authorizes the appropriation of \$3,000.00 in Park Bond Funds for engineering consultant services by E.S. Moran Consulting Engineering, Inc., associated with the Seeling Park Improvement Project in City Council District 7.

Staff recommends approval of this ordinance.

**BACKGROUND INFORMATION**

In 1999, voters approved Park Bond Funds for basic outdoor recreation improvements in Seeling Park, located at 105 Placid Drive in City Council District 7. One of the priorities that has been identified by staff and the local community is the need for security lighting in the park. This ordinance will appropriate funds to provide professional engineering services related to the electrical design of the lighting.

The Parks and Recreation Department initiated a Request for Proposal to obtain on-call electrical engineering and other professional services for park projects designed in-house. The City's Consultant Selection Committee selected three firms to provide electrical engineering services on a rotating basis. The firm of E.S. Moran Consulting Engineering, Inc., a MBE firm, will provide the electrical design for Seeling Park. It is anticipated that the design phase will start in February 2003 and will be completed in March 2003.

Upon completion of the lighting design, a construction contract will be bid. The construction phase of the project is anticipated to start in June 2003 and end in August 2003.

### **POLICY ANALYSIS**

The appropriation of these funds is consistent with the approved 1999 Park Bond Issue.

### **FISCAL IMPACT**

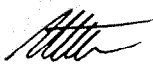
Funding of \$90,000.00 was approved in the 1999 Park Bond Issue for basic outdoor recreation improvements in Seeling Park. A total of \$3,000.00 will be appropriated for this portion of the project. These funds will be allocated for electrical engineering fees payable to E.S. Moran Consulting Engineering, Inc. The General Fund budget is not impacted.

### **COORDINATION**

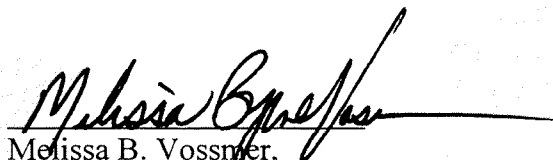
The Finance Department, Office of Management and Budget, and Public Works Department have provided assistance.

### **SUPPLEMENTARY COMMENTS**

A Discretionary Contracts Disclosure Form from E.S. Moran Consulting Engineering, Inc. is attached.

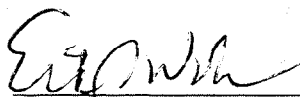


Malcolm Matthews,  
Director of Parks and Recreation



Melissa B. Vossmer,  
Assistant City Manager

Approved:



Terry M. Brechtel  
City Manager

## Attachment I

1999 Park Bond Projects  
Seeling Park Improvements Project  
45-982023

## REVENUES:

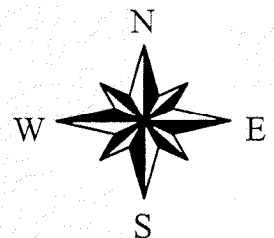
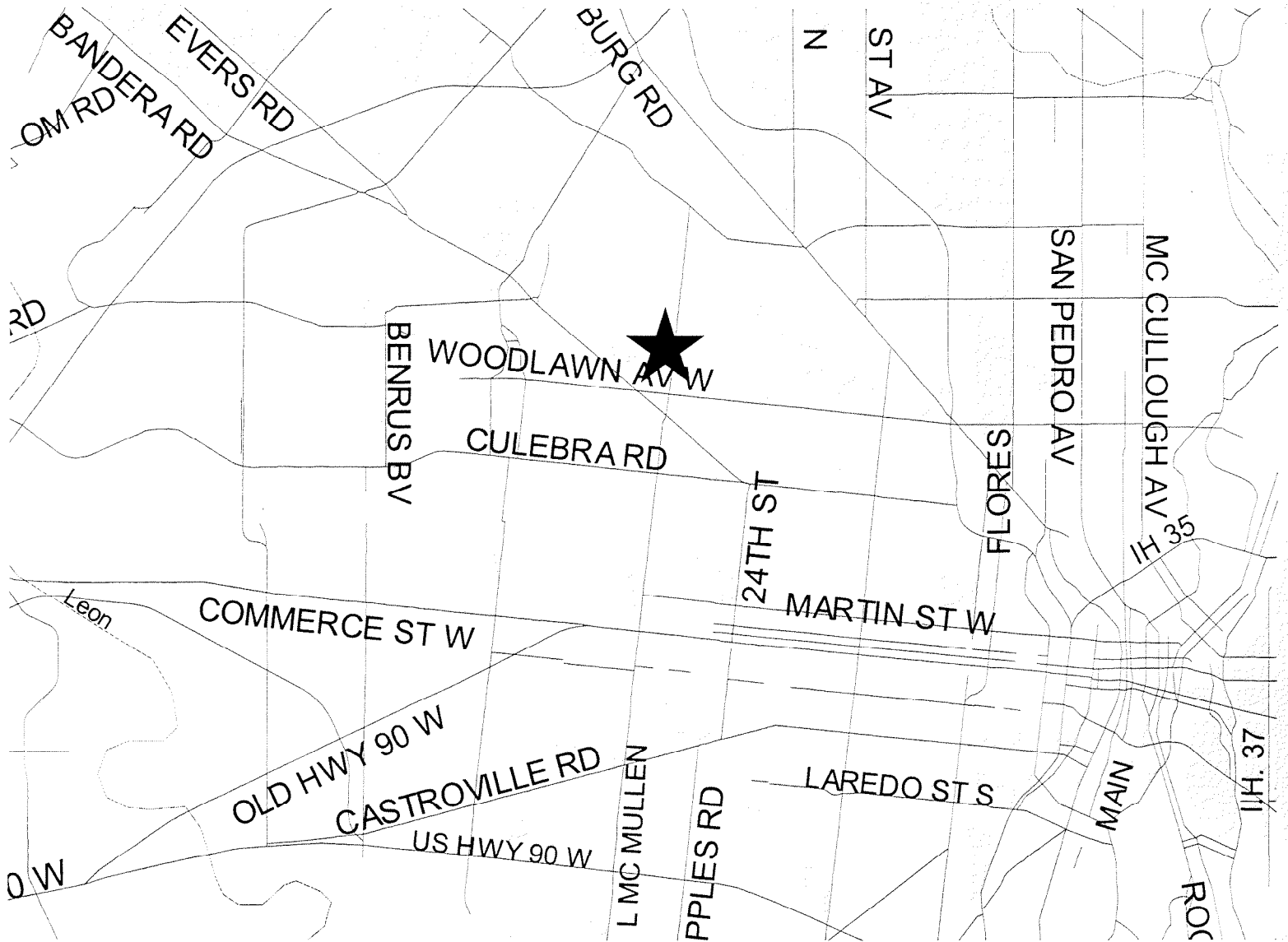
	<u>Description:</u>	<u>Approved Funds</u>	<u>Current Appropriation</u>	<u>Remaining Funds</u>
Seeling Park	99 Park Bonds (\$90,000)	<u>\$88,000.00</u>	<u>(\$3,000.00)</u>	<u>\$85,000.00</u>
	Total:	\$88,000.00	(\$3,000.00)	\$85,000.00

## EXPENDITURES:

<u>Index Code:</u>	<u>Description:</u>	<u>Current Budget:</u>	<u>Revisions:</u>	<u>Revised Budget:</u>
291294	Bid Advertising/Printing	\$1,000.00	\$0.00	\$1,000.00
291286	Mandatory Project Fees	\$1,000.00	\$0.00	\$1,000.00
291286	Consultant Engineer Fees	<u>\$0.00</u>	<u>\$3,000.00</u>	<u>\$3,000.00</u>
	Total:	\$2,000.00	\$3,000.00	\$5,000.00

Location Map

# Seeling Park



## City of San Antonio Discretionary Contracts Disclosure\*

For use of this form, see City of San Antonio Ethics Code, Part D, Sections 1&2

Attach additional sheets if space provided is not sufficient.

State Not Applicable for questions that do not apply.

\* This form is required to be supplemented in the event there is any change in the information under (1), (2), or (3) below, before the discretionary contract is the subject of council action, and no later than five (5) business days after any change about which information is required to be filed.

### Disclosure of Parties, Owners, and Closely Related Persons

For the purpose of assisting the city in the enforcement of provisions contained in the City Charter and the code of ethics, an individual or business entity seeking a discretionary contract from the city is required to disclose in connection with a proposal for a discretionary contract:

(1) the identity of any individual who would be a party to the discretionary contract;

E. S. MORAN(LEE), P.E.

(2) the identity of any business entity that would be a party to the discretionary contract:  
E.S. MORAN CONSULTING ENGINEER, INC. and  
the name of:

(A) any individual or business entity that would be a subcontractor on the discretionary contract;

NONE

(B) any individual or business entity that is known to be a partner, or a parent or subsidiary business entity, of any individual or business entity who would be a party to the discretionary contract;

NONE

(3) the identity of any lobbyist or public relations firm employed for purposes relating to the discretionary contract being sought by any individual or business entity who would be a party to the discretionary contract.

NONE


**Political Contributions**

Any individual or business entity seeking a discretionary contract from the city must disclose in connection with a proposal for a discretionary contract all political contributions totaling one hundred dollars (\$100) or more within the past twenty-four (24) months made directly or indirectly to any current or former member of City Council, any candidate for City Council, or to any political action committee that contributes to City Council elections, by any individual or business entity whose identity must be disclosed under (1), (2) or (3) above. Indirect contributions by an individual include, but are not limited to, contributions made by the individual's spouse, whether statutory or common-law. Indirect contributions by an entity include, but are not limited to, contributions made through the officers, owners, attorneys, or registered lobbyists of the entity.

To Whom Made:	Amount:	Date of Contribution:
NONE		

**Disclosures in Proposals**

Any individual or business entity seeking a discretionary contract with the city shall disclose any known facts which, reasonably understood, raise a question<sup>1</sup> as to whether any city official or employee would violate Section 1 of Part B, Improper Economic Benefit, by participating in official action relating to the discretionary contract.

<b>Signature:</b>  E.S. MORAN	<b>Title:</b> <b>Company:</b> E.S. MORAN CONSULTING ENGINEER, INC.	<b>Date:</b>  01/15/03

<sup>1</sup> For purposes of this rule, facts are "reasonably understood" to "raise a question" about the appropriateness of official action if a disinterested person would conclude that the facts, if true, require recusal or require careful consideration of whether or not recusal is required.