

**CITY OF SAN ANTONIO
INTERDEPARTMENTAL MEMORANDUM
DEPARTMENT OF COMMUNITY INITIATIVES**

CONSENT AGENDA
ITEM NO. 18

TO: Mayor and City Council

FROM: Dennis J. Campa, Director, Department of Community Initiatives

THROUGH: Terry M. Brechtel, City Manager

COPIES: Frances A. Gonzalez, Assistant to the City Manager; Finance Department; City Attorney's Office; Office of Management and Budget; Asset Management Department; Purchasing Department; File

SUBJECT: ORDINANCE AUTHORIZING EXECUTION OF CONTRACT AMENDMENTS WITH SENIOR NUTRITION SITES

DATE: February 6, 2003

SUMMARY AND RECOMMENDATION

This ordinance authorizes the execution of contract amendments with respective senior nutrition sites and authorizes the execution of contracts with the Salvation Army for the serving of meals in support of the Department of Community Initiatives Comprehensive Nutrition Project.

Staff recommends approval of this ordinance.

BACKGROUND INFORMATION

The Comprehensive Nutrition Project (CNP) was established in 1973 as an integral part of the Elderly and Disabled Services Division's continuum of services. CNP provides the elderly in San Antonio with nutritionally balanced noontime meals in either a congregate setting or through homebound delivery service. Currently, 55 congregate sites across the community serve as a community forum for seniors to gather and interact.

The CNP provides seniors, 60 years and older who reside in San Antonio and Bexar County, with much more than just a meal. The program provides a congregate setting to prevent isolation among seniors, encourage community involvement, improve health through better nutrition and medical screenings, and maintain independence and self-sufficiency. CNP's goal is to nourish the whole person by providing transportation, information and referral, and other supportive services and engaging them in socialization and recreation activities of their choice. CNP also provides meals to homebound seniors who have limited mobility that impairs their capacity to cook for themselves or travel to a nutrition site daily. Homebound seniors are also provided with nutrition education and a link to other social and rehabilitative services to prevent early institutionalization.

It has been the Department's practice to withhold a portion of the site meal reimbursement rate for site operators to take advantage of volume pricing for paper goods and cleaning supplies through the City's central purchasing. Ordinance No. 95807, passed and approved on May 23, 2002, authorized the execution of 29 contracts with local non-profit agencies and churches to operate senior nutrition sites and serve meals (Attachment I and II to ordinance). The sample contract attached to Ordinance No. 95807 contained unclear language pertaining to the Department's practice of withholding funds. The purpose of this ordinance is to achieve a technical realignment of contract language by authorizing amendments that clarify the withholding of \$0.12 per congregate meal and \$0.11 per home delivered meal. The City will return to the local agencies and churches any unspent withheld funds or recapture overspending by the site operators at the end of the contract period.

Additionally, this ordinance approves a negotiated contract for the Salvation Army's operation of the nutrition project at the Hope Center, Peacock Center, and Dave Coy Center (Attachment III to ordinance). This contract was originally approved in substantially final form in ordinance No. 95807. However, negotiated changes to the insurance and indemnity sections as well as the clarification language on the practice of withholding funds results in a substantial change to the contract, therefore City Council approval of the negotiated contract is required.

POLICY ANALYSIS

This ordinance reflects a continuation of existing City policy to improve the quality of life of senior citizens of San Antonio and Bexar County and assist them in maintaining independent living through the provision of a comprehensive continuum of services. This ordinance will allow the CNP to continue providing nutrition services to the elderly at 55 nutrition sites throughout San Antonio.

FISCAL IMPACT

Funding for these contracts comes from the current Comprehensive Nutrition Project (CNP) budget, and does not require adjusting as a result of these amendments. Historically, AACOG has provided initial Title III funding through "provisional" grant awards each year, and subsequently supplements these provisional grant allocations during the funding year as additional Federal funds become available. In FY 2002-2003, AACOG's provisional grant amount is \$1,129,901, and additional funding is anticipated. In FY 2002-2003, the COSA General Fund has matched the grant at a ratio of approximately two to one to provide 58% of the project's total budget.

Funding History – Actual

	FY 00-01	FY 01-02	Projected FY 02-03
TX Dept. on Aging through AACOG	\$1,344,466	\$1,502,657	\$1,129,901
City General Fund	1,887,519	\$2,642,580	\$2,642,580
USDA Cash	508,547	\$ 548,084	\$ 548,084
Program Income*	211,312	\$ 235,425	\$ 220,000
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	\$3,951,844	\$4,928,746	\$4,540,565

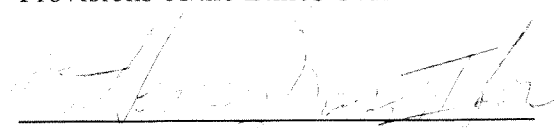
*Income from participant's donations is subject to fluctuation.

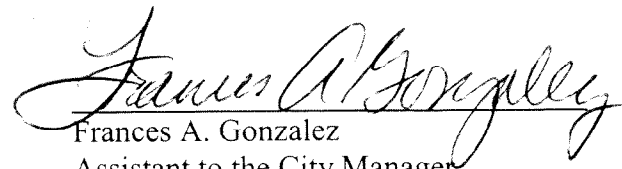
COORDINATION

The Department of Community Initiatives has coordinated activities with the City Attorney's Office, Risk Management, Office of Management and Budget, Asset Management Department, Purchasing Department and Finance Department.

SUPPLEMENTARY COMMENTS

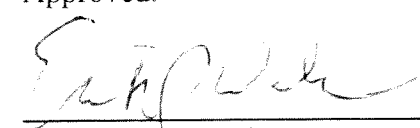
Provisions of the Ethics Ordinance do not apply.



Dennis J. Campa
Director

Frances A. Gonzalez
Assistant to the City Manager

Approved:



Terry M. Brechtel
City Manager

**SENIOR NUTRITION SITES REQUIRING
CONTRACT AMENDMENTS**

Council District 1

Our Lady of Sorrows
Sacred Heart
St. Agnes
St. Mary Magdalen

Council District 2

Comanche
Ella Austin
New Mt. Pleasant

Council District 3

Presa
Mission San Jose
St. Margaret Mary

Council District 4

Our Lady of Angels
St. Vincent de Paul

Council District 5

Our Lady of Guadalupe
Palacio del Sol
St. Alphonsus
St. Timothy
Christ the King
San Juan de los Lagos
El Jardin de St. James

Council District 6

Bethel
St. Jude

Council District 7

Holy Family
St. Paul

Council District 8

St. Matthew

Council District 9

Kenwood

County Sites

Somerset
St. Anthony

NUTRITION SITES WITH NEGOTIATED CONTRACTS

Salvation Army Hope Center - City Council District 1
Salvation Army Peacock Center - City Council District 7
Salvation Army Dave Coy Center (homeless meals) - City Council District 2