

**CITY OF SAN ANTONIO
INTERDEPARTMENTAL MEMORANDUM
DEPARTMENT OF COMMUNITY INITIATIVES**

TO: Mayor and City Council

FROM: Dennis J. Campa, Director, Department of Community Initiatives

THROUGH: Terry M. Brechtel, City Manager

COPIES: Frances A. Gonzalez, Assistant to the City Manager; City Attorney's Office; Finance Department; Office of Management and Budget; File

SUBJECT: ORDINANCE AUTHORIZING ACCEPTANCE OF FUNDS FROM TACCRRA FOR THE KIDCARE RESOURCE AND REFERRAL PROGRAM

DATE: February 27, 2003

SUMMARY AND RECOMMENDATIONS

This ordinance authorizes the acceptance of State Child Care Development Funds (CCDF) in the amount of \$65,813.00 from the Texas Association of Child Care Resource and Referral Agencies (TACCRRA) to continue operating KidCare Resource and Referral services, which are administered by the Department of Community Initiatives, Children's Resource Division for the period beginning January 1, 2003 and ending August 31, 2003.

This ordinance authorizes the execution of a contract with TACCRRA and adopts a budget. Staff recommends approval of this ordinance.

BACKGROUND INFORMATION

The Department of Community Initiatives, Children's Resources Division (CRD), KidCare Resource and Referral (R&R) section has been providing continuous child care resource and referral support and activities to San Antonio, Bexar County and 28 rural counties in the Texas Department of Protective and Regulatory Services Region 20 since 1985. A year later, KidCare R&R became one of the founding R&R's of TACCRRA which dedicates its efforts to improving the availability, affordability and quality of early childhood care and education services in Texas.

In Fiscal Year 2000, TACCRRA set as its primary goal the establishment of a statewide Child Care Resource and Referral (CCRR) network. The network manages the daily operations of all local CCRRs and coordinates and promotes CCRR services to working families through public awareness campaigns and the Texas Workforce Centers across the state.

TACCRRA contracts with the KidCare Resource and Referral to provide services to 34 counties in three Workforce Development Areas. To accomplish this task, CRD maintains a liaison with all three Local Workforce Development Boards in the service delivery area and meets with the respective child care representatives. Additionally, CRD has traveled to all 34 counties and

briefed key city administrators, local elected officials, child care contractors, school district superintendents, and community leaders in the child care industry.

Under the TACCRRRA initiative, the Children's Resources Division (CRD) provided R&R services to more than 2,900 families (servicing over 4,000 children) during the previous contract period of January 1, 2001 through December 31, 2001. In 2001, CRD served three times its contracted requirement of 868 families. The 2002 contract service requirement was 2,092 families, a goal which CRD exceeded by serving 3,118 families (4,129 children).

An immediate benefit to Bexar County and the outlying 33 counties is the on-line R&R services application. Parents can apply for R&R services without making a phone call. Their application is immediately emailed to a Child Development Specialist who in turn provides the resources available to the parent. This is accomplished by returned phone calls, faxing or e-mailing the list of resources, or mailing the list to the parent.

TACCRRRA maintains a statewide database of comprehensive child care providers and participant data. This is accomplished by utilizing the National Association of Child Care Resource and Referral Agency's database software (NACCRRRAware) as the state standard. The City of San Antonio is currently using this application to deliver and track child care data. Through NACCRRRAware, CRD maintains their respective comprehensive child care provider and participant data for their service delivery area. NACCRRRAware will complement the single portal entry system, when implemented, through database interface with participant records.

Texas Information and Resource Network (TIRN) is the umbrella agency for the 211 information resource systems. While both provide resource information to the public, R&Rs such as San Antonio's KidCare provide specialized information regarding childcare, assess individual family child care needs and provide customized child care information. TIRN agencies provide general information to the public at large.

POLICY ANALYSIS

This ordinance is a continuation of existing City policy of using federal and state funding to provide early education and care services and activities. Moreover, these funds will enable the Department of Community Initiatives to continue to offer efficient and effective child care referral information to the general public.

FISCAL IMPACT

This ordinance accepts \$65,813.00 of federally assured Child Care Development Funds through TACCRRRA. Funds are programmed to provide continued support in three specific areas of the proposed contract:

- 1) Continue collecting, maintaining, and providing TACCRRRA comprehensive data on the supply and demand, and gaps of child care services,
- 2) Continue disseminating consumer and educational information to families and child care providers, and
- 3) Continue delivering presentations on CCRR services available to each Workforce Development Board and local affiliates of national child care organizations.

These funds will be utilized within the proposed contract period (January 1, 2003 through August 31, 2003). The 77th Legislature, under House Bill (HB) 1307 has authorized continued funding of the CCR&R Network through August 31, 2003. This contract concludes the current entitlement period outlined and authorized by the Legislature under HB 1307.

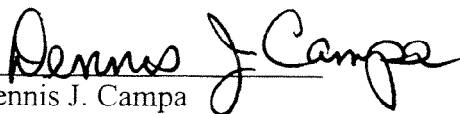
This program requires no General Fund support.


COORDINATION

The Department of Community Initiatives coordinated activities with the City Attorney's Office, Commission for Children & Families, Finance Department, and the Office of Management & Budget.


SUPPLEMENTARY COMMENTS

Provisions of the Ethics Ordinance do not apply.


Dennis J. Campa
Director


Frances A. Gonzalez
Assistant to the City Manager

Approved:


Terry M. Brechtel
City Manager

Child Care Resource & Referral - TACCRRRA Project

January 1, 2003 - August 31, 2003

26-039015

Budget**REVENUES:**

077057	TACCRRRA / TWC Grant	65,813.00
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TOTAL REVENUES**65,813.00****EXPENDITURES:**

Object Code

38-15-20 Child Care Resource & Referral

755793	Reg Salaries & Wages	01-010	36,333.00
755801	FICA	01-030	2,780.00
755819	TMRS	01-040	4,324.00
755827	Flex Benefits	01-050	4,356.00
755835	Life Insurance	01-051	83.00
755843	Worker's Disability Comp.	01-060	150.00
755850	Communications : Telephones	02-110	1,000.00
755868	Rental of Pagers	02-112	400.00
755876	Mail & Parcel Post	02-113	800.00
755884	Rental of Facilities	02-116	3,500.00
755892	Inter-Fund Rent of City Motor Pool	02-120	-
755900	Travel - Official	02-124	2,500.00
755918	Education	02-128	574.33
755926	Car Expense Allowance	02-130	1,800.00
755934	Fees to Prof. Contractors	02-160	-
755942	Temporary Services	02-161	-
755959	Automatic Data Processing	02-172	500.00
755967	Advertising & Publications	02-175	2,000.00
755975	Membership Dues & Lic.	02-178	500.00
755983	Binding Printing & Repro.	02-181	2,500.00
755991	Subscriptions to Publications	02-187	100.00
756007	Other Contractual Services	02-193	-
756015	Office Supplies	03-210	750.00
756023	Food	03-216	500.00
756031	Photographic Supplies	03-230	-
756049	Tools, Apparatus & Accessories	03-232	-
756056	Computer Software	03-243	-
756064	Other Commodities	03-244	362.67
756072	Computer Equipment	05-360	-
756080	Machinery & Equipment - Other	05-373	-
756098	Furniture & Fixtures	05-375	-

Total 38-15-20**65,813.00****TOTAL EXPENDITURES****65,813.00****Fund Only Index Code 002347**

Child Care Resource & Referral - TACCRRRA Project

Personnel Complement

Project 26-039XXX

	<u>No. of Positions</u>	<u>Positions</u>	<u>Job Class No.</u>
38-15-20			
	1	Child Care Services Coordinator	0928
	1	Special Projects Officer	0865
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	2	TOTAL POSITIONS	