

**CITY OF SAN ANTONIO  
INTERDEPARTMENTAL MEMORANDUM  
PARKS AND RECREATION DEPARTMENT**

**TO:** Mayor and City Council

**FROM:** Malcolm Matthews, Director, Parks and Recreation Department

**THROUGH:** Terry M. Brechtel, City Manager

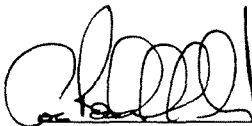
**COPIES:** Melissa B. Vossmer; Finance; Management and Budget; Legal; File

**SUBJECT:** Staff Update on Tower of the Americas Assessment and Concession Initiative

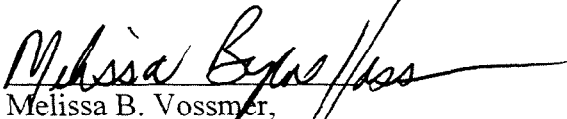
**DATE:** March 13, 2003

The Tower of the Americas has several anticipated City Council action items. In order to inform the Council of these projects and associated issues, staff will be presenting a comprehensive overview of these Tower of the Americas matters during the March 13<sup>th</sup> City Council B Session. Specifically, the following items will be discussed:

- Current Tower contracts
- Concession Request for Proposals process
- Capital improvement needs
- Associated project schedules
- Coordination



Malcolm Matthews,  
Director of Parks and Recreation



Melissa B. Vossmer,  
Assistant City Manager

Approved:



Terry M. Brechtel  
City Manager