

CONSENT AGENDA  
ITEM NO. 9

**CITY OF SAN ANTONIO  
INTERDEPARTMENTAL MEMORANDUM  
PURCHASING & GENERAL SERVICES DEPARTMENT**

**TO:** Mayor and City Council

**FROM:** Janie B. Cantu, Director of Purchasing & General Services

**THROUGH:** Terry M. Brechtel, City Manager

**COPIES:** Travis M. Bishop, Assistant City Manager;  
Malcolm Matthews, Director of Parks Department;  
File

**SUBJECT:** Fertilizer

**DATE:** March 13, 2003

**SUMMARY & RECOMMENDATION:**

This ordinance authorizes the Purchasing & General Services Department to purchase fertilizer for the Parks & Recreation Department. Staff recommends approval of this ordinance.

**BACKGROUND INFORMATION:**

The attached tabulation of one bid to provide the City of San Antonio Parks & Recreation Department with fertilizer is hereby submitted for council consideration and action. The low bid was submitted by BWI-Schulenburg.

Annually, the Parks & Recreation Department Golf Course Operations requests the services of a contractor to supply and apply bulk fertilizer needed to maintain the golf courses. These services are required as part of their annual maintenance program.

The City of San Antonio Purchasing Department advertises bids in the Daily Commercial Recorder, La Prensa, The San Antonio Observer; African-American Reflections and The San Antonio Register. This office also advertised bids on Public Access Channel 21, the Purchasing Website and utilizes the services of Demandstar.com to notify registered vendors of City bids.

**POLICY ANALYSIS:**

This contract will provide the Parks & Recreation Department with a contract to supply and custom apply 107.95 tons of bulk fertilizer utilized for the annual fertilization of the City golf courses and driving ranges. The contractor will provide labor, equipment and fertilizer necessary to complete the application. This contract will begin upon award and continue through September 30, 2003.

**FINANCIAL IMPACT:**

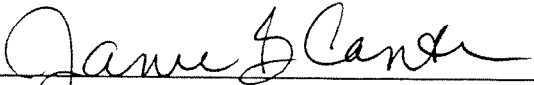
The total cost of this contract is \$61,842.00. Funding will be from the Golf Courses Fund. All expenditures will be in accordance with the FY02-03 Budget approved by City Council.

**COORDINATION**

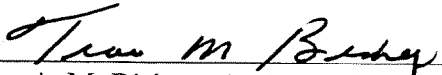
This ordinance has been coordinated with the City of San Antonio Parks & Recreation Department.

**SUPPLEMENTAL INFORMATION:**

This contract was developed utilizing the formal competitive bid process; therefore, an Ethics Disclosure Form is not required.




Janie B. Cantu, C.P.M., Director  
Purchasing & General Services



Travis M. Bishop, Assistant City Manager  
City Manager's Office

APPROVED:



 Terry M. Brechtel  
City Manager

JBC/cvc

# City of San Antonio Bid Tabulation

Opened: February 14, 2003		BWI-Schulenburg
For: Fertilizer		P.O. Box 459
03-039	JH/rm	Schulenburg TX 78956
ITEM	DESCRIPTION	
1	33.25 Tons - Bulk Fertilizer, Grade 10-0-20	
	Price Per Ton	\$570.00
	Price Total	\$18,952.50
	Manufacturer	BCF Turf Products
2	37.2 Tons - Bulk Fertilizer, Grade 24-6-12	
	Price Per Ton	\$785.00
	Price Total	\$29,202.00
	Manufacturer	BCF Turf Products
3	37.5 Tons - Bulk Fertilizer, Grade 10-18-22	
	Price Per Ton	\$365.00
	Price Total	\$13,687.50
	Manufacturer	BCF Turf Products
	Total Awarded	\$61,842.00