

**CITY OF SAN ANTONIO
INTERDEPARTMENTAL MEMORANDUM
PARKS AND RECREATION DEPARTMENT**

TO: Mayor and City Council

FROM: Malcolm Matthews, Director, Parks and Recreation Department

THROUGH: Terry M. Brechtel, City Manager

COPIES: Melissa B. Vossmer; Finance; Management and Budget; Legal; File

SUBJECT: Ordinance Authorizing a Contract with Bender Wells Clark Design for Professional Services Associated with the Crownridge Canyon Nature Area Improvements Project

DATE: March 27, 2003

SUMMARY AND RECOMMENDATIONS

This ordinance selects Bender Wells Clark Design for professional services associated with the Crownridge Canyon Nature Area Improvements Project in City Council District 8; authorizes a professional services contract not to exceed \$38,750.00; amends the project budget; allocates \$55,050.00 from the Proposition 3 Edwards Aquifer Project and encumbers funds for architect contingency, surveying/drainage report and bid advertising/printing.

Staff recommends approval of this ordinance.

BACKGROUND INFORMATION

The Crownridge Canyon Nature Area is located at 7222 Luskey Boulevard in City Council District 8. The park property was acquired as part of the Proposition 3 Edwards Aquifer Project. A preliminary master plan and environmental assessments have been completed. Recently the Fish and Wildlife Service approved the City's proposed plan to make appropriate improvements to this sensitive property. This ordinance will hire a consultant architect to design the development of this nature park to include parking, restroom facility, trails, signage, a pedestrian bridge, lighting and other park amenities.

The firm of Bender Wells Clark Design, a SWDBE firm, has been selected to provide the Crownridge Canyon Nature Area Improvements Project architect design work. The project is scheduled to begin in May 2003 and to be completed in August 2003. It is anticipated that construction will begin in November 2003 and will end in March 2004.

POLICY ANALYSIS

This action is consistent with the approved Proposition 3, which authorized the acquisition of properties over the Edwards Aquifer for perpetual natural areas to protect the City's water resources.

FISCAL IMPACT

The proposed ordinance will allocate a total of \$55,050.00 to the Crownridge Canyon Nature Area Improvements Project. The architect fee is \$38,750.00, the architect contingency is \$5,800.00, surveying/drainage report fee is \$9,000.00 and bid advertising/printing is \$1,500.00. The General Fund is not impacted by this action.

COORDINATION

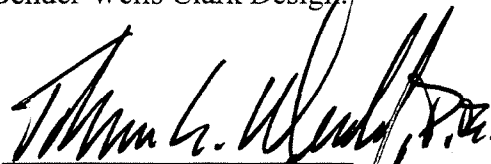
The Proposition 3 Special Projects Division, Office of Management and Budget, Public Works Department and Finance Department have assisted with this action.

SUPPLEMENTARY COMMENTS

A Discretionary Contracts Disclosure Form is attached for Bender Wells Clark Design.

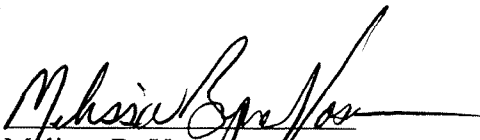


Malcolm Matthews,
Director of Parks and Recreation



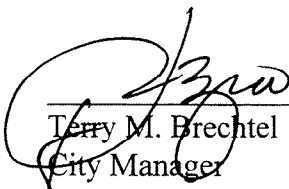
Thomas G. Wendorf, P.E.
Director of Public Works

3/13/03



Melissa B. Vossner,
Assistant City Manager

Approved:

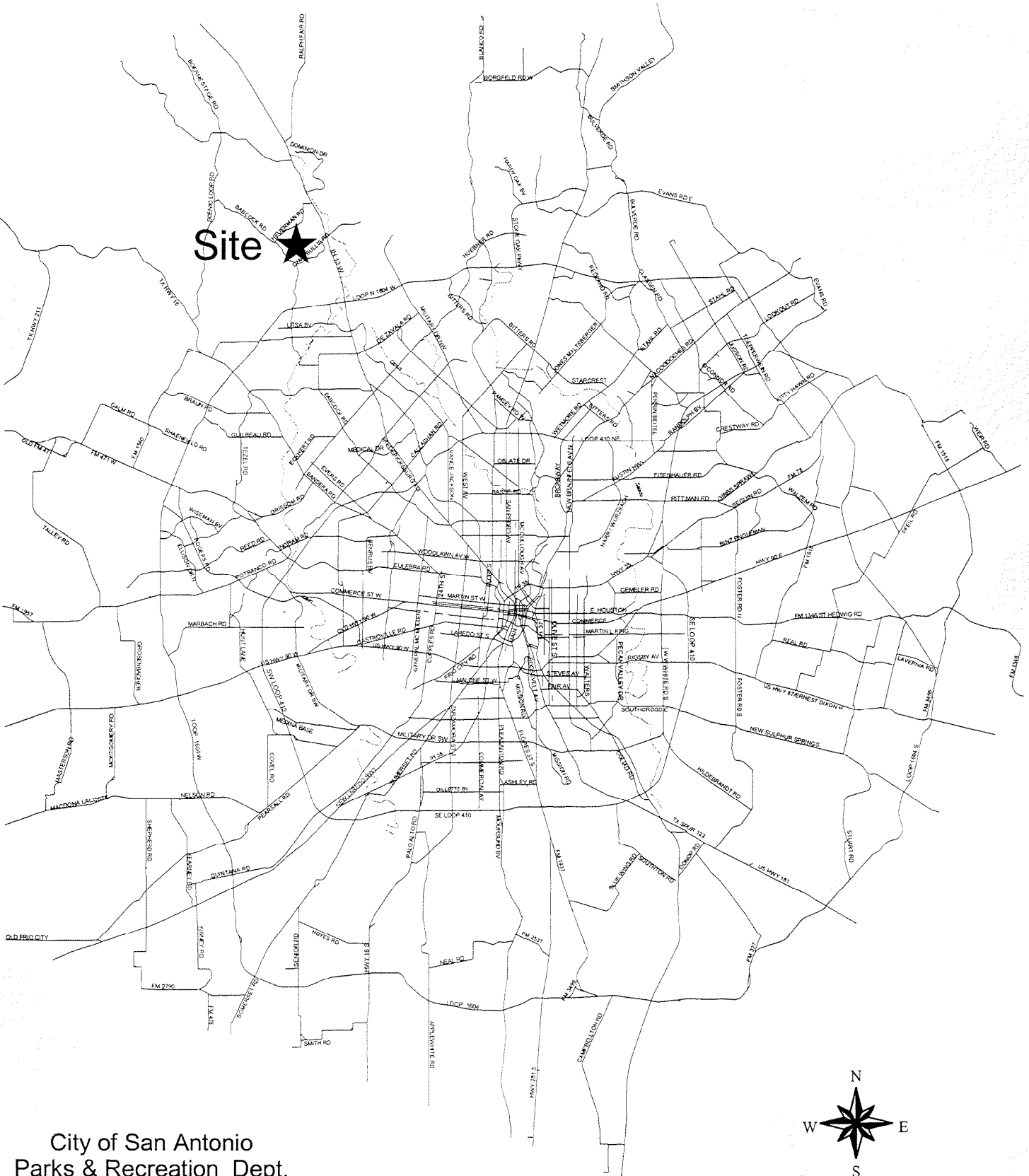


Terry M. Brechtel
City Manager

Site Map

Crownridge Canyon Nature Area

Site



City of San Antonio
Parks & Recreation Dept.

City of San Antonio
Discretionary Contracts Disclosure*

*For use of this form, see City of San Antonio Ethics Code, Part D, Sections 1&2
Attach additional sheets if space provided is not sufficient.
State Not Applicable for questions that do not apply.*

* This form is required to be supplemented in the event there is any change in the information under (1), (2), or (3) below, before the discretionary contract is the subject of council action, and no later than five (5) business days after any change about which information is required to be filed.

Disclosure of Parties, Owners, and Closely Related Persons

For the purpose of assisting the city in the enforcement of provisions contained in the City Charter and the code of ethics, an individual or business entity seeking a discretionary contract from the city is required to disclose in connection with a proposal for a discretionary contract:

(1) the identity of any individual who would be a party to the discretionary contract;

None

(2) the identity of any business entity that would be a party to the discretionary contract:
_____ an
d the name of:

(A) any individual or business entity that would be a *subcontractor* on the discretionary contract;

Bender Wells Clark Design
8600 Wurzbach, Suite 801
San Antonio, Texas 78240

(B) any individual or business entity that is known to be a *partner*, or a *parent* or *subsidiary business* entity, of any individual or business entity who would be a party to the discretionary contract;

None

(3) the identity of any lobbyist or public relations firm employed for purposes relating to the discretionary contract being sought by any individual or business entity who would be a party to the discretionary contract.

None

Political Contributions

Any individual or business entity seeking a discretionary contract from the city must disclose in connection with a proposal for a discretionary contract all political contributions totaling one hundred dollars (\$100) or more within the past twenty-four (24) months made directly or indirectly to any current or former member of City Council, any candidate for City Council, or to any political action committee that contributes to City Council elections, by any individual or business entity whose identity must be disclosed under (1), (2) or (3) above. Indirect contributions by an individual include, but are not limited to, contributions made by the individual's spouse, whether statutory or common-law. Indirect contributions by an entity include, but are not limited to, contributions made through the officers, owners, attorneys, or registered lobbyists of the entity.

To Whom Made:	Amount:	Date of Contribution:

Disclosures in Proposals

Any individual or business entity seeking a discretionary contract with the city shall disclose any known facts which, reasonably understood, raise a question¹ as to whether any city official or employee would violate Section 1 of Part B, Improper Economic Benefit, by participating in official action relating to the discretionary contract.

None		
Signature: <i>Beth Bender Wells</i>	Title: President Company: Bender Wells Clark Design	Date: 3-4-03

¹ For purposes of this rule, facts are "reasonably understood" to "raise a question" about the appropriateness of official action if a disinterested person would conclude that the facts, if true, require recusal or require careful consideration of whether or not recusal is required.