

**CITY OF SAN ANTONIO
INTERDEPARTMENTAL MEMORANDUM
AVIATION DEPARTMENT**

TO: Mayor and City Council

FROM: Kevin C. Dolliole, Aviation Director

THROUGH: Terry M. Brechtel, City Manager

COPIES: Christopher J. Brady, Finance, Office of Management & Budget, Public Works, File

SUBJECT: Budget Adjustment-Renovations and Additions to Terminal 1 Federal Inspection Services, USDA/APHIS/PPQ Offices at San Antonio International Airport

DATE: April 3, 2003

SUMMARY AND RECOMMENDATIONS

This proposed ordinance authorizes the adjustment in the appropriation for PAR Construction in the additive amount of \$2,093.70 in connection with the Renovations and Additions to Terminal 1 Federal Inspection Services, USDA/APHIS/PPQ Offices at San Antonio International Airport.

Staff recommends the approval of this ordinance.

BACKGROUND INFORMATION

Ordinance No. 95989, passed and approved June 27, 2002, authorized the execution of a Tender Completion and Release Agreement with PAR Construction Co. at San Antonio International Airport and provided for the appropriation of \$120,682.30 payable to PAR Construction. This ordinance further provided for the appropriation of \$21,200.00 for contingent expenses.

The appropriation for PAR Construction was in error by \$2,093.70 and the appropriation should have been \$122,776.00. It is now necessary to revise the appropriation for PAR Construction Co. in the amount of \$2,093.70 by transferring said amount from the Contingency fund to the Construction Fund, to revise the budget, and to provide for payment.

POLICY ANALYSIS

This proposed action is consistent with past Council actions regarding the City's policies for project closeout.

FISCAL IMPACT

This Project is funded by the USDA/APHIS/PPQ through the Airport System Improvement and Contingency Fund. There are no costs to be funded by the City.

COORDINATION

This request for ordinance has been coordinated with the Public Works, Finance and Office of Management & Budget Departments.

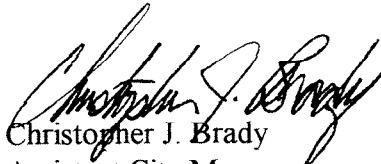
SUPPLEMENTARY COMMENTS

The Discretionary Contracts Disclosure Form is not required for this proposed action.

SIGNATURES



Kevin C. Dolliole
Aviation Director



Christopher J. Brady
Assistant City Manager

Approved:



Terry M. Brechtel
City Manager