

**CITY OF SAN ANTONIO
INTERDEPARTMENTAL MEMORANDUM
PARKS AND RECREATION DEPARTMENT**

TO: Mayor and City Council

FROM: Malcolm Matthews, Director, Parks and Recreation Department

THROUGH: Terry M. Brechtel, City Manager

COPIES: Melissa B. Vossmer; Finance; Management and Budget; Legal; File

SUBJECT: Ordinance Authorizing the Renewal of an Interlocal Agreement with the South San Antonio Independent School District for a Student Business Training Program

DATE: April 24, 2003

SUMMARY AND RECOMMENDATIONS

This ordinance authorizes the renewal of an interlocal agreement with the South San Antonio Independent School District (SSAISD) to continue a student business training program in various City departments for high school students enrolled in their Career and Technology Program.

Staff recommends approval of this ordinance.

BACKGROUND INFORMATION

This is a reauthorization of the existing program between the City of San Antonio and the SSAISD that has operated for the last six years. During this time, over 70 students have been placed in various City departments. The program provides students with a positive training experience in a professional office environment and develops the students into technically competent individuals who will be productive participants in San Antonio's workforce. This agreement is for a two-year period from September 1, 2003 through May 31, 2005, with an option to renew for an additional two-year term through May 31, 2007.

The following are the provisions of the agreement:

The City of San Antonio will:

- Provide occupational training to students enrolled in the program
- Provide staff to train and supervise the students two hours per day, three days per week, for the nine month school year
- Evaluate each of the students' progress every six weeks
- Provide a meeting room for classroom instruction and briefings, as needed

The South San Antonio Independent School District will:

- Provide 12 – 15 program participants
- Provide transportation for the students to and from City offices

- Provide a class instructor on campus to supplement office training and to coordinate training and instruction of the students
- Require each participant to obtain accident insurance

The City has an extensive history of providing learning opportunities for both high school and college students through various internship, mentoring, and practicum programs. The City also has a number of working agreements with school districts.

POLICY ANALYSIS

This program continues the current City policy of providing young people with positive activities for growth and development. This program supports the City Council goal to provide improved and expanded educational opportunities for San Antonio's young people, particularly in job skill initiatives.

FISCAL IMPACT


There is no cost associated with this ordinance. The supervision and learning opportunities provided to the students will be accomplished as part of the normal daily operation of the participating City departments.

COORDINATION

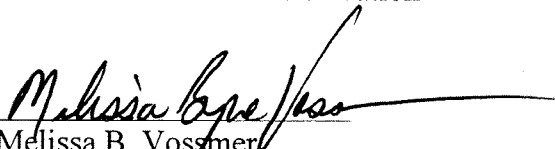
This item has been coordinated with the Office of Intergovernmental Relations and the Office of the City Attorney.

SUPPLEMENTARY COMMENTS

An Ethics Ordinance Disclosure Statement is not required.

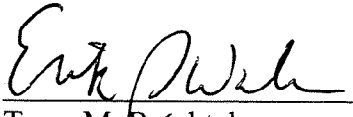


Malcolm Matthews,
Director of Parks and Recreation



Melissa B. Vossmer,
Assistant City Manager

Approved:



Terry M. Bréchtel
City Manager