

**CITY OF SAN ANTONIO
INTERDEPARTMENTAL MEMORANDUM
PUBLIC WORKS DEPARTMENT**

CONSENT AGENDA
ITEM NO. 14

TO: Mayor and City Council

FROM: Thomas G. Wendorf, P.E., Director of Public Works

THROUGH: Terry M. Brechtel, City Manager

COPIES: Melissa Byrne Vossmer; Andrew Martin; Louis A. Lendman; Milo D. Nitschke; File

SUBJECT: Prue Road Extension - Prue to Huebner

DATE: May 1, 2003

SUMMARY AND RECOMMENDATIONS

This ordinance amends a professional service contract and authorizes an additional \$11,550.00 from 1999 General Obligation Street Improvement Bonds payable to Vickrey & Associates, Inc., a non-MBE firm, for engineering services in connection with the Prue Road Extension – Prue to Huebner project located in Council District 8, an authorized 1999 General Obligation Street Improvement Bond project.

Staff recommends approval of this ordinance.

BACKGROUND INFORMATION

The Prue Road Extension-Prue to Huebner project includes extending Prue Road from Laureate to Huebner. The project also includes four-lanes with a raised center median, 6-foot sidewalks at the curbs, and drainage. A roadway to connect Huebner at Research and the installation of a traffic signal at Huebner will also be provided. This ordinance requests additional compensation to Vickrey & Associates, Inc. for professional engineering service for the preparation of right-of-way (ROW) acquisition documents.

This professional services contract was originally approved by City Ordinance No. 92482 on September 14, 2000, and initially authorized \$135,000.00 for services related to this project. Subsequent City Council action authorized additional funds in the total amount of \$33,000.00. This City Council action will increase the total, to date, authorized for this professional service contract to \$179,550.00.

POLICY ANALYSIS

Approval of this ordinance will be a continuation of City Council policy to complete previously approved 1999 General Obligation Street Improvement Bond funded Capital Improvement Projects.

FISCAL IMPACT

This is a one-time capital improvement expenditure within budget and included in the FY03-08 Capital Improvement Program Budget. Funds in the amount of \$11,550.00 are available from 1999 General Obligation Street Improvement Bond Project funds to be authorized payable as follows:

\$11,550.00

payable to Vickrey & Associates, Inc.,
for engineering services

This item represents a portion of a total estimated City project cost of \$692,880.00.

COORDINATION

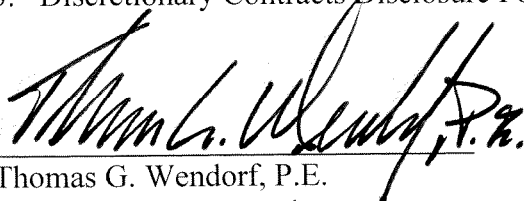
This request for ordinance has been coordinated with the Office of Management and Budget, the Finance Department.

SUPPLEMENTARY COMMENTS

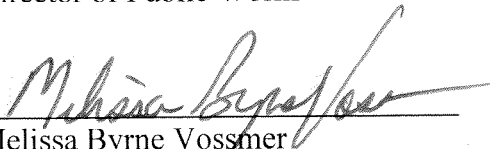
The Discretionary Contracts Disclosure Form required by the Ethics Ordinance is attached.

ATTACHMENTS


1. Project Map
2. Proposal
3. Discretionary Contracts Disclosure Form


Thomas G. Wendorf, P.E.
Director of Public Works

4/4/03

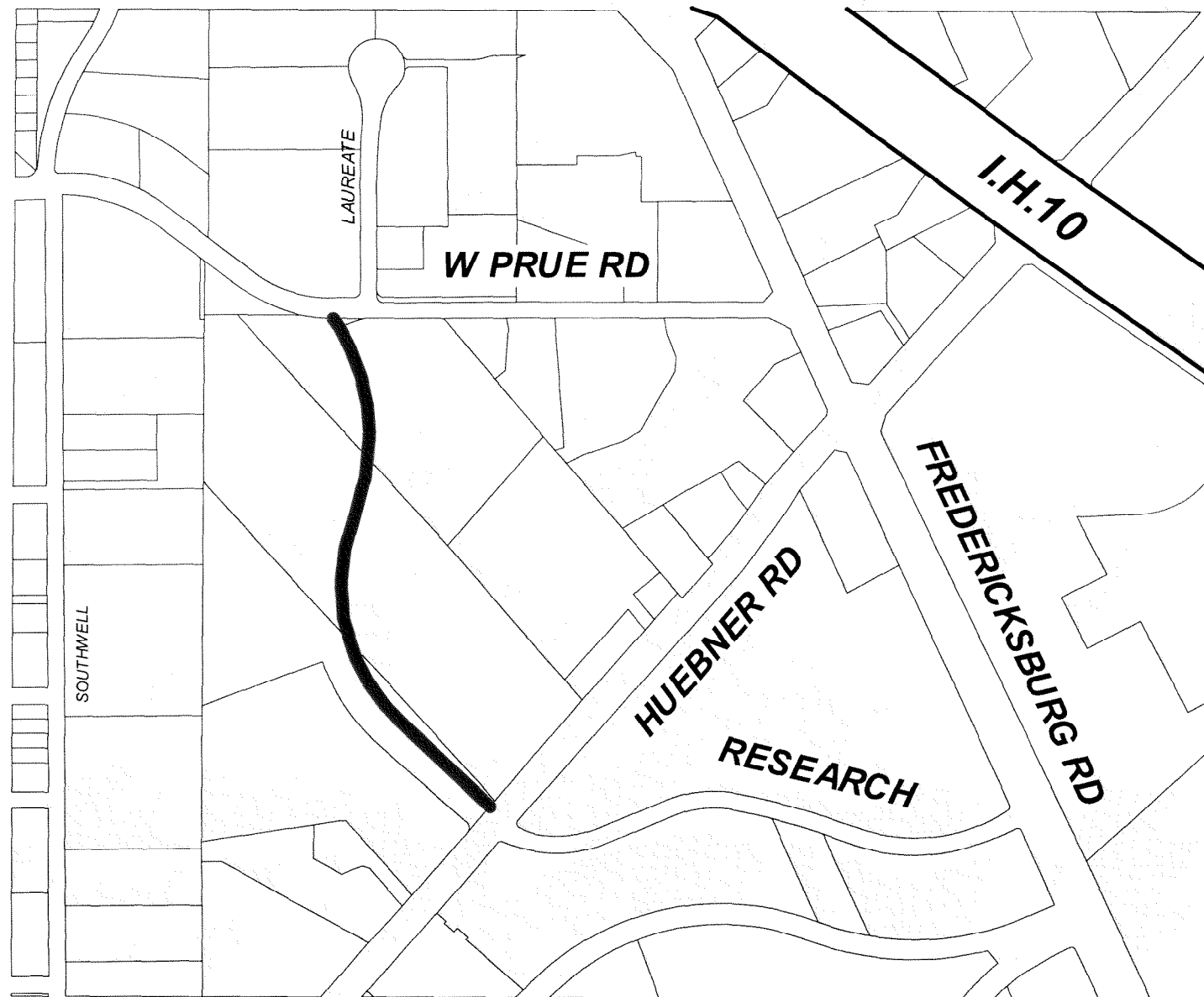

Melissa Byrne Vossmer
Assistant City Manager

Approved:


Terry M. Brechtel
City Manager

X

PRUE ROAD EXTENSION: PRUE TO HUEBNER



CITY OF SAN ANTONIO
Department of Public Works
CAPITAL PROGRAMS DIVISION



VICKREY & ASSOCIATES, Inc.
CONSULTING ENGINEERS

January 27, 2003

Mr. Jean Bayer, P.E.
Project Manager
City of San Antonio
P.O. Box 839966
San Antonio, Texas 78283-3966

Fax: 210-207-7196

Re: Prue Road Extension
V&A Job No. 0579-062-107

Dear Mr. Bayer:

In response to your letter dated January 15, 2003, I am providing you the following response regarding your comments to Vickrey & Associates, Inc. proposal dated January 8, 2003, for preparation of right-of-way acquisition documents.

In our letter, we outlined that there will be six separate acquisition parcels that will be required from three separate parent tracts located along the Prue Road extension. The specific effort that is required to complete these services include the following:

- 1) Deed research of parent tracts and matters of record potentially affecting the right-of-way areas.
- 2) Review and analysis of these parent tracts and matters of record.
- 3) Computer entry of deed information and matters of record.
- 4) Data download of parent tract deed information and coordination with survey party chief to discuss the implementation plan for the field survey.
- 5) Survey crew to run a boundary traverse over 8,000 linear feet of line requiring 20 turning points and setups in the field.
- 6) The survey for the right-of-way acquisition will require brush-clearing by hand of 4,000 linear feet of line.
- 7) Completing boundary survey ties to the existing parent tracts will require survey from the traverse with side shot to 14 points.
- 8) The acreage of the three parent tracts include 38 acres.
- 9) Upon resclusion of the right-of-way areas to be acquired, field crew will be required to set 23 boundary monumentation points for the acquisition areas.
- 10) Individual parcel certified survey maps will be prepared for each taking area for right-of-way acquisition, plus an overall right-of-way strip map.

Based on the required professional services and the site conditions and deliverables, I believe that the \$11,550 is a reasonable fee. The fee equates to \$1,925 per parcel. In consideration of the various tract lines that must be surveyed for the overall parent tracts, which involve considerably more effort than the typical right-of-way survey in a highly urbanized area, where lots are smaller and vegetation conditions are not a consideration, I believe we have submitted a fair fee for these professional services.



Mr. Dean Bayer, P.E.

January 27, 2003

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Please give me a call, if I can be of further assistance in this matter.

Sincerely,

VICKREY & ASSOCIATES, INC.



Stephen Horvath, PE, RPLS

Vice President

SHW



City of San Antonio Discretionary Contracts Disclosure

For use of this form, see City of San Antonio Ethics Code, Part D, Section 1&2

Disclosure of Parties, Owners, and Closely Related Persons

For the purpose of assisting the city in the enforcement of provisions contained in the City Charter and the code of ethics, an individual or business entity seeking a discretionary contract from the city is required to disclose in connection with a proposal for a discretionary contract:

(1) the identity of any **individual** who would be a party to the discretionary contract:

N/A

(2) the identity of any **business entity** that would be a party to the discretionary contract:

and the name of:

(A) any individual or business entity that would be a subcontractor on the discretionary contract;

Vickrey & Associates, Inc.

and the name of:

(E) any individual or business entity that is known to be a partner, or a parent or subsidiary business entity, of any individual or business entity who would be a party to the discretionary contract:

N/A

(3) the identity of any lobbyist or public relations firm employed for purposes relating to the discretionary contract being sought by any individual or business entity who would be a party to the discretionary contract.

N/A


Political Contributions

Any individual or business entity seeking a discretionary contract from the city must disclose in connection with a proposal for a discretionary contract all political contributions totaling one hundred dollars (\$100) or more within the past twenty-four (24) months made directly or indirectly to any current or former member of City Council, any candidate for the City Council, or to any political action committee that contributes to City Council elections, by any individual or business entity whose identity must be disclosed under (1), (2) or (3) above. Indirect contributions by an entity include, but are not limited to, contributions made through the officers, owners, attorneys, or registered lobbyists of the entity.

To Whom Made:	Amount	Date of Contribution
David Carpenter	425.00	2001, 2002
Ed Garza	4,960.00	2001, 2002
Bonnie Cemer	600.00	2001, 2002
Bobby Perez	390.00	2001, 2002
Enrique Barber	500.00	2002
John Sander	500.00	2001
Carol Schubert	700.00	2001, 2002
Toni Moorhouse	600.00	2002, 2003
Julian Castro	200.00	2002

Disclosures in Proposals

Any individual or business entity seeking a discretionary contract with the city shall disclose any known facts which, reasonably understood, raise a question² as to whether any city official or employee would violate Section 1 of Part B by participating in official action relating to the discretionary contract.

Signature: 	Title: President Company: Vickrey & Associates, Inc.	Date: March 24, 2003
Printed Name: Brenda Vickrey Johnson		

¹ A business entity means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust unincorporated association, or any other entity recognized by law.

² For purposes of this rule, facts are "reasonably understood" to "raise a question" about the appropriateness of official action if a disinterested person would conclude that the facts, if true, require recusal or require careful consideration of whether or not recusal is required.