

**CITY OF SAN ANTONIO  
INTERDEPARTMENTAL MEMORANDUM  
DEPARTMENT OF COMMUNITY INITIATIVES**

**TO:** Mayor and City Council

**FROM:** Dennis J. Campa, Director, Department of Community Initiatives

**THROUGH:** Terry M. Brechtel, City Manager

**COPIES:** Frances A. Gonzalez, Assistant to the City Manager; Finance Department; Office of Management and Budget; City Attorney's Office; Asset Management; File

**SUBJECT:** AN ORDINANCE AUTHORIZING RENEWAL OF A FIVE-YEAR LEASE WITH THE SAN ANTONIO METROPOLITAN MINISTRIES FOR USE OF SPACE IN CITY-OWNED FACILITIES

**DATE:** May 1, 2003

**SUMMARY AND RECOMMENDATIONS**

This ordinance authorizes execution of a five-year lease with the San Antonio Metropolitan Ministries (SAMMinistries) for the use of approximately 20,280 square feet of City-owned space located in the building known as 910 West Commerce Street and approximately 11,820 square feet of space in the building known as 920 - 928 West Commerce Street to serve the City's homeless for the period beginning February 5, 2003.

Staff recommends approval of this ordinance.

**BACKGROUND INFORMATION**

SAMMinistries has leased the City properties located at 910 and 920-928 West Commerce Street, since November 1985. SAMMinistries uses the properties to operate a 313 bed emergency shelter that provides lodging, counseling, job placement, housing search assistance, medical care, shower and laundry services, clothing, and meals to the City's homeless. SAMMinistries has leased the properties from the City in five-year increments for an annual rental of \$1. Ordinance No. 86377, passed and approved on August 7, 1997 authorized the last lease for a five-year period ending February 4, 2003.

Section III, paragraph 3.3, of the lease permitted extension of the lease under existing terms and conditions. However, an asbestos survey, not previously conducted, was required before the lease could be renewed. The Operational Technologies Corporation conducted the survey and provided the City a completed report on March 6, 2003. Although asbestos was detected in the black mastic under the floor tiles on the first and third floors of 910 West Commerce Street, the asbestos material is contained, therefore no immediate action is required.

The term of this lease extension will be for a period of five years commencing February 5, 2003, and ending February 4, 2008.

### **POLICY ANALYSIS**

This ordinance continues existing City policy to provide emergency assistance and community safety net services to low-income and homeless residents of San Antonio and Bexar County.

### **FISCAL IMPACT**


There is no General Fund commitment.

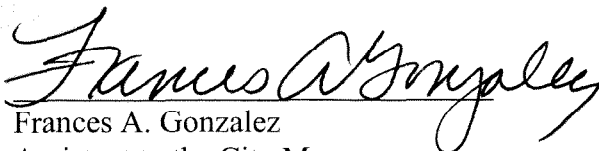
### **COORDINATION**

Coordination has occurred with the City Attorney's Office, Finance Department, the Office of Management and Budget and Asset Management.


### **SUPPLEMENTARY COMMENTS**

Required Ethics Disclosure statements are attached.

  
Dennis J. Campa, Director  
Department of Community Initiatives

  
Frances A. Gonzalez  
Assistant to the City Manager

Approved:

  
Terry M. Brechtel  
City Manager