

**CITY OF SAN ANTONIO
DEPARTMENT OF AVIATION
INTERDEPARTMENTAL CORRESPONDENCE SHEET**

TO: Mayor and City Council

FROM: Kevin C. Dolliole, Aviation Director

THROUGH: Terry M. Brechtel, City Manager

COPIES: Christopher J. Brady, Office of Management and Budget, Finance, Public Works, File

SUBJECT: Field Alteration No. 9 – Terminal Improvements Package 3 at San Antonio International Airport

DATE: May 8, 2003

SUMMARY & RECOMMENDATION

This proposed ordinance authorizes the execution of Field Alteration No. 9 in the amount of \$67,902.00 to furnish and install infrastructure necessary to support the new Public Address (PA) System at San Antonio International Airport. This action is necessary in order to avoid delaying progress of the current ongoing Terminal Improvement Project Package 3 while awaiting procurement of the new System.

Staff recommends approval of this ordinance.

BACKGROUND INFORMATION

Ordinance No. 95686, passed and approved on April 25, 2002, awarded a contract to Constructors & Associates, Inc. for the Terminal Improvement Project Package 3 at San Antonio International Airport. Subsequent to the execution of this contract, it was determined that it would be in the best interest of the City to replace the public address system.

Ordinance No. 96698, passed and approved on November 14, 2002, awarded a contract to Ford Audio-Video Systems, Inc. to furnish and install the new Public Address System. However, certain critical components of this system are to be located within the areas to be renovated under the Package 3 contract. Specifically, infrastructure is needed within the ceiling to allow the Public Address System to be installed at a later date without further renovation of the ceiling. Timely procurement and installation of the critical Public Address System components is necessary in order to insure that Package 3 construction is not delayed and that the terminal improvements will not be disturbed during future public address system installation.

Constructors & Associates, Inc. has submitted a field alteration request to install conduit, speaker boxes and related appurtenances for a cost of \$67,902.00. Members of City staff have reviewed the

scope of work and the costs outlined in Field Alteration No. 9 and have determined that the costs presented are fair and reasonable.

POLICY ANALYSIS

This proposed action continues the policy of improving facilities at San Antonio International Airport.

FISCAL IMPACT

This Project is funded by the Airport PFC Construction Fund. This proposed field alteration will be funded from the Terminal Improvement Package 3 Construction Contingency Account.


COORDINATION

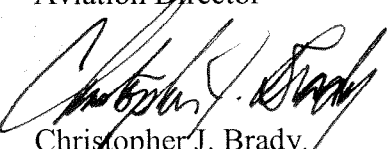
This request for ordinance has been coordinated with the Public Works Department and the Finance Department for availability of funds.

SUPPLEMENTARY COMMENTS


The construction contract is not a discretionary contract and, therefore, a Discretionary Contract Disclosure Statement is not required from Constructors & Associates, Inc.

SIGNATURES


Kevin C. Dolliole
Aviation Director


Christopher J. Brady
Assistant City Manager

APPROVED:


Terry M. Brechtel
City Manager