

**CITY OF SAN ANTONIO
INTERDEPARTMENTAL MEMORANDUM
PURCHASING & GENERAL SERVICES DEPARTMENT**

TO: Mayor and City Council

FROM: Janie B. Cantu, Director of Purchasing & General Services

THROUGH: Terry M. Brechtel, City Manager

COPIES: Travis Bishop, Assistant City Manager;
Malcolm Matthews, Director of Parks Department;
File

SUBJECT: Summer Food Service Program

DATE: May 8, 2003

SUMMARY & RECOMMENDATION:

This ordinance authorizes the Purchasing & General Services Department to accept a bid for the summer food service program for the Parks & Recreation Department, effectively immediately if passed by at least eight votes. Staff recommends approval of this ordinance.

BACKGROUND INFORMATION:

The attached tabulation of three bids to provide the City of San Antonio Parks & Recreation Department with a summer food service program is hereby submitted for council consideration and action. The low bid was submitted by True Flavors Culinary Planners, an MBE company, in the amount of \$743,529.15.

This program is funded by a grant from the Department of Agriculture and monitored by the Texas Department of Human Services. The State specifications include a requirement that a 5% bid bond be submitted with the bid. There is also a requirement that a 10% performance bond be submitted not later than ten days following the award of the contract. The vendor has submitted the required 5% bid bond and has submitted a letter of intent to provide the required 10% performance bond. If True Flavors Culinary Planners is unable to secure the required performance bond within the ten-day period, this ordinance authorizes an alternate contract with Selrico Services Inc., the second lowest qualified bidder, under the same terms and conditions in the amount of \$773,709.30, effective immediately on the 11th day following the original award.

The City of San Antonio Purchasing Department advertises bids in the Daily Commercial Recorder, La Prensa and The San Antonio Observer. This office also advertises bids on Public Access Channel 21, the Purchasing Website and utilizes the services of Demandstar.com to notify registered vendors of City bids.

POLICY ANALYSIS:

This contract will provide the City of San Antonio Parks & Recreation Department with a summer food service program for an estimated 7,035 children. A lunch and snack will be provided at approximately 90 locations throughout the City. The program provides nutritional help to children 18 years old and under who would not otherwise have available food assistance, which they receive during the school year through the nutritional school lunch and breakfast program. This program has been in operation since 1969.

This nutrition program operates in tandem with the Summer Recreation Program. Each lunch will cost \$2.23 and consists of a sandwich, vegetable, milk and fruit. Each snack will cost \$.48 and consists of a cookie and milk or juice. This contract is primarily funded by the U.S. Department of Agriculture through the Texas Department of Human Services. This award is being made dependent upon approval of a grant application by the Texas Department of Human Services.

This program will begin on June 9, 2003 and will end on August 1, 2003. This ordinance authorizes additional purchases of lunches and snacks, if required, in accordance with the FY2002-2003 budget.

FINANCIAL IMPACT:

The total cost of this contract is \$743,529.15. Funding will be from the Grants in Aid Trust Fund. All expenditures will be in accordance with the FY2002-2003 budget approved by City Council.

COORDINATION

This ordinance has been coordinated with the City of San Antonio Parks & Recreation Department.

SUPPLEMENTAL INFORMATION:

This contract was developed utilizing the formal competitive bid process; therefore, an Ethics Disclosure Form is not required.

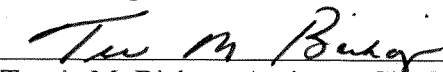
This contract will be awarded to True Flavors Culinary Planners, an MBE company.



Janie B. Cantu, C.P.M., Director
Purchasing & General Services



Malcolm Matthews, Director
Parks & Recreation Department



Travis M. Bishop, Assistant City Manager
City Manager's Office

APPROVED:



Terry M. Brechtel
City Manager

City of San Antonio Bid Tabulation

Opened: April 14, 2003	True Flavors Culinary Planners	Absolutely Everything Catering	Selrico, Inc.
For: Summer Food Service Program	715 Old Hwy 90 West	3915 San Pedro	717 W. Ashby Place
03-052 PR/rm	San Antonio TX 78237	San Antonio TX 78212	San Antonio TX 78212
Description			
274,365 - Snack			
Price Each	\$0.48	\$0.53	\$0.52
Price Total	\$131,695.20	\$145,413.45	\$142,669.80
274,365 - Lunch/Supper			
Price Each	\$2.23	\$2.33	\$2.30
Price Total	\$611,833.95	\$639,270.45	\$631,039.50
Total Award	\$743,529.15		