

**CITY OF SAN ANTONIO  
INTERDEPARTMENTAL MEMORANDUM  
POLICE DEPARTMENT**

**TO:** Mayor and City Council  
**FROM:** Albert A. Ortiz, Chief of Police  
**THROUGH:** Terry M. Brechtel, City Manager  
**COPIES:** J. Rolando Bono, Deputy City Manager; File  
**SUBJECT:** Ordinance Accepting a Donation to the San Antonio Police Department  
**DATE:** May 15, 2003

**SUMMARY AND RECOMMENDATIONS**

This ordinance authorizes the City Manager, or her designated representative, to accept a cash donation in the amount of \$1,500.00 from Sam's Club #8227 to the West Patrol Substation of the San Antonio Police Department. There is no match requirement.

Staff recommends approval.

**BACKGROUND INFORMATION**

Ms. Norma Garza, Marketing Supervisor of Sam's Club #8227, has indicated a desire to provide a \$1,500.00 donation from the Safe Neighborhood Heroes Program to the San Antonio Police Department San Antonio Fear Free Environment (SAFFE) Unit as a community relations initiative. The funds, if approved, will be utilized to purchase equipment or materials for use by the SAFFE officers of the West Patrol Substation to further enhance their capabilities and the work they perform.

**POLICY ANALYSIS**

This action continues City policy of accepting donations from business enterprises to support the goals of minimizing fear of crime and decreasing the potential of violence in the community.

**FISCAL IMPACT**

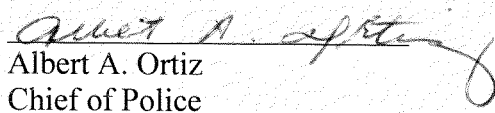
The cash grant donated to the Department by Sam's Club #8227 totals \$1,500.00. There is no impact to the General Fund.

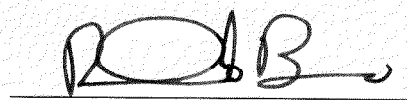
## COORDINATION

This ordinance request has been coordinated with the following departments: Finance Department, Office of Management & Budget, and the City Attorney's Office.

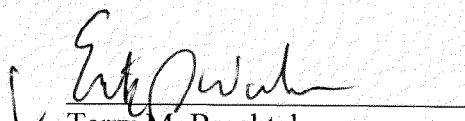
## SUPPLEMENTAL COMMENTS

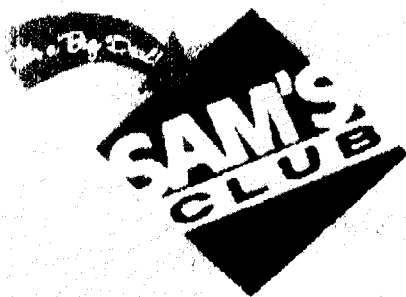
This item does not require an Ethics Disclosure Statement. A copy of the correspondence conveying the donation to the San Antonio Police Department is attached.

  
Albert A. Ortiz  
Chief of Police

  
J. Rolando Bono  
Deputy City Manager

Approved:

  
Terry M. Brechtel  
City Manager



May 2, 2002

San Antonio Police Department  
Chief Albert Ortiz

Dear Chief Ortiz:

As part of our ongoing interest in our community involvement relations, Sam's Club of San Antonio, would like to take this opportunity to donate \$1,500.00 to the San Antonio Police Department West Safe Unit. This donation is being made in the hopes it will further enhance the capabilities of this unit and the fine work they perform. We request nor expect anything in return, but an acknowledgement of this donation. I look forward to hearing from you in confirmation of your acceptance of our donation. Should you have any further questions, please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "Damian Gonzales".

Damian Gonzales  
General Manager