

**CITY OF SAN ANTONIO  
OFFICE OF THE MAYOR**  
Interdepartmental Memorandum

AGENDA ITEM NO.

47

TO: COUNCIL MEMBERS

FROM: Mayor Edward D. Garza

COPIES TO: City Manager, City Attorney, City Clerk, Management Team Members;  
Directors of Finance and Management & Budget; Assistants to Mayor and  
Council; File

SUBJECT: ITEM FOR MAY 29, 2003, COUNCIL AGENDA AUTHORIZING CONTINGENCY  
FUNDS


DATE: May 21, 2003

I respectfully request council concurrence to place on the City Council agenda of May 29, 2003, an ordinance allocating \$300.00 from the Mayor's Contingency Fund payable to the Not Forgotten Coalition. These funds will be utilized in assisting to cover cost for first annual conference for all seniors, those who work for seniors, and all who are interested in senior issues.

**Please note that staff has reviewed the request and concurs with this action.**

Thank you for your consideration.


EDG/de  
attachment(s)

  
EDWARD D. GARZA  
Mayor

03 MAY 23 AM 9:52

RECEIVED  
CITY OF SAN ANTONIO  
CITY CLERK

  
Bobby Pérez  
Council Member, District 1

  
Enrique M. Barrera  
Council Member, District 6

  
John Sanders  
Council Member, District 2

  
Julián Castro  
Council Member, District 7

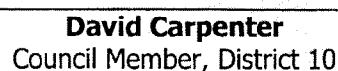
  
Antoniette "Toni" Moorhouse  
Council Member, District 3

  
Bonnie Conner  
Council Member, District 8

  
Enrique "Kike" Martin  
Council Member, District. 4

  
Carroll Schubert  
Council Member, District 9

  
Nora X. Herrera  
Council Member, District 5

  
David Carpenter  
Council Member, District 10

REQUEST FOR  
CONTINGENCY ACCOUNT EXPENDITURES  
DISTRICT Mayor Ed Garza

It is important that Council Items requiring the use of district contingency funds not be circulated until the following information is obtained:

1. Name of Organization: Not Forgotten Coalition  
Address: PO Box 91107, San Antonio, TX 78209 3635 SE Military Dr, SA, 78223-0990  
Phone: 210 789-3685
2. Tax Exempt # (if applicable): 74-1109743 (Catholic Charities, Inc.)
3. (a) Amount of Request: \$ \$300.00 (not less than \$100.00).  
(b) What other sources of funding does organization have? \_\_\_\_\_  
Exhibitor tables for the May 1<sup>st</sup>, Live Longer and Love It Conference, are being sold at \$300 each. The admission cost for the conference is \$4.50, which covers lunch. The cost of the lunch per plate is \$3.50.
4. Purpose of Request (state exactly how funds are to be used, and the public benefit anticipated):  
  
The Not Forgotten Coalition, in honor of both Elder Abuse Prevention Month and Older Americans Month, will present its first annual conference on May 1<sup>st</sup>. The conference is for all seniors, those who work with seniors, and all who are interested in senior issues. A variety of issues affecting Bexar County's seniors will be thoroughly explained. Requested funds will be used to cover the costs associated with the conference, including rental of St. Paul's Community Center, printing of materials, and overruns or food.
5. Contact Person: Craig Castle, Chair  
Address: 15903 Alsace, San Antonio, TX 78232  
Phone: 210 789-3685
6. Time Frame/Calendar  
Date of Event: May 1, 2003
7. Copy of separate written request attached? Yes ☒ No ☐
8. Does the organization receive other city funds? Yes ☐ No ☒
9. Is the city co-sponsoring the particular event? Yes ☐ No ☒
10. (a) Comments by the City Attorney's Office  
Expenditure advances public purpose of  
supporting elderly in the community  

Mr. Zedler

  
(b) Comments from the Department Director  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

This form should be completed and attached to six-signature memorandum.

**City of San Antonio**  
**Discretionary Contracts Disclosure\***

*For use of this form, see City of San Antonio Ethics Code, Part D, Sections 1&2  
Attach additional sheets if space provided is not sufficient.  
State "Not Applicable" for questions that do not apply.*

*\* This form is required to be supplemented in the event there is any change in the information under (1), (2), or (3) below, before the discretionary contract is the subject of council action, and no later than five (5) business days after any change about which information is required to be filed.*

**Disclosure of Parties, Owners, and Closely Related Persons**

For the purpose of assisting the city in the enforcement of provisions contained in the City Charter and the code of ethics, an individual or business entity seeking a discretionary contract from the city is required to disclose in connection with a proposal for a discretionary contract:

- (1) the identity of any individual who would be a party to the discretionary contract;

Not Applicable

- (2) the identity of any business entity<sup>1</sup> that would be a party to the discretionary contract:

Not Forgotten Coalition  
and the name of:

- (A) any individual or business entity that would be a *subcontractor* on the discretionary contract;

Not Applicable

- (B) any individual or business entity that is known to be a *partner*, or a *parent* or *subsidiary* business entity, of any individual or business entity who would be a party to the discretionary contract;

Not Applicable

- (3) the identity of any *lobbyist* or *public relations firm* employed for purposes relating to the discretionary contract being sought by any individual or business entity who would be a party to the discretionary contract.

Not Applicable

<sup>1</sup> A *business entity* means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust, unincorporated association, or any other entity recognized by law.

05/08/2003 09:55 2102077027

SAN ANTONIO CITY CNCL

PAGE 02/02

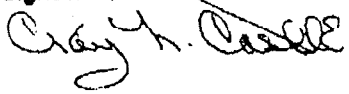
**Political Contributions**

Any individual or business entity seeking a discretionary contract from the city must disclose in connection with a proposal for a discretionary contract all political contributions totaling one hundred dollars (\$100) or more within the past twenty-four (24) months made directly or indirectly to any current or former member of City Council, any candidate for City Council, or to any political action committee that contributes to City Council elections, by any individual or business entity whose identity must be disclosed under (1), (2) or (3) above. Indirect contributions by an individual include, but are not limited to, contributions made by the individual's spouse, whether statutory or common-law. Indirect contributions by an entity include, but are not limited to, contributions made through the officers, owners, attorneys, or registered lobbyists of the entity.

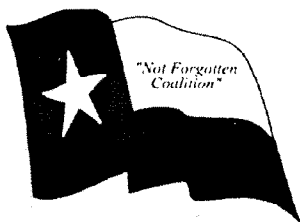
To Whom Made:	Amount:	Date of Contribution:
Not Applicable		

**Disclosures in Proposals**

Any individual or business entity seeking a discretionary contract with the city shall disclose any known facts which, reasonably understood, raise a question<sup>2</sup> as to whether any city official or employee would violate Section 1 of Part B, Improper Economic Benefit, by participating in official action relating to the discretionary contract.

Not Applicable		
Signature: 	Title: Chair Company: Not Forgotten Coalition	Date: 5/8/03

<sup>2</sup> For purposes of this rule, facts are "reasonably understood" to "raise a question" about the appropriateness of official action if a disinterested person would conclude that the facts, if true, require recusal or require careful consideration of whether or not recusal is required.



# **THE ELDERLY... NOT FORGOTTEN, NOT EVER!**

## **FACTS SHEET**

Alamo Area Council  
of  
Governments-Area  
Agency on Aging

AARP

Catholic Charities  
RSVP, Foster  
Grandparents

City of San Antonio  
Community Initiatives

Family Services  
Association

Financial Freedom

Frost National Bank

Greater San Antonio  
Crime Prevention

Lincoln Financial  
Advisors

San Antonio Police  
Department

San Antonio College  
Gerontology Program

Senior Referral  
Services

Texas Department of  
Human Services

Texas Department of  
Protective and  
Regulatory Services,  
Adult Protective  
Services

U.S. Representative  
Henry Bonilla's Office

### **MISSION STATEMENT**

The mission of the Not Forgotten Coalition is to protect one of our most precious resources...our senior citizens.

### **WHAT IS THE NOT FORGOTTEN COALITION?**

The Not Forgotten Coalition is a group of concerned San Antonians from agencies, businesses, and groups dedicated to protecting our senior citizens. This is a partnership with Adult Protective Services (APS), a division of the Texas Department of Protective and Regulatory Services (TDPRS), the state agency mandated to investigate reports of abuse, neglect and exploitation of the disabled and elderly.

### **WHAT ARE THE GOALS OF THE NOT FORGOTTEN COALITION?**

The goals of the Coalition are

- ❖ to educate our community about the dangers of the elderly becoming isolated
- ❖ to make everyone aware of ways to prevent abuse and neglect and how to report suspicions to Adult Protective Services
- ❖ to protect our most precious resources – our senior citizens
- ❖ to promote Elder Abuse Prevention Month activities
- ❖ to establish an emergency resource room for APS clients

### **WHO IS ABUSED AND NEGLECTED?**

Abuse and neglect occurs to elderly men and women of all income levels, all cultural and ethnic groups, to those in good health and those incapacitated in some way, in poor neighborhoods and in suburbia. More than 4,000 of Bexar County's elderly were reported to APS as victims of suspected abuse, neglect and exploitation in 2001, resulting in more than 3,000 elderly confirmed as victims. We know that all too many victims are never reported to APS.

### **WHO ABUSES AND NEGLECTS THE ELDERLY?**

Abuse and neglect is perpetrated on the elderly by their adult children, spouses, grandchildren, other relatives, siblings, service providers, and acquaintances. Self neglect also occurs.

### **WHAT KIND OF ABUSE AND NEGLECT OCCURS?**

The elderly are victims of

- ❖ Neglect – physical, medical and self neglect
- ❖ Abuse - Physical abuse, including beatings, bruises, cuts, burns, confinement; emotional, verbal, and sexual
- ❖ Exploitation



**Texas Department of Protective and Regulatory Services**

# **The Not Forgotten Coalition's**

## **Senior Forums**

*LEARN ABOUT THESE ISSUES AFFECTING SENIOR CITIZENS:*

Prescription Drugs

How to find out about Discounts,  
free prescriptions

- Walgreen's Pharmacist

Good Effects of Nutrition and Exercise

- Joan Case, M.S., RD, LD  
and Sifu Phillip Estrada

Active Seniors

- Carolyn Deel  
Jefferson Co-Op

Safety Issues

- Sandy Sullivan, VP  
Frost National Bank

**Schedule: 9:30 – 11:00am**

**MAY 7 - ROLLING OAKS, 6401 WENZEL @ TOEPPERWEIN**

**MAY 14- ELLA AUSTIN NUTRITION CENTER, 1023 N. PINE**

**MAY 21- OUR LADY OF ANGELS, 1212 STONEWALL**

**MAY 28- PIN OAK APARTMENTS, 7190 OAKLAWN**

**For More Information, Call: 337-3246 or 337-3399**



Dedicated to protecting our elderly

## **The Elderly...**

# **Not Forgotten, Not Ever!**

*The Not Forgotten Coalition's*

# "LIVE LONGER AND LOVE IT" CONFERENCE

**LEARN ABOUT THESE ISSUES AFFECTING SENIOR CITIZENS:**

Exploitation  
Scams and Cons  
Exercise and Nutrition  
Affordable Housing

Home Equity  
Guardianship  
Mental Health Issues  
Elder Abuse

**Thursday**

**May 1, 2003**

**8:30 a.m. to 3:30 p.m.**

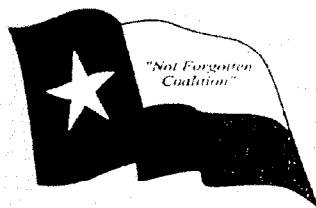
**St. Paul's Community Center**

**1201 Donaldson**

**San Antonio, Texas**

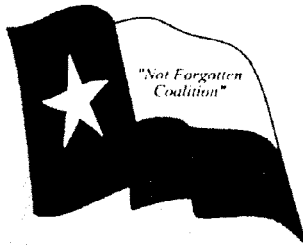
***For More Information, Call: 337-3246 or 337-3399***

**Registration: \$4.50    Lunch Included**



Dedicated to protecting our elderly

**The Elderly...**  
**Not Forgotten, Not Ever!**



Dedicated to protecting our elderly

RECEIVED  
CITY OF SAN ANTONIO  
MAYOR'S OFFICE  
2003 APR 28 AM 10:32

**THE ELDERLY...  
NOT FORGOTTEN,  
NOT EVER!**

*David*  
*OK*  
*4/30/03*

P. O. Box 91107  
San Antonio, Texas 78209  
210 789-3685  
April 24, 2003

*196-6055*

The Honorable Ed Garza  
Mayor of the City of San Antonio  
100 Military Plaza - City Hall  
San Antonio, TX 78204

Dear Mayor Garza:

We are submitting our request for district contingency funds to you for help with the expenses associated with the Not Forgotten Coalition's Live Longer and Love It Conference for the City's senior citizens. The conference will be held on May 1 from 9:00 AM until 3:30 PM at St. Paul's Community Center. We realize that contingency funds cannot be distributed until after the election. Although the conference takes place on May 1, we will still need assistance with the expenses.

The Not Forgotten Coalition is under the nonprofit umbrella of Catholic Charities, Inc. Catholic Charities, Inc. is helping pay the costs up front, which we must then repay. The admission charge to this conference is very nominal - \$4.50. We have kept the fee low so that seniors throughout the city can afford to attend. The \$4.50 will cover their lunch.

The Not Forgotten Coalition is presenting its very first conference, specifically designed to thoroughly explore a variety of issues concerning exploitation, abuse and neglect, as well as more positive subjects. We have put together an incredibly well rounded program for this first time event. We will have a presentation on affordable housing and home equity loans. And then, of course, we will look at the topics of active, involved seniors, and the all-important roles of socialization, health, nutrition and exercise in their lives. This conference is designed to do exactly what its name indicates: help seniors 'live longer and love it'!

Alamo Area Council of  
Governments-Area  
Agency on Aging

AARP

Catholic Charities  
RSVP, Foster  
Grandparents

City of San Antonio  
Community Initiatives

Family Services  
Association

Financial Freedom

Frost National Bank

Greater San Antonio  
Crime Prevention

Lincoln Financial  
Advisors

San Antonio Police  
Department

San Antonio College  
Gerontology Program

Senior Referral Services

Texas Department of  
Human Services

Texas Department of  
Protective and Regulatory  
Services,  
Adult Protective Services

U.S. Representative  
Henry Bonilla's Office



As you know, May is Elder Abuse Prevention Month and Older Americans Month. Once again, the Not Forgotten Coalition is leading an area-wide campaign that will do wonders towards continuing to protect one of our most precious resources – senior citizens. The Coalition, you may recall, takes its name from the statewide Not Forgotten Campaign, an effort fueled by the Texas Department of Protective and Regulatory Services (TDPRS). The Not Forgotten Coalition includes an aide from Congressman Henry Bonilla's office, Frost Bank's Vice President for Fraud, Catholic Charities, as well as representatives from AACOG's Area Agency on Aging, the City of San Antonio, TDPRS, and other interested individuals.

Our main campaign focus is to bring to the forefront a problem that hasn't been publicized nearly enough – San Antonio's elder abuse problem. We are not just talking about physical abuse, but exploitation and victimization through pigeon drops, lotto scams, unscrupulous or phony home repairmen, relatives and healthcare workers who deceitfully or forcefully prey on seniors.

Other activities planned for the month of May are four senior forums presented in four quadrants of the City at senior nutrition centers. These free forums will cover safety for seniors, information on discounted or free prescriptions, the importance of informing their doctors of all medications they are taking, socialization issues, nutrition and exercise.

We will also have a cell phone distribution program so that seniors are able to call 911 in emergency situations. May 11 will commence "Take a Senior Out Week". Relatives, friends and neighbors will be encouraged to treat a senior to lunch, dinner, a movie or the zoo – just to let them know they are 'not forgotten'.

Although these activities take place in May, we plan to present senior forums throughout the year, continue cell phone distribution, and work to make next year's events even better. We want to ensure that seniors are not forgotten – not ever!

To provide you with further information, Mayor Garza, I am forwarding our Live Longer and Love It Conference brochure, the Not Forgotten brochure, our Facts Sheet, and flyers for the conference and senior forums. Please feel free to call me for further information or Lisa Loya at 337-3246, Mary Walker at 337-3335, or Pat Scrivano at 337-3399.

Thank you, Mayor Garza, for your consideration of our request. We will also request contingency funds from each councilperson, letting them know that your office is taking the lead on this request.

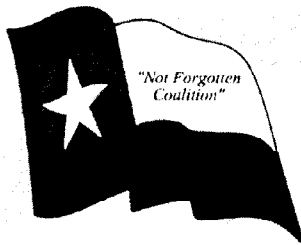
Sincerely,

*Craig Castle*

Craig Castle, Chair  
Not Forgotten Coalition



**Texas Department of Protective and Regulatory Services**



Dedicated to protecting our elderly

RECEIVED  
CITY OF SAN ANTONIO  
MAYOR'S OFFICE  
2003 APR 28 AM 10:32

# THE ELDERLY... NOT FORGOTTEN, NOT EVER!

*David*  
*OK*  
*4/30/03*

P. O. Box 91107  
San Antonio, Texas 78209  
210 789-3685  
April 24, 2003

*196-6055*

The Honorable Ed Garza  
Mayor of the City of San Antonio  
100 Military Plaza – City Hall  
San Antonio, TX 78204

Dear Mayor Garza:

We are submitting our request for district contingency funds to you for help with the expenses associated with the Not Forgotten Coalition's Live Longer and Love It Conference for the City's senior citizens. The conference will be held on May 1 from 9:00 AM until 3:30 PM at St. Paul's Community Center. We realize that contingency funds cannot be distributed until after the election. Although the conference takes place on May 1, we will still need assistance with the expenses.

The Not Forgotten Coalition is under the nonprofit umbrella of Catholic Charities, Inc. Catholic Charities, Inc. is helping pay the costs up front, which we must then repay. The admission charge to this conference is very nominal - \$4.50. We have kept the fee low so that seniors throughout the city can afford to attend. The \$4.50 will cover their lunch.

The Not Forgotten Coalition is presenting its very first conference, specifically designed to thoroughly explore a variety of issues concerning exploitation, abuse and neglect, as well as more positive subjects. We have put together an incredibly well rounded program for this first time event. We will have a presentation on affordable housing and home equity loans. And then, of course, we will look at the topics of active, involved seniors, and the all-important roles of socialization, health, nutrition and exercise in their lives. This conference is designed to do exactly what its name indicates: help seniors 'live longer and love it'!

Alamo Area Council of  
Governments-Area  
Agency on Aging

AARP

Catholic Charities  
RSVP, Foster  
Grandparents

City of San Antonio  
Community Initiatives

Family Services  
Association

Financial Freedom

Frost National Bank

Greater San Antonio  
Crime Prevention

Lincoln Financial  
Advisors

San Antonio Police  
Department

San Antonio College  
Gerontology Program

Senior Referral Services

Texas Department of  
Human Services

Texas Department of  
Protective and Regulatory  
Services,  
Adult Protective Services

U.S. Representative  
Henry Bonilla's Office