

CITY OF SAN ANTONIO

CONSENT AGENDA

ITEM NO.

25

SAN ANTONIO METROPOLITAN HEALTH DISTRICT

INTERDEPARTMENTAL MEMORANDUM

TO: Mayor and City Council

FROM: Fernando A. Guerra, M.D., M.P.H., Director of Health

THROUGH: Terry M. Brechtel, City Manager

COPIES TO: Frances A. Gonzalez, Assistant to the City Manager; City Attorney's Office; Office of Management and Budget, Risk Management Division; Finance Department; Project; File

SUBJECT: ORDINANCE AUTHORIZING THE EXECUTION OF TWO (2) CHANGES TO THE CONTRACT WITH THE TEXAS DEPARTMENT OF HEALTH

DATE: May 29, 2003

SUMMARY AND RECOMMENDATIONS

This ordinance authorizes the City Manager to execute two (2) changes to the contract with the Texas Department of Health (TDH). One contract change provides cash support totaling \$15,000.00 to augment the ongoing Bioterrorism Preparedness Project in the San Antonio Metropolitan Health District (SAMHD) for the period June 1, 2002 through August 31, 2003. The second contract change is for a budget reduction of \$690.00 for the Tuberculosis Prevention and Control Project in SAMHD for the period September 1, 2002 through August 31, 2003. This ordinance will also revise the budgets for the Public Health State Support Project 2002/2003 – Federal account and the Public Health State Support Project 2002-2003 (State) account of the SAMHD to reflect these changes to the TDH contract.

Staff recommends approval.

BACKGROUND

The City Manager was authorized to execute the Public Health State Support Project 2002/2003 contract with TDH through an ordinance passed and approved on August 9, 2001. This contract includes fifteen (15) contract amendments that were approved in previous ordinances, and currently provides \$5,354,308.00 in cash support, \$54,312.00 in-kind support, and \$5,218,981.00 in contract (fee-for-service) support.

TDH has now offered a contract amendment that will furnish \$15,000.00 in cash for the SAMHD Bioterrorism Preparedness Project to build local capacity and infrastructure for West Nile Virus

prevention. These funds will be used to train local staff to conduct surveillance for the disease and plan appropriate control measures, if necessary. Also these funds will be used to inform/educate the public regarding awareness and prevention of West Nile Virus infection through the elimination of mosquito breeding sources and the appropriate use of insect repellants.

TDH has also requested a contract amendment that will reduce the budget of the Tuberculosis Prevention and Control Project of the SAMHD by \$690.00. Due to fiscal constraints, TDH's Tuberculosis Elimination Division is canceling their conferences/workshops and training sessions for the remainder of this fiscal year making trips by local staff to attend this training unnecessary and negating the need for travel funds allocated for this purpose.

POLICY ANALYSIS

Acceptance of these two (2) contract changes are in compliance with the contract with the Texas Department of Health for the fiscal year 2002-2003.

FINANCIAL IMPACT

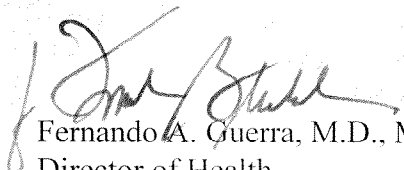
This ordinance will authorize the execution of two (2) changes to the TDH contract. One contract amendment will provide \$15,000.00 in cash for the SAMHD Bioterrorism Preparedness Project. The other contract amendment will reduce the budget of the Tuberculosis Prevention and Control Project of the SAMHD by \$690.00. Acceptance of these contract amendments will place no demands on the City General Fund.

COORDINATION

The Finance Department has approved the proposed project budget.

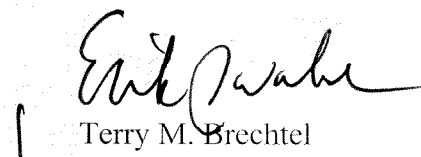
SUPPLEMENTARY COMMENTS

Provisions of the Ethics Ordinance do not apply.


Fernando A. Guerra, M.D., M.P.H.
Director of Health


Frances A. Gonzalez
Assistant to the City Manager

APPROVED:


Terry M. Brechtel
City Manager

ATTACHMENT I
Public Health State Support Project 2002-2003 (State)
Project No. 26-016053
TDH Contract No. 7460020708 2003

INDEX	<u>ESTIMATED REVENUES</u>	OBJECT CODE	ORIGINAL BUDGET	ADD (DEDUCT)	REVISED BUDGET
073866	Attachment #08B - Cash		216,787	(690)	216,097
	Total Estimated Revenues		<u>216,787</u>	<u>(690)</u>	<u>\$ 216,097</u>

APPROPRIATIONS

Special TB Outreach Project - Attachment #08B

Activity: 36-07-04

09/01/02 to 08/31/03

722074	Regular Salaries & Wages	01-010	144,467	0	144,467
722082	Language Skill Pay	01-019	1,200	0	1,200
722090	Retirement Benefits - Soc. Sec.	01-030	11,052	0	11,052
722108	Retirement Benefits - TMRS	01-040	14,745	0	14,745
722116	Flexible Benefits Contribution	01-050	17,400	0	17,400
722124	Life Insurance	01-051	289	0	289
722132	Workers' Disability Compensation	01-060	400	0	400
722140	Personal Leave Buy Back Pay	01-072	4,658	0	4,658
722157	Travel - Official	02-124	690	(690)	0
722165	Travel - Other	02-127	1,000	0	1,000
722173	Car Expense Allowance	02-130	8,578	0	8,578
722181	Fees to Professional Contractors	02-160	10,197	0	10,197
722199	Office Supplies	03-210	500	0	500
722207	Chemicals, Medical and Drugs	03-228	111	0	111
722215	X-Ray Supplies	03-230	1,500	0	1,500
	Total Expenditures 36-07-04		<u>216,787</u>	<u>(690)</u>	<u>216,097</u>

Fund Only Index Code: 000422

PERSONNEL COMPLEMENT

Activity 36-07-04

	CURRENT POSITIONS	ADD (DEDUCT)	REVISED POSITIONS
0244 Senior Public Health Nurse	1	0	1
0267 Licensed Vocational Nurse	2	0	2
0282 Health Program Specialist (.5 FTE)	1	0	1
0918 Program Manager	1	0	1
	<u>5</u>	<u>0</u>	<u>5</u>

ATTACHMENT II
Public Health State Support Project 2002/2003 - Federal
Fund No. 26-016052
TDH Contract No. 7460020708 2003

<u>INDEX:</u>	<u>ESTIMATED REVENUES:</u>	<u>OBJECT CODE:</u>	<u>CURRENT BUDGET:</u>	<u>ADDITION (DEDUCT)</u>	<u>REVISED BUDGET</u>
078295	Attachment No. 06A - Cash		\$1,898,122	\$15,000	\$1,913,122
	Total Estimated Revenues		<u>\$1,898,122</u>	<u>\$15,000</u>	<u>\$1,913,122</u>

Bioterrorism Preparedness Project - Attachment #06A

Activity: 36-10-06

06/01/02 to 08/31/03

West Nile Virus Grant Award

742890	Salaries-6 (6/1/02 - 8/31/03)	01-010	493,656	0	493,656
742908	Retirement Benefits - Soc. Sec.	01-030	37,765	0	37,765
742916	Retirement Benefits - TMRS	01-040	58,745	0	58,745
742924	Flexible Benefits Contribution	01-050	65,880	0	65,880
742932	Life Insurance	01-051	1,126	0	1,126
742940	Workers' Disability Compensation	01-060	2,000	0	2,000
742957	Personal Leave Buy Back Pay	01-072	10,000	0	10,000
742965	Communications: Telephones	02-110	9,700	0	9,700
742973	Pagers	02-112	711	0	711
742981	Mail & Parcel Post Service	02-113	1,200	0	1,200
742999	Cellular Phones	02-114	20,994	0	20,994
743005	Wireless Data Communications	02-117	12,250	0	12,250
743013	Rental of Equipment	02-119	2,400	0	2,400
743021	Travel-Official	02-124	25,000	0	25,000
743039	Education	02-128	7,500	700	8,200
743047	Car Expense Allowance	02-130	7,900	0	7,900
743054	Cleaning Services	02-140	0	0	0
743062	Maint & Repair -Mach. & Equip.	02-142	15,500	0	15,500
743070	Alarm & Security Services	02-159	6,000	0	6,000
743088	Fees to Professional Contractors	02-160	23,500	0	23,500
743096	Vehicle Management Fee	02-167	180	0	180
743104	Automatic Data Processing Services	02-172	14,160	0	14,160
742866	Membership Dues and Licenses	02-178	0	2,205	2,205
743112	Advertising & Publication	02-175	12,500	0	12,500
743120	Binding, Printing, & Reproduction	02-181	4,500	3,330	7,830
743138	Subscriptions to Publications	02-187	20,000	910	20,910
743146	Office Supplies	03-210	15,000	500	15,500
743153	Janitor Supplies	03-212	1,968	0	1,968
743161	Motor Fuel & Lubricants	03-222	5,040	0	5,040
743179	Chemicals, Medical and Drugs	03-228	38,280	0	38,280
743187	Photographic Supplies	03-230	600	0	600
743195	Tools, Apparatus & Accessories	03-232	12,000	7,355	19,355
743203	Computer Software	03-243	18,000	0	18,000
743211	Other Commodities	03-244	45,000	0	45,000
743229	Indirect Cost	04-280	49,366	0	49,366
743237	Computer Equipment	05-360	314,330	0	314,330
743245	Mach & Equip. - Automotive	05-372	60,350	0	60,350
743252	Mach & Equip. - Other	05-373	465,037	0	465,037
743260	Furniture and Fixtures	05-375	19,985	0	19,985
743278	Administration Costs	05-383	0	0	0
	Total Expenditures 36-10-06		<u>\$1,898,122</u>	<u>\$15,000</u>	<u>\$1,913,122</u>

Fund Only Index #001333

PERSONNEL COMPLEMENT:

Activity 36-10-06

		<u>CURRENT POSITIONS</u>	<u>ADD (DEDUCT)</u>	<u>REVISED POSITIONS</u>
0010	Office Assistant	2	0	2
0067	Administrative Aide	1	0	1
0213	Veterinarian	1	0	1
0251	Epidemiologist	2	0	2
0847	Department Systems Aide	2	0	2
0862	Department Systems Manager	1	0	1
0896	Department Systems Specialist	1	0	1
0906	Special Projects Manager	2	0	2
Total:		<u>12</u>	<u>0</u>	<u>12</u>