

CITY OF SAN ANTONIO
DEPARTMENT OF ASSET MANAGEMENT
INTERDEPARTMENTAL CORRESPONDENCE SHEET

TO: Mayor and City Council

FROM: Rebecca Waldman, Director, Department of Asset Management

THROUGH: Terry M. Brechtel, City Manager

COPIES: Erik J. Walsh, Assistant to the City Manager; Shawn P. Eddy, Special Projects Manager, Property Disposition

DATE: Thursday, June 5, 2003

SUBJECT: S. P. No. 1098—Request to declare as surplus property a 19 foot-wide by 75 foot-long parcel of land located at 5341 West Commerce Street

PETITIONER: San Antonio Water Systems
 Attn: Don Laffere
 Manager SAWS Corporate RE
 P. O. Box 2449
 San Antonio, TX 78298-2449

SUMMARY AND RECOMMENDATIONS

This Ordinance will authorize the City of San Antonio to declare as surplus and dispose of property in New City Block 8323, Block 4 located at 5341 West Commerce Street as requested by the San Antonio Water System.

Staff recommends approval of this Ordinance.

BACKGROUND INFORMATION

Petitioner is requesting to declare as surplus property a 19 foot-wide by 75 foot-long parcel of land located at 5341 West Commerce Street as shown on attached Exhibit "A." The well at this site has been plugged, and SAWS has no further need of this property. The abutting property owner has expressed an interest in buying this parcel and if this request is approved and property is conveyed, it would eliminate future costs for maintenance of this property.

POLICY ANALYSIS

This action is consistent with the City Code and Ordinances, which require City Council approval for the disposition of any surplus City-owned real property.

FISCAL IMPACT

This action will have no fiscal impact on the City of San Antonio as the San Antonio Water System will use the proceeds from the disposition of this property for the provision of water services to the community.

COORDINATION

In compliance with City procedures, this request has been canvassed through interested City departments, public utilities and applicable agencies. A Canvassing Checklist and an executed Letter of Agreement, by which the petitioner agrees with all conditions imposed through this canvassing, are attached for review.

SUPPLEMENTARY COMMENTS

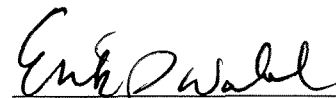
The City of San Antonio's Planning Commission will consider this request at its regular meeting of 5/28/2003 and its finding will be presented to City Council on 6/5/2003.

The San Antonio Water System is not required to submit an Executed Discretionary Contracts Disclosure Statement.



Rebecca Waldman, Director
Department of Asset Management

Approved:



Erik J. Walsh
Assistant to the City Manager

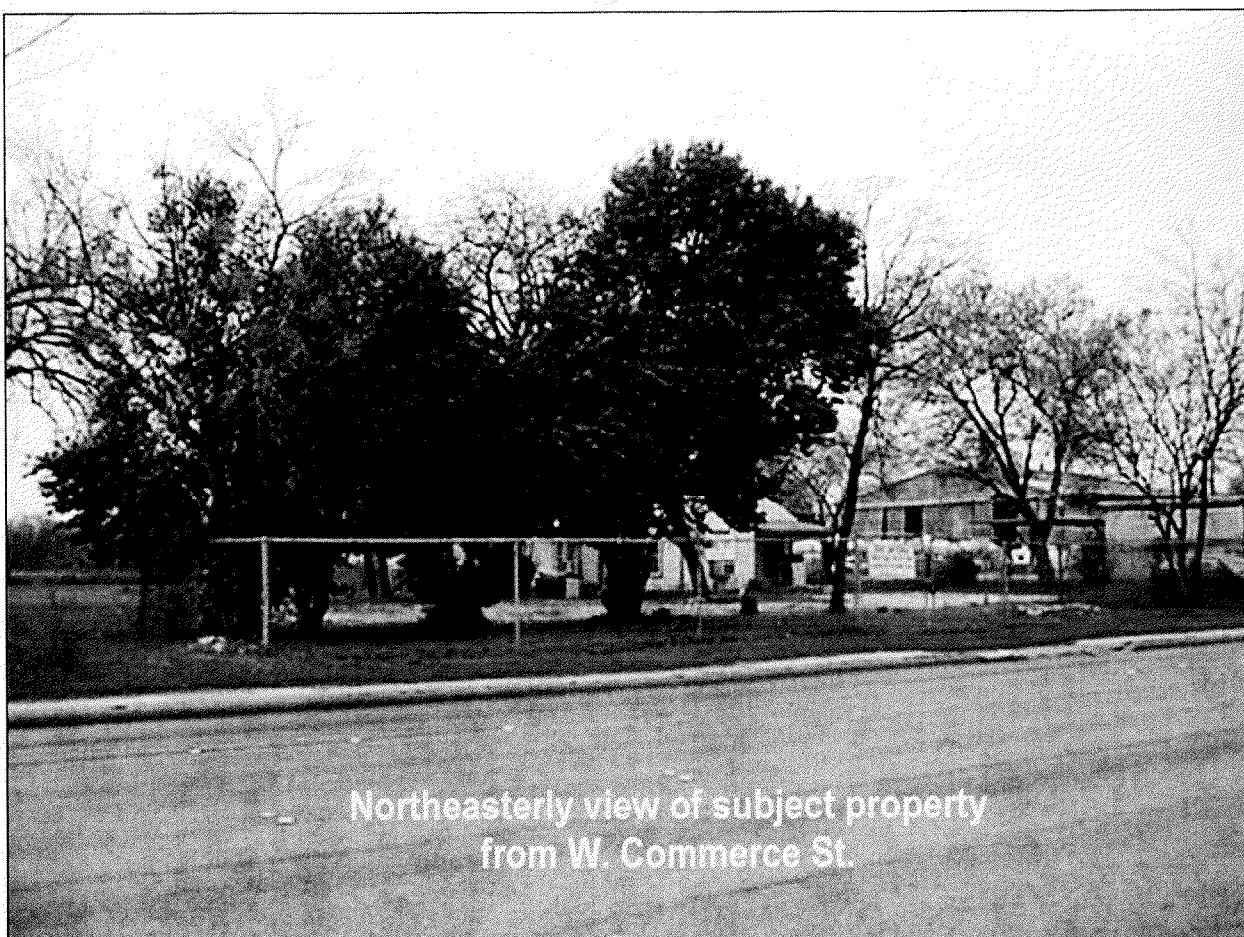
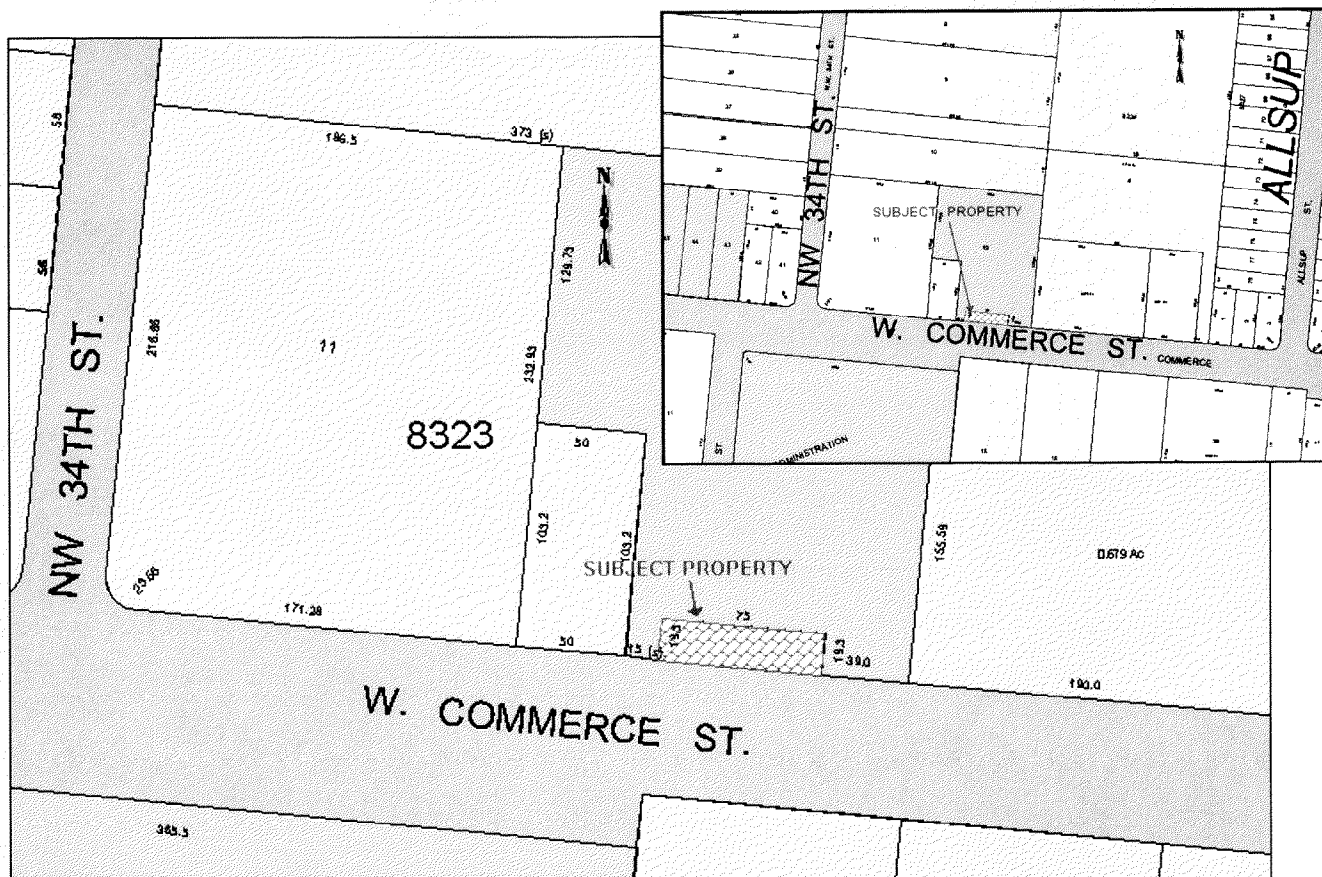


Exhibit "A"

Canvassing Checklist

SPNo **1098**

Request: Petitioner is requesting to declare as surplus property a 19 foot-wide by 75 foot-long parcel of land located at 5341 West Commerce Street as shown on attached Exhibit "A." The well at this site has been plugged, and SAWS has no further need of this property. The abutting property owner has expressed an interest in buying this parcel and if this request is approved and property is conveyed, it would eliminate future costs for maintenance of this property.

	Included in Canvassing	Out Date	In Date	Uncond. Approval	Conditional Approval	Denial
Planning Department	<input checked="" type="checkbox"/>	3/21/2003	4/22/2003	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
PublicWorks	<input checked="" type="checkbox"/>	3/21/2003	4/23/2003	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Development Services	<input checked="" type="checkbox"/>	3/21/2003	4/22/2003	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Police Department	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fire Department	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Parks and Recreation	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Neighborhood Action (NAD)	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
City Public Service	<input checked="" type="checkbox"/>	3/21/2003	4/22/2003	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
S.A. Water System (SAWS)	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TXDOT	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
S.A. River Authority (SARA)	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
VIA Metropolitan	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Environmental Services	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Agency	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Neighborhood Association	<input checked="" type="checkbox"/>	3/21/2003		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Canvassing Comments

MEMORIAL HEIGHTS NEIGHBORHOOD ASSOC.; ATTN: RICHARD GARCIA; 166 TESLA DR., 78228

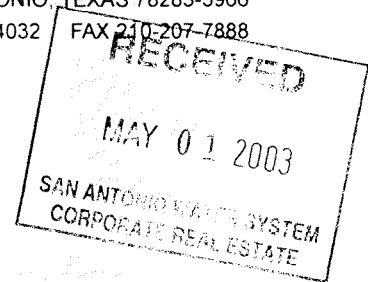


CITY OF SAN ANTONIO

Rec'd
5-6-03
wa

April 30, 2003

DEPARTMENT OF ASSET MANAGEMENT
P.O. BOX 839966 SAN ANTONIO, TEXAS 78283-3966
TEL. 210-207-4032 FAX 210-207-7888



San Antonio Water System
Attn: Bruce A. Haby
Asset Management Coordinator
P. O. Box 2449
San Antonio, Texas 78298-2449

Re: S. P. No. 1098—Request that the City of San Antonio declare as surplus property a certain 19 foot-wide by 75 foot-long parcel of land located at 5341 West Commerce Street (in NCB 8323)

Dear Mr. Haby:

With reference to the captioned project, please be advised that the City of San Antonio has now completed the canvassing process and will recommend approval of your request subject to the following conditions.

PLANNING DEPARTMENT: "Approved provided that any development of this property comply with Article IV Procedures, Division 4 Subdivisions of the Unified Development Code (UDC) for the City of San Antonio."

DEVELOPMENT SERVICES: "Approved provided that this parcel of land be sold to the adjacent property owner only."

DEPARTMENT OF ASSET MANAGEMENT: "The City will declare this property as surplus to its needs by a City Ordinance."

If you concur with the above mentioned conditions, please have *authorized individual* countersign this letter in the space provided below and return to the undersigned. Upon receipt of this executed Letter of Agreement we will continue processing your request.

Sincerely,

Shawn P. Eddy
Special Projects Manager
Property Disposition Division

SPE/ma

CERTIFIED MAIL 7001 1940 0000 1124 7917

AGREED AS TO TERMS AND CONDITIONS:

SAN ANTONIO WATER SYSTEM

By Don KAFFERE
Print Name

Manager SAWS CORPORATE RE
Title
May 2, 2003
Date