

CITY OF SAN ANTONIO

SAN ANTONIO METROPOLITAN HEALTH DISTRICT

INTERDEPARTMENTAL MEMORANDUM

TO: Mayor and City Council

FROM: Fernando A. Guerra, M.D., M.P.H., Director of Health

THROUGH: Terry M. Brechtel, City Manager

COPIES TO: Frances A. Gonzalez, Assistant to the City Manager; Finance Department; Project; File

SUBJECT: ORDINANCE ACCEPTING FUNDS FROM THE NATIONAL INSTITUTE OF ENVIRONMENTAL HEALTH SCIENCES (NIEHS)

DATE: June 5, 2003

SUMMARY AND RECOMMENDATIONS

This ordinance authorizes the acceptance of a cash grant in the amount of \$50,000.00 from the National Institute of Environmental Health Sciences (NIEHS) for the San Antonio Metropolitan Health District (SAMHD) to conduct an effort meant to increase community involvement in environmental health issues during the period June 1, 2003 through May 31, 2004. This ordinance also adopts the project budget and authorizes payments for an outside facilitator and printing services.

Staff recommends approval.

BACKGROUND

The National Institute of Environmental Health Sciences (NIEHS) is one of 27 Institutes and Centers of the National Institutes of Health (NIH), which is a component of the Department of Health and Human Services (DHHS). The NIEHS supports biomedical research programs, prevention and intervention efforts, and communication strategies that encompass training, education, technology transfer, and community outreach. NIEHS has offered a cash grant in the amount of \$50,000.00 to the San Antonio Metropolitan Health District (SAMHD) to support an effort meant to increase community involvement in environmental health issues. The effort will use a guidance tool known as the Protocol for Assessing Community Excellence (PACE) and be conducted during the period June 1, 2003 through May 31, 2004.

Through this grant SAMHD will establish a working Community Health Environmental Coalition (CHEC) that will serve as a resource for the City when addressing environmental health concerns. The goals of the CHEC will be to maximize community participation and ownership, maintain an environmental health focus in San Antonio, and secure commitments of multi-organizational resources to address the environmental health concerns of the City. Specifically, the CHEC will work to assess San Antonio's environmental health status, develop an action plan, rank public values and priorities pertaining to environmental issues, and address the existing gaps in environmental health resources in San Antonio. This effort has been coordinated with Code Compliance and Environmental Services Departments.

POLICY ANALYSIS

This ordinance follows past City policy of fostering the development and maintenance of cooperative relationships with community programs that increase awareness, access and participation of residents in health and environmental programs.

FINANCIAL IMPACT

This NIEHS cash grant provides \$50,000.00 to support the PACE Environmental Health Education Program that will complement the National Association of City and County Health Officials (NACCHO) Project of the SAMHD. Acceptance of this cash award will place no demands on the City General Fund.

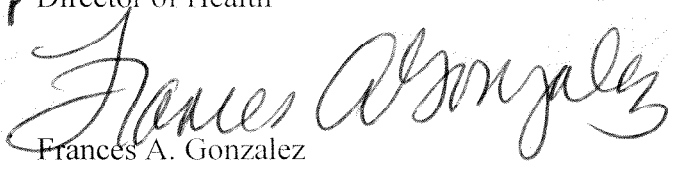
COORDINATION

The Finance Department has approved the proposed project budget.


SUPPLEMENTARY COMMENTS

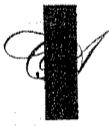
Provisions of the Ethics Ordinance do not apply.


Fernando A. Guerra, MD, MPH
Director of Health


Frances A. Gonzalez
Assistant to the City Manager

APPROVED:


Terry M. Brechtel
City Manager



Courtesy Associates

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May 5, 2003

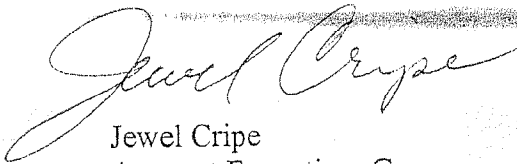
The City of San Antonio
Attn: Ramon Sanchez
332 W. Commerce
San Antonio, TX 78205

Dear Mr. Sanchez,

At the request of the National Institute of Environmental Health Sciences (NIEHS), Courtesy Associates has been authorized to provide funding in the amount of \$50,000, payable to the San Antonio Metropolitan Health District, to be used towards building a working environmental health coalition using protocols developed in the MAPP process as well as the protocols used in the PACE process. Our check in that amount is enclosed.

For our records here, please fill out the enclosed W-9 form for your organization and return it to my attention at 202-331-0111. Please also send me an accounting of how the money was spent. The National Institutes of Health and the United States government require this. Thank you.

Sincerely,



Jewel Cripe
Account Executive, Government Programs

Enclosure

Cc: Charletta Fowler, NIEHS

ATTACHMENT I
NIEHS Environmental Health Education Project
Fund No. 26-022096

INDEX	<u>ESTIMATED REVENUES</u>	OBJECT CODE	ORIGINAL BUDGET
085902	National Institute of Environmental Health Sciences (NIEHS)		\$ 50,000

Total Estimated Revenues	<u>50,000</u>
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APPROPRIATIONS

PACE Environmental Health Education Program

Activity 36-06-79 Budget Period 6/1/03 - 5/31/04

531665	Mail and Parcel Post Service	02-113	5,000
531673	Fees to Professional Contractors	02-160	5,000
531681	Binding, Printing & Reproduction	02-181	15,000
531699	Office Supplies	03-210	5,000
531707	Food	03-216	8,000
531749	Advertising and Publication	02-175	9,500
531772	Rental of Facilities	02-116	500
531806	Computer Software	03-243	2,000
Total 36-06-79:			<u>50,000</u>

Total Appropriations	<u>\$ 50,000</u>
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Fund Only Index #: 003074