

**CITY OF SAN ANTONIO  
INTERDEPARTMENTAL MEMORANDUM  
POLICE DEPARTMENT**

**TO:** Mayor and City Council

**FROM:** Albert A. Ortiz, Chief of Police

**THROUGH:** Terry M. Brechtel, City Manager

**COPIES:** J. Rolando Bono, Deputy City Manager; File

**SUBJECT:** Ordinance authorizing the City Manager to accept a \$79,759 grant from the Office of the Governor, Criminal Justice Division (CJD) for the Crisis Assistance Team Administration

**DATE:** October 16, 2003

**SUMMARY AND RECOMMENDATIONS**

This ordinance authorizes the City Manager to accept a \$79,759 grant from the Office of the Governor, Criminal Justice Division (CJD), for the Crisis Assistance Team Administration, specifying the grant's Authorized Official, specifying the City match, and including language as required by the Texas Administrative Code, Subchapter D, Section 3.2021. This project will require a cash match of \$7,949 and an in-kind match of \$18,650 provided by volunteer hours.

Staff recommends approval.

**BACKGROUND INFORMATION**

The purpose of the grant project is to provide administrative and operational support to the Police Department's Crisis Assistant Teams. The Crisis Assistance Team Administration will oversee the coordination of crisis intervention volunteers. This program is designed primarily as a collaborative effort in the community to address the issues of violence against women. Services to be provided will include crisis intervention services to battered women and their children by a trained corps of community volunteers.

Two civilian positions, a Program Coordinator and an Assistant Program Coordinator, will continue to be paid utilizing these grant funds.

**POLICY ANALYSIS**

This Ordinance continues City Council's policy of seeking intergovernmental financial assistance for City crime prevention and victims assistance programs. The program will enhance the City's efforts in dealing with victims of violent crime.

### **FISCAL IMPACT**

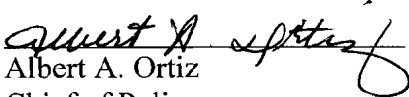
The Office of the Governor, Criminal Justice Division, will provide Grant funds in the amount of \$79,759. The City will contribute a cash match of \$7,949 which has been allocated in the FY 2004 budget, and an in-kind match of \$18,650 provided by volunteer hours.

### **COORDINATION**

This ordinance request has been coordinated with Finance, City Attorney's Office, and the Office of Management & Budget.

### **SUPPLEMENTAL COMMENTS**

The Discretionary Contracts Disclosure Form is not required.

  
Albert A. Ortiz  
Chief of Police

  
J. Rolando Bono  
Deputy City Manager

Approved:

  
Terry M. Brechtel  
City Manager

**OFFICE OF THE GOVERNOR  
CRIMINAL JUSTICE DIVISION**

**CRISIS ASSISTANCE TEAM ADMINISTRATION**

**BUDGET**

**September 1, 2003 - August 31, 2004**

Fund: 26

Project: 26-055\_\_\_\_

Activity: 17-10-49

Fund Only Index No.

REVENUES Obj. Code	Index Code	Description	
		Office of the Governor Criminal Justice Division	
004		Cash Match - City of San Antonio	\$ 79,759
009		Police Department	\$ 7,949
010		In Kind Match - Volunteer Services	\$ 18,650
		<b>Total Revenues</b>	<b><u>\$ 106,358</u></b>

EXPENDITURES Obj. Code	Index Code	Description	
01-010		Salaries	\$ 61,975
01-030		Social Security	\$ 4,742
01-040		TMRS	\$ 7,195
01-050		Flexible Benefits	\$ 8,700
01-051		Life Insurance	\$ 141
01-072		Personal Leave Buy Back	\$ 1,500
		<b>Total Personal Services</b>	<b><u>\$ 84,253</u></b>
02-110		Communications	\$ 1,530
02-113		Mail	\$ 300
02-181		Binding, Printing & Repro.	\$ 400
		<b>Total Contractual Services</b>	<b><u>\$ 2,230</u></b>
03-210		Office Supplies	\$ 1,225
		<b>Total Commoditiess</b>	<b><u>\$ 1,225</u></b>
81-510		In Kind Match - Volunteer Services	<b><u>\$ 18,650</u></b>
		<b>Total Project Expenditures</b>	<b><u>\$ 106,358</u></b>