

**CITY OF SAN ANTONIO
INTERDEPARTMENTAL MEMORANDUM
PURCHASING & GENERAL SERVICES DEPARTMENT**

CONSENT AGENDA

ITEM NO. 8

TO: Mayor and City Council

FROM: Janie B. Cantu, Director of Purchasing & General Services

THROUGH: Terry M. Brechtel, City Manager

COPIES: Travis M. Bishop, Assistant City Manager;
Malcolm Matthews, Director of Parks Department; File

SUBJECT: Emergency Replacement of Chiller at Market Square

DATE: August 7, 2003

SUMMARY & RECOMMENDATION:

This ordinance authorizes the Purchasing & General Services Department to accept and ratify a contract from Trane for the purchase and installation of a 125 ton chiller for the City of San Antonio Parks & Recreation Department Market Square. Staff recommends approval of this ordinance.

BACKGROUND INFORMATION:

Submitted for council consideration and action is an ordinance accepting and ratifying a contract with Trane for the purchase and installation of a 125 ton chiller for the City of San Antonio Parks & Recreation Department Market Square.

The 125 ton commercial heating, ventilating and air conditioning (HVAC) unit located at the Farmers Market within the Market Square Facility has experienced a catastrophic failure. Currently, emergency action was necessary to order the equipment from Trane with an estimated delivery and installation date of August 1, 2003. Until the equipment is received, the contractor cannot begin the replacement work. In the interim period, City staff has been able to restore at least fifty percent of the cooling capacity. Further repairs are not an option until the new equipment has been received and installed.

POLICY ANALYSIS:

An informal proposal was solicited from Trane with the City Manager's Office approval.

This contract provides for the labor, materials and installation of a 125 ton helical rotary chiller (Trane model number TRAA125) at the Farmers Market located within the Market Square facility. In addition, the contractor is responsible for removing and disposing of the unserviceable chiller. The contract also includes a five-year manufacturer warranty for components and one-year labor warranty.

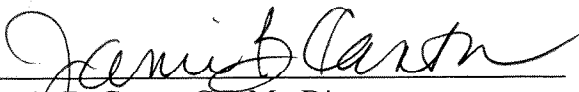
State statute allows for the handling of emergency repairs without the formal bid process.

FINANCIAL IMPACT:

The total cost of this contract is \$49,609.00. Funding will be from the Parks & Recreation Market Square Improvements Trust Fund. All expenditures will be in accordance with the FY02-03 Budget approved by City Council.

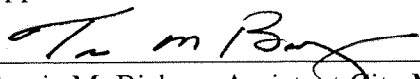
COORDINATION

This ordinance has been coordinated with the City of San Antonio Parks & Recreation Department.

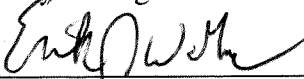


Janie B. Cantu, C.P.M., Director
Purchasing & General Services

Approved:



Travis M. Bishop, Assistant City Manager
City Manager's Office



for Terry M. Brechtel
City Manager

CITY OF SAN ANTONIO
BID TABULATION

EMERGENCY REPLACEMENT OF CHILLER AT FARMERS MARKET

Trane
3650 Highpoint
San Antonio, Texas 78217

<u>Description</u>	<u>Price</u>
Labor and Materials to Replace Chiller at Market Square Farmers Market as per Specifications and General requirements listed in RFO document 03-087	\$49,609.00

Total	\$49,609.00
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Terms 1 % 10

MR
03-087