

**CITY OF SAN ANTONIO
INTERDEPARTMENTAL MEMORANDUM
PURCHASING & GENERAL SERVICES DEPARTMENT**

CONSENT AGENDA
ITEM NO. 9

TO: Mayor and City Council

FROM: Janie B. Cantu, Director of Purchasing & General Services

THROUGH: Terry M. Brechtel, City Manager

COPIES: Travis M. Bishop, Assistant City Manager;
Dennis Campa, Director of Community Initiatives; File

SUBJECT: Transit Buses & Concept Vans for Elderly and Disabled Services

DATE: August 7, 2003

SUMMARY & RECOMMENDATION:

This ordinance authorizes the Purchasing & General Services Department to accept the low bids submitted by Texas Bus Sales, item 1 and Hotshot Delivery Systems, item 2 to provide transit buses and concept cans for the Community Initiatives Elderly and Disabled Services Division. Staff recommends approval of this ordinance.

BACKGROUND INFORMATION:

The attached tabulation of four bids to provide the City of San Antonio Community Initiatives Department Elderly and Disabled Services Division with two nine passenger transit buses and two concept vans is hereby submitted for council consideration and action. The low bids were submitted by Texas Bus Sales, item 1 and Hotshot Delivery Systems, item 2.

This contract will provide the City of San Antonio Community Initiatives Department with two nine passenger transit buses and two concept vans with heated/refrigerated bodies to be utilized in conjunction with the Comprehensive Nutrition Program. The Comprehensive Nutrition Program was established in 1973 and offers a wide variety of services designed to promote nutritional support, active civic involvement and the overall health of its senior participants. The concept vans being purchased under this contract will be used to provide senior citizens within San Antonio and Bexar County with a nutritionally balanced noontime meal in either a congregate setting or through homebound delivery service. The transit buses will be used for transportation to medical appointments and other social and recreational activities. Buses purchased under this contract will be equipped with ADA approved wheelchair lifts. All units will be new to the City's fleet.

The City of San Antonio Purchasing Department advertises bids in the Daily Commercial Recorder, La Prensa and the San Antonio Observer. This office also advertises bids on Public Access Channel 21, the Purchasing Website and utilizes the services of Demandstar.com to notify registered vendors of City bids.

POLICY ANALYSIS:

This contract will provide the Community Initiatives Department with two passenger transit buses and two concept vans with heated/refrigerated bodies. The buses will be used to provide transportation for elderly and disabled citizens and the concept vans will be used to deliver meals. This contract provides a one-year warranty on parts and service.

FINANCIAL IMPACT:

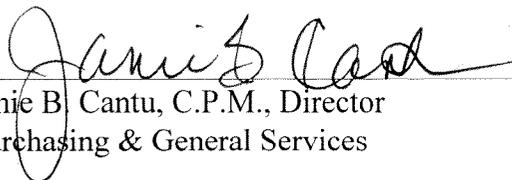
The total cost of this contract is \$132,150.00. Funding will be from the Grants in Aid Trust Fund. All expenditures will be in accordance with the FY02-03 Budget approved by City Council.

COORDINATION

This ordinance has been coordinated with the City of San Antonio Community Initiatives Department.

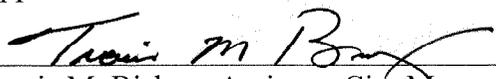
SUPPLEMENTAL INFORMATION:

This contract was developed utilizing the formal competitive bid process; therefore, an Ethics Disclosure Form is not required.

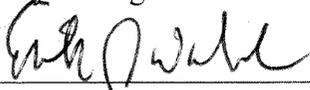


Janie B. Cantu, C.P.M., Director
Purchasing & General Services

Approved:



Travis M. Bishop, Assistant City Manager
City Manager's Office



for Terry M. Drechsel
City Manager

City of San Antonio Bid Tabulation

Opened: June 30, 2003		Texas Bus Sales Inc.	Hotshot Delivery Systems, Inc.	National Bus Sales & Leasing, Inc.	Philpott Motors
For: Transit Buses & Concept Vans for Elderly & Disabled Services		1605 W. 34th Street	155 Covington Dr.	P.O. Box 6549	P.O. Box 876
03-077 PR/m		Houston TX 77018	Bloomington IL 60108	Marietta GA 30065	Port Neches TX 77651
Item	Description				
1	2 Each - Transit Buses Price Each Price Total Make Model	\$38,850.00 \$77,700.00 Ford Aerolite	No Bid	\$39,635.00 \$79,270.00 Goshen/Ford Pacer II/E-350	No Bid
2	2 Each - Concept Vans with Heated/Refrigerated Bodies Price Each Price Total Make Model	No Bid	\$27,225.00 \$54,450.00 Chevrolet/Hotshot S10/70-30	No Bid	\$31,348.00 \$62,696.00 Ford/Metalstar F150/3535
	Total Award	\$77,700.00	\$54,450.00		