

**CITY OF SAN ANTONIO
INTERDEPARTMENTAL MEMORANDUM
PURCHASING & GENERAL SERVICES DEPARTMENT**

CONSENT AGENDA

ITEM NO. 10

TO: Mayor and City Council

FROM: Janie B. Cantu, Director of Purchasing & General Services

THROUGH: Terry M. Brechtel, City Manager

COPIES: Travis M. Bishop, Assistant City Manager;
James Campbell, Director of External Relations; File

SUBJECT: Sound System Upgrade for City Council Chamber

DATE: August 7, 2003

SUMMARY & RECOMMENDATION:

This ordinance authorizes the Purchasing & General Services Department to accept and ratify a contract submitted by Ace Audio Communications, Inc. to provide the External Relations Department with a sound system upgrade in the City Council Chambers. Staff recommends approval of this ordinance.

BACKGROUND INFORMATION:

The attached tabulation of four bids to provide the City of San Antonio External Relations Department with a sound system upgrade for City Council chambers is hereby submitted for council consideration and action. The low bid was submitted by Ace Audio Communications, Inc.

The sound system for City Council chambers required upgrading due to inconsistent performance of equipment. The original sound system was installed in January 1994 during the renovation of the building in preparation for a new City Council chamber. Since there are no Council meetings scheduled for the month of July due to budget preparations for the upcoming fiscal year, the project was successfully completed during this time frame. Changes to the original scope of work were required to include re-laminating existing countertop, alter the height of speaker enclosures and labor, which altered the amount awarded an additional \$4,323.35.

POLICY ANALYSIS:

Competitive formal bids were solicited and an award was made to Ace Audio Communications, Inc. with the City Manager's Office approval.

The scope of work performed included procurement of equipment, delivery and installation of sound system, modification of existing millwork, fabrication of custom speaker enclosures, power and conduit, cable procurement and installation, testing and adjusting of new equipment. The upgraded system will provide quality acoustics throughout the chambers. The contract includes a one-year manufacturer's warranty on the sound system, materials and labor. The warranty is effective from the date of final acceptance of all scheduled work performed. This project had a completion date of July 31, 2003.

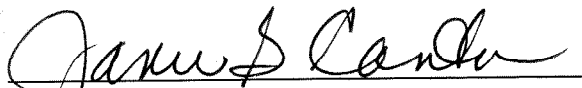
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Sound System Upgrade

FINANCIAL IMPACT:

The total cost of this contract is \$35,123.35. Funding will be from the General Fund. All expenditures will be in accordance with the FY02-03 Budget approved by City Council.

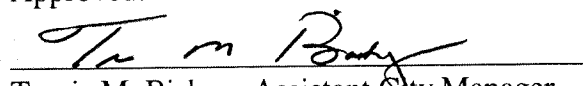
COORDINATION

This ordinance has been coordinated with the City of San Antonio External Relations Department.



Janie B. Cantu, C.P.M., Director
Purchasing & General Services

Approved:



Travis M. Bishop, Assistant City Manager
City Manager's Office



Terry M. Brechtel
City Manager

City of San Antonio Bid Tabulation

Opened: June 30, 2003	Ace Audio Communications, Inc.	Beckwith Electronic Engineering	Electra Technologies, Inc.	Southwest Sound & Electronics, Inc.
For: Sound System Upgrade For City Council Chamber	P.O. Box 782	5050 Beckwith Blvd.	4018 Vance Jackson Rd.	2323 Loop 410 NW
03-080 AW/rm	Round Rock TX 78680	San Antonio TX 78249	San Antonio TX 78213	San Antonio TX 78230
Description				
Sound System Upgrade & Replacement				
Price Total	\$30,800.00	\$42,172.76	\$67,456.60	\$41,830.00
Terms	Net 30	2%-15	1.5%-10	2%-21
Total Award	\$30,800.00			

No Bid: San Antonio Sound & Light

* Additional charges to the original scope: re-laminating of countertop,
alter the height of boxes and labor for an additional cost of \$4,323.35