

CONSENT AGENDA  
ITEM NO. 18

**CITY OF SAN ANTONIO  
INTERDEPARTMENTAL MEMORANDUM  
PUBLIC WORKS DEPARTMENT**

**TO:** Mayor and City Council

**FROM:** Thomas G. Wendorf, P.E., Director of Public Works

**THROUGH:** Terry M. Brechtel, City Manager

**COPIES:** Melissa Byrne Vossmer, Andrew Martin, Louis A. Lendman, Milo D. Nitschke, and file

**SUBJECT:** Ave Maria Drainage

**DATE:** August 7, 2003

**SUMMARY AND RECOMMENDATIONS**

This ordinance amends a 1999 General Obligation Drainage Improvement Bond funded professional service contract in the amount of \$23,840 to Turner Collie & Braden Inc., a non-MBE firm, for additional engineering services and \$2,384 for miscellaneous engineering contingency for an overall total amount of \$26,224 in connection with the Ave Maria Drainage Project located in Council District 1.

Staff recommends approval of this ordinance.

**BACKGROUND INFORMATION**

This ordinance requests compensation to Turner Collie & Braden for additional engineering services for the preparation of easement acquisition plats and field notes, survey, processing of survey, overall map, acquisition documents, and design and construction plan modifications necessary to improve drainage. In an effort to honor the request and to minimize impacts on Lazywood Trail residents, the City is modifying the storm sewer alignment between Oak Plaza and the outfall to allow more clearance between the underground storm sewer and their home foundations.

This project provides for the reconstruction of Ave Maria from Jackson Keller to San Pedro to a typical 30-foot width. A concrete drainage channel is to be improved from Jackson Keller to Oak Bend. Parkway improvements such as new curbs, sidewalks, driveway approaches, necessary drainage, and utility improvements will also be included. This project is currently under design. The scheduled advertisement date for bids is December 2003, start of construction in March 2004, and completion by March 2005.

This professional services contract was originally approved by City Ordinance No. 94912 on November 15, 2001 and initially authorized \$195,470 for services related to this project. Subsequent City Council action authorized additional funds for this project in the total amount of \$14,250 and brought the total contract value to \$209,720. This Council action will increase the total amount authorized for this professional service contract to \$233,560.

### **POLICY ANALYSIS**

Approval of this ordinance will be a continuation of City Council policy to complete previously approved 1999 General Obligation Drainage Improvement Bond funded Capital Improvement Projects.

### **FISCAL IMPACT**

This is a one-time capital improvement expenditure within budget and included in the FY03-08 Capital Improvement Program budget. Funds in the amount of \$26,224 are available from 1999 General Obligation Drainage Improvement Bond funds and authorized payable as follows:

\$23,840	payable to Turner Collie & Braden, Inc. for engineering services
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\$ 2,384	payable for engineering contingency
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The contingency account originally authorized \$19,547 for this project. Subsequent City Council action authorized additional funds for this project in the total amount of \$1,425, and brought the total contingency account to \$20,972. This council action will increase the total amount to \$23,356.

### **COORDINATION**

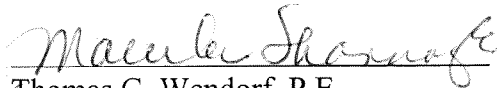
This request for ordinance has been coordinated with the Office of Management and Budget and the Finance Department.

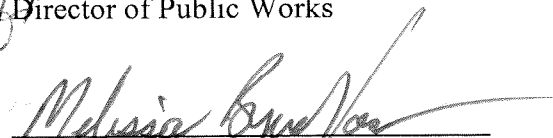
## SUPPLEMENTARY COMMENTS

The Discretionary Contracts Disclosure Form required by the Ethics Ordinance is attached.


## ATTACHMENTS

- I Project Map
- II Proposals dated April 25, 2003 and July 22, 2003
- III Discretionary Contracts Disclosure Form

  
Thomas G. Wendorf, P.E.  
Director of Public Works

  
Melissa Byrne Vossmer  
Assistant City Manager

Approved:

  
Terry M. Brechtel  
City Manager

**AVE MARIA DRAINAGE**

SUSAN CARROL

JACKSON KELLER

SAN PEDRO

MELLIF

NOVA MA

AVE MARIA

DIPPER

HAGY CIR

DUBIES

AVE MARIA

OAK BEND

AZYWOODTRL

LAZYNOOK

ER HILL

12



**AVE MARIA**

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MELLIF

AVE MARIA

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JACKSON KELLER  
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SUSAN CARROL

ER HILL

AZYWOODTRL

OAK BEND

LAZYNOOK

# TurnerCollie & Braden Inc.

Engineers • Planners • Project Managers

6800 Park Ten Blvd., Suite 1305  
San Antonio, Texas 78213  
Tel: (210) 296-2000  
Fax: (210) 296-2025

April 25, 2003

TC&B Project No. 052181197.0001

Mr. Jim Clements, P.E.  
Project Manager  
City of San Antonio Public Works  
114 W. Commerce St., 5th Floor  
San Antonio, TX 78205

Re: **Ave Maria Paving & Drainage Improvements**  
**Additional Services Proposal**  
**Easement Survey and Grading Design**

Dear Mr. Clements:


Turner Collie & Braden Inc. is pleased to submit this proposal for additional survey and design services. The scope and fee breakdown for these additional services is included below:

1. Survey services: Preparation of easement acquisition plats and field notes, survey, processing of survey, CADD work, overall map, preparation of field notes and RPLS review necessary for 17 tracts of land - \$18,150.00
2. Engineering design: Analysis, design and construction plan modifications necessary to improve drainage in the vicinity of Lot #20 - \$2,840.00

Our total fee for these additional services is \$20,990.00.

If you would like to meet and discuss this information, please let me know. If you have any questions or require additional information, please call me at 210-296-2005, or Kevin Young at 210-296-2125. We look forward to continuing work with the City of San Antonio on this project.

Sincerely,



Dawn Green, P.E.  
Senior Project Manager

cc:  
Shelby Eckols, P.E.  
Alan Thompson, P.E.  
Kevin Young, P.E.  
File (2.1)

Established in 1946  
Engineering Excellence for Over One-Half Century

AN AECOM COMPANY

# TurnerCollie & Braden Inc.

Engineers • Planners • Project Managers

6800 Park Ten Blvd., Suite 1805  
San Antonio, Texas 78213  
Tel: (210) 296-2000  
Fax: (210) 296-2025

July 22, 2003

TC&B Project No. 052181197.0001

Mr. Jim Clements, P.E.  
Project Manager  
City of San Antonio Public Works  
114 W. Commerce Street, 5th Floor  
San Antonio, TX 78205

Post-It® Fax Note	7671	Date	7-31-03	# of pages	1
To	ASM Ferdous	From	Kevin Young		
Co./Dept.		Co.			
Phone #		Phone #	296-2125		
Fax #	207-7604	Fax #	ORIGINAL TO FOLLOW IN MAIL		

Re: Ave Maria Paving & Drainage Improvements  
Additional Services Proposal


Dear Jim:

At our meeting on July 17, 2003, citizens of Lazywood Trail requested more clearance between the underground storm sewer and their home foundations. In efforts to honor the request and to minimize impacts on Lazywood Trail residents, the City has decided to modify the storm sewer alignment between Oak Plaza and the outfall.

Turner Collie & Braden Inc. is pleased to submit this proposal for additional services to adjust the storm sewer alignment and to update the design calculations, the storm sewer lateral alignments, the outfall structure and the affected construction plan sheets. Our total fee for these additional services is \$2,850.

If you have any questions or require additional information, please call me, or Kevin Young at 210-296-2125. We look forward to continuing work with the City of San Antonio on this project.

Sincerely,

  
Alan V. Thompson, P.E.  
Principal

cc:  
Kevin Young, P.E.  
File (2.1)

## City of San Antonio Discretionary Contracts Disclosure\*

*For use of this form, see City of San Antonio Ethics Code, Part D, Sections 1&2  
Attach additional sheets if space provided is not sufficient.  
State "Not Applicable" for questions that do not apply.*

*\* This form is required to be supplemented in the event there is any change in the information under (1), (2), or (3) below, before the discretionary contract is the subject of council action, and no later than five (5) business days after any change about which information is required to be filed.*

### Disclosure of Parties, Owners, and Closely Related Persons

For the purpose of assisting the city in the enforcement of provisions contained in the City Charter and the code of ethics, an individual or business entity seeking a discretionary contract from the city is required to disclose in connection with a proposal for a discretionary contract:

(1) the identity of any **individual** who would be a party to the discretionary contract;

N/A

(2) the identity of any **business entity**<sup>1</sup> that would be a party to the discretionary contract:  
\_\_\_\_\_ a  
and the name of: Turner Collie & Braden, Inc.

(A) any individual or business entity that would be a *subcontractor* on the discretionary contract;

N/A

(B) any individual or business entity that is known to be a *partner*, or a *parent* or *subsidiary* business entity, of any individual or business entity who would be a party to the discretionary contract;

N/A

(3) the identity of any *lobbyist* or *public relations firm* employed for purposes relating to the discretionary contract being sought by any individual or business entity who would be a party to the discretionary contract.

N/A

<sup>1</sup> A *business entity* means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust, unincorporated association, or any other entity recognized by law.

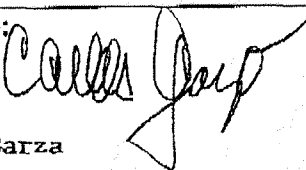
**Political Contributions**

Any individual or business entity seeking a discretionary contract from the city must disclose in connection with a proposal for a discretionary contract all political contributions totaling one hundred dollars (\$100) or more within the past twenty-four (24) months made directly or indirectly to any *current or former member* of City Council, any *candidate* for City Council, or to any *political action committee* that contributes to City Council elections, by any individual or business entity whose identity must be disclosed under (1), (2) or (3) above. Indirect contributions by an individual include, but are not limited to, contributions made by the individual's spouse, whether statutory or common-law. Indirect contributions by an entity include, but are not limited to, contributions made through the officers, owners, attorneys, or registered lobbyists of the entity.

To Whom Made:	Amount:	Date of Contribution:
Bobby Perez	\$80.	7/19/02
Bonnie Connor	\$80.	7/19/02
Carroll Schubert	\$80.	7/19/02
Ed Garza	\$500.	11/28/01
Ed Garza	\$500.	8/16/01
Roland Gutierrez	\$200.	5/11/01
Ed Garza	\$1000.	4/30/01
Carroll Schubert	\$500.	4/30/01
David Carpenter	\$200.	4/23/01
Bobby Perez	\$200.	4/6/01
Enrique Barrera	\$200.	4/6/01
Bonnie Connor	\$210.	3/8/01

**Disclosures in Proposals**

Any individual or business entity seeking a discretionary contract with the city shall disclose any known facts which, reasonably understood, raise a question<sup>2</sup> as to whether any city official or employee would violate Section 1 of Part B, Improper Economic Benefit, by participating in official action relating to the discretionary contract.

N/A		
<b>Signature:</b>  Carlos Garza	<b>Title:</b> Sr. Vice President <b>Company:</b> Turner Collie & Braden, Inc.	<b>Date:</b> October 16, 2002

<sup>2</sup> For purposes of this rule, facts are "reasonably understood" to "raise a question" about the appropriateness of official action if a disinterested person would conclude that the facts, if true, require recusal or require careful consideration of whether or not recusal is required.