

**CITY OF SAN ANTONIO
INTERDEPARTMENTAL MEMORANDUM
DEPARTMENT OF ASSET MANAGEMENT**

TO: Mayor and City Council

FROM: Rebecca Waldman, Director, Department of Asset Management

THROUGH: Terry M. Brechtel, City Manager

COPIES: Erik J. Walsh, Assistant to the City Manager; David D. Garza, Director, Neighborhood Action Department; File

SUBJECT: Sale of Travis Building Dance Floor to The Urban-15 Group

DATE: August 7, 2003

SUMMARY AND RECOMMENDATIONS

This Ordinance declares approximately 1,960 square feet of maple flooring at 1804 Fredericksburg Road as surplus to the City's needs and authorizes the City Manager to execute a Bill of Sale to The Urban-15 Group for the sale of the flooring for \$4,410.00.

Staff recommends approval of this ordinance.

BACKGROUND INFORMATION

From September 1999 until August 2002, The Urban-15 Group occupied space at 1802 and 1804 Fredericksburg Road (Travis Building) and utilized the space as a dance studio and performance venue. Due to the redevelopment of the Travis Building by the Jefferson Woodlawn Lake CDC, all building tenants were required to leave the building in August 2002.

While a tenant in the building, The Urban-15 Group provided finish-out work to the space, which included renovation of the dance floor. Since the maple dance floor is not going to be reused in the Travis Building redevelopment project and is surplus to the City's needs, The Urban-15 Group asked to purchase the floor and reuse it at their new permanent location on Presa Street. Because of the timing associated with the preliminary interior demolition/environmental abatement work, the flooring needed to be removed from the building prior to City Council action on this item. As such, The Urban-15 Group removed the flooring at their own risk and expense and their final ownership and possession is subject to City Council approval through this ordinance, and is also subject to receipt by the City of full payment.

POLICY ANALYSIS

Approval of this ordinance is consistent with the City's policy to dispose of surplus personal property and does not negatively impact the long-range redevelopment plans of the Travis Building.

FISCAL IMPACT

The amount to be paid in three equal installments of \$1,470.00, for a total of \$4,410.00, is the approximate salvage value of the floor. One-third payment is due upon execution of the Bill of Sale and the remaining payments are each due thirty days after the preceding payment.

COORDINATION

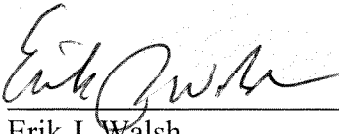
This request has been coordinated with the Neighborhood Action Department and the City Attorney's Office.

SUPPLEMENTARY COMMENTS

The required Ethics Ordinance Disclosure Statement is attached.



Rebecca Waldman, Director
Department of Asset Management



Erik J. Walsh
Assistant to the City Manager