

**CITY OF SAN ANTONIO
INTERDEPARTMENTAL MEMORANDUM
DEPARTMENT OF COMMUNITY INITIATIVES**

TO: Mayor and City Council

FROM: Dennis J. Campa, Director, Department of Community Initiatives

COPIES: Frances A. Gonzalez, Assistant to the City Manager; City Attorney's Office; Municipal Courts; San Antonio Police Department; Finance Department; Office of Management & Budget; File

SUBJECT: **Ordinance Authorizing the Acceptance of the Juvenile Accountability Incentive Block Grant for Year Five**

DATE: August 7, 2003

SUMMARY AND RECOMMENDATIONS

This ordinance authorizes the acceptance of a fifth year continuation of the Juvenile Accountability Incentive Block Grant (JAIBG), from the Office of the Governor, Criminal Justice Division, by the City of San Antonio's Department of Community Initiatives, in the amount of \$413,493 for the period August 1, 2003 to July 31, 2004, to support the Striving Together to Achieve Rewarding Tomorrows (START) and the Neighborhood Conferencing Committees (NCC) Programs. This ordinance also approves a budget and personnel complement, and authorizes a lease with the Mexican American Unity Council and payment of the monthly lease rental.

Staff recommends the approval of this ordinance.

BACKGROUND INFORMATION

The Juvenile Accountability Incentive Block Grant of \$450,134 awarded June 2002 for the period August 1, 2002 to July 31, 2003 supported three programs: Striving Together to Achieve Rewarding Tomorrows (START), Neighborhood Conferencing Committee (NCC) and Teen Court. The funding for year five is \$37,000 less than year four funding and therefore will continue START and NCC for the period August 1, 2003 through July 31, 2004. Teen Court successfully served 95 clients through May 2003 with no recidivism. It is the Department's intent to pursue additional funding and redirect other resources to sustain the Teen Court program.

The START program is a long-term, intensive case management program developed by the National Center on Addiction and Substance Abuse (CASA) at Columbia University. START is currently operational in four schools in the South San Antonio and Edgewood Independent School Districts. One Program Coordinator and four Caseworkers provide services to 60

participants, ages 10 to 14, identified by school personnel as being the most likely to drop out of school, to involve themselves in substance abuse, and/or to become involved with the juvenile justice system. The focus of this program is to deliver services to youth and their families by using a holistic approach to meet immediate as well as long-term needs over a two to three-year period.

START is a unique collaboration of the Department of Community Initiatives, San Antonio Police Department, South San Antonio ISD, Edgewood ISD, South San Antonio ISD Police, and other social service agencies. The START model has eight elements that participants receive: case management, family services, tutoring/educational activities, after-school/summer activities, mentoring, community policing, juvenile justice intervention and incentives.

The NCC program is a community justice program that utilizes volunteers to contract with first-time Class C misdemeanor offenders between the ages of 10 and 13 for appropriate consequences. A Class C misdemeanor offense is the lowest level of prosecutable offense to include theft under \$50.00, minor in possession of alcohol or tobacco, and the third curfew violation. In coordination with the Municipal Courts, the committee interviews the client and his/her family and contracts with the youth for specific consequences for his/her behavior. Counseling staff maintain regular contact with the youth and the family to monitor progress, serve as a liaison and advocate to other community agencies to which the youth/family are referred, and make referrals appropriate to the contract that is established. The NCC Program is currently staffed with one Program Coordinator, five Program Counselors and a one Case Aide.

POLICY ANALYSIS

Ordinance No. 96853, passed and approved on December 12, 2002, authorized submission of this grant proposal. This ordinance continues current City policy to intervene in the lives of juveniles by providing prevention and early intervention services to youth through comprehensive programming. Performance Measures are attached in Attachment A.

FISCAL IMPACT

This continuation grant from the Criminal Justice Division will allow the City to continue the START and NCC programs. Presently, two Caseworker II's are provided as the certified cash match for the START Program and will continue to be provided by the City as match for this grant. Staff positions supported by the year four grant included three Program Coordinators, two Caseworker II's, five Program Counselors, one Case Aide for the START and NCC programs and one Administrative Aide for the Teen Court. One Program Coordinator position and one Administrative Aide will be deleted from the Teen Court program due to insufficient funds to support these positions. A 10% certified cash match of \$45,944 is required for this grant. These funds have been identified within the Department of Community Initiatives' general fund budget (see chart below). Additionally, the cost of the lease with the Mexican American Unity Council will be \$873.99/month for 12 months with a utility fee of \$104.20/month and will be funded under the grant.

Budget Summary

	08/01/00 to 07/31/01	08/01/01 to 07/31/02	08/01/02 to 07/31/03	08/01/03 to 07/31/04
JAIBG	\$418,519.00	\$404,116.00	\$450,134.00	\$413,493.00
Certified Cash Match	\$46,502.00	\$44,902.00	\$59,293.00	\$45,944.00
Total Budget	\$465,021.00	\$449,018.00	\$509,427.00	\$459,437.00

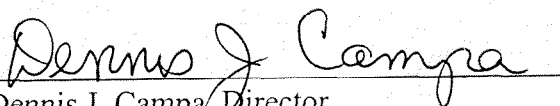
COORDINATION

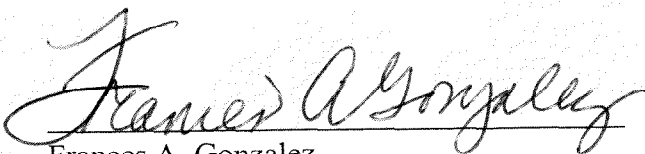
The Department of Community Initiatives has coordinated with the Edgewood and South San Antonio Independent School Districts, Juvenile Crime Enforcement Coalition, Greater San Antonio Crime Prevention Commission, Commission for Children and Families, Municipal Courts, San Antonio Police Department, City Attorney's Office, Finance Department and the Office of Management & Budget.

SUPPLEMENTARY COMMENTS

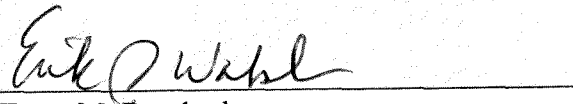
The required Discretionary Contracts Disclosure Statement is included as Attachment A.

- Performance Measures – Attachment B.


Dennis J. Campa, Director
Department of Community Initiatives


Frances A. Gonzalez
Assistant to the City Manager

Approved:


Terry M. Brechtel
City Manager

City of San Antonio

Discretionary Contracts Disclosure*

For use of this form, see City of San Antonio Ethics Code, Part D, Sections 1&2

Attach additional sheets if space provided is not sufficient.

State "Not Applicable" for questions that do not apply.

* This form is required to be supplemented in the event there is any change in the information under (1), (2), or (3) below, before the discretionary contract is the subject of council action, and no later than five (5) business days after any change about which information is required to be filed.

Disclosure of Parties, Owners, and Closely Related Persons

For the purpose of assisting the city in the enforcement of provisions contained in the City Charter and the code of ethics, an individual or business entity seeking a discretionary contract from the city is required to disclose in connection with a proposal for a discretionary contract:

- (1) the identity of any individual who would be a party to the discretionary contract;

FRANCES J. TERAN

- (2) the identity of any business entity¹ that would be a party to the discretionary contract: MEXICAN AMERICAN Unity Council, INC. (MAUC) and the name of:

- (A) any individual or business entity that would be a *subcontractor* on the discretionary contract;

N/A

- (B) any individual or business entity that is known to be a *partner*, or a *parent* or *subsidiary* business entity, of any individual or business entity who would be a party to the discretionary contract;

N/A

- (3) the identity of any *lobbyist* or *public relations firm* employed for purposes relating to the discretionary contract being sought by any individual or business entity who would be a party to the discretionary contract.

N/A

¹ A *business entity* means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust, unincorporated association, or any other entity recognized by law.


Political Contributions

Any individual or business entity seeking a discretionary contract from the city must disclose in connection with a proposal for a discretionary contract all political contributions totaling one hundred dollars (\$100) or more within the past twenty-four (24) months made directly or indirectly to any *current* or *former member* of City Council, any *candidate* for City Council, or to any *political action committee* that contributes to City Council elections, by any individual or business entity whose identity must be disclosed under (1), (2) or (3) above. Indirect contributions by an individual include, but are not limited to, contributions made by the individual's spouse, whether statutory or common-law. Indirect contributions by an entity include, but are not limited to, contributions made through the officers, owners, attorneys, or registered lobbyists of the entity.

To Whom Made:	Amount:	Date of Contribution:
N/A		

Disclosures in Proposals

Any individual or business entity seeking a discretionary contract with the city shall disclose any known facts which, reasonably understood, raise a question² as to whether any city official or employee would violate Section 1 of Part B, Improper Economic Benefit, by participating in official action relating to the discretionary contract.

Signature: 	Title: President + CEO Company: MAUC	Date: 6/9/03

² For purposes of this rule, facts are "reasonably understood" to "raise a question" about the appropriateness of official action if a disinterested person would conclude that the facts, if true, require recusal or require careful consideration of whether or not recusal is required.