

**CITY OF SAN ANTONIO  
INTERDEPARTMENTAL MEMORANDUM  
SAN ANTONIO METROPOLITAN HEALTH DISTRICT**

**TO:** Mayor and City Council

**FROM:** Fernando A. Guerra, M.D., M.P.H., Director of Health

**THROUGH:** Terry M. Brechtel, City Manager

**COPIES:** Frances A. Gonzalez, Assistant to the City Manager; City Attorney's Office; Office of Management and Budget, Risk Management Division; Finance Department; Project; File

**SUBJECT:** ORDINANCE TO EXECUTE A NEW CONTRACT WITH THE TEXAS DEPARTMENT OF HEALTH AND TO ACCEPT FUNDS FOR THE BREAST AND CERVICAL CANCER CONTROL PROGRAM (BCCCP)

**DATE:** August 7, 2003

**SUMMARY AND RECOMMENDATIONS**

This ordinance authorizes the City Manager to execute Contract Number 7460020708A 2004 with the Texas Department of Health (TDH) and accept \$124,000.00 in cash to renew the ongoing Breast and Cervical Cancer Control Prevention (BCCCP) Program of the San Antonio Metropolitan Health District (SAMHD) for the period July 1, 2003 through June 30, 2004. This ordinance further authorizes approval of the program budget, the personnel complement and payments for contractual services.

Staff recommends approval.

**BACKGROUND INFORMATION**

The Texas Department of Health provides over \$12 million in grant funding to the San Antonio Metropolitan Health District each year. This support is done through three main contracts, two for grants that are paid on a cost reimbursement basis and one that regulates fee-for-service programs. The three contracts are renewed annually and continue until all grant attachments have expired. This ordinance authorizes the execution of the fee-for-service contract.

TDH provides attachments to the contract as funding for ongoing programs is renewed or as new grants are initiated. One attachment was received with this contract and it provides funding for the ongoing Breast and Cervical Cancer Control Program. It is a fee-for-service activity because

all reimbursements are paid based on a specific fee schedule stated in the contract. In future weeks at least four more attachments will be offered as part of this contract to support other SAMHD fee-for-service programs (one attachment for each program). To add these attachments, TDH will send a Contract Change Notice. All contract changes that add or remove funding are submitted to the City Council for approval.

The BCCCP provides clinical breast examinations, self breast-exam instruction, and referrals for cervical cancer examinations to low-income, uninsured women between the ages of 40-64 years. These services are offered at SAMHD public health clinics located throughout the city. For those women who need follow up, the grant supports contracts with local health care facilities for additional radiological and diagnostic procedures.

The TDH funding for this program is the same as last year. In addition, residual carryover funds from the Breast and Cervical Cancer Control Prevention Program FY03, when ascertained, will be transferred to this project as well.

The personnel complement for this program consists of four (4) positions, one full-time and three part-time nurses versus two (2) full times and one (1) part time position in the previous grant. A vacant full-time position was converted to two part-time positions in order to meet program needs more effectively.

### **POLICY ANALYSIS**

Passage of this ordinance will continue the long-standing practice of utilizing Federal and State Aid to support the local public health programs of the City. The ordinance will also allow the SAMHD to outsource specialized services to providers that can furnish them more efficiently.

### **FISCAL IMPACT**

The total budget for the activity funded under this grant is \$144,000.00. Sources of funds are as follows:

TDH Contract #7460020708A 2004	\$124,000.00
Carryover from TDH Contract #7460020708A 2003	<u>\$20,000.00</u>
Total FY 2003-2004 Funding:	\$144,000.00

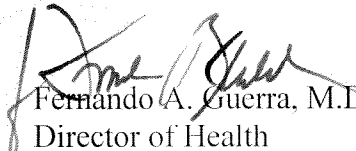
Execution of this TDH contract and acceptance of this cash grant award will place no demands on the City General Fund.

### COORDINATION

The City Attorney's Office and the Office of Management and Budget, Risk Management Division, have reviewed and approved the contract with TDH. The Finance Department has approved the proposed project budget.

### SUPPLEMENTARY COMMENTS

Provisions of the Ethics Ordinance do not apply.

  
Fernando A. Guerra, M.D., M.P.H.  
Director of Health

  
Frances A. Gonzalez  
Assistant to the City Manager

APPROVED:

  
Terry M. Brechtel  
City Manager