

**CITY OF SAN ANTONIO  
INTERDEPARTMENTAL MEMORANDUM  
FIRE DEPARTMENT**

**TO:** Mayor and City Council

**FROM:** Robert Ojeda, Fire Chief

**THROUGH:** Terry M. Brechtel, City Manager

**COPIES:** J. Rolando Bono, Deputy City Manager; Chief Mike Miller, Emergency Management Coordinator; File

**SUBJECT:** Authorizing the Acceptance of First Responder Equipment under the Federal State Homeland Security Grant Program

**DATE:** August 7, 2003

**SUMMARY AND RECOMMENDATIONS**

This ordinance ratifies the acceptance of an equipment grant funded by the U.S. Department of Homeland Security (DHS), through the Office of Domestic Preparedness (ODP) in the amount of \$5,137,519, distributed through the State of Texas. This grant will allow the City to expand the ODP program to allow for a greater range of preparedness activities, including the purchase of anti-terrorism and weapons of mass destruction incident related equipment, pharmaceuticals, and supplies. The term of the FY 2002 grant (\$186,338) is July 1, 2003 through July 31, 2004. The term of the FY 2003 grant (\$4,951,181) is July 1, 2003 to April 30, 2005. Both grants were awarded simultaneously on July 3, 2003. These grants do not require a City match.

Staff recommends approval.

**BACKGROUND INFORMATION**

Grant funding in support of national efforts to combat terrorism have been awarded to the City of San Antonio in the amount of \$5,137,519 from the federal Office of Domestic Preparedness (ODP) through the State of Texas. The grant programs under the Federal Office of Domestic Preparedness (ODP) were titled as FY 2002 State Domestic Preparedness Program, FY 2003 State Homeland Security Grant Program Part I, and FY 2003 State Homeland Security Grant Program Part II. The grant awards to the City of San Antonio are from the FY 2002 State Domestic Preparedness Program and the FY 2003 State Homeland Security Grant Program Part II. The Texas Engineering Extension Service (TEEX) is the State Administrative Agency charged with administering these grants.

The monies, on a national scope, are designed for the purchase of first responder equipment, pharmaceuticals, and supplies, to enhance the capabilities of state and local public safety personnel as they respond to terroristic incidents involving weapons of mass destruction.

The grants were simultaneously allocated to the respective local jurisdictions in early July 2003.

The City of San Antonio's Office of Emergency Management, in conjunction with the San Antonio Police Department, Fire Department, Public Works, San Antonio Metropolitan Health District, and the San Antonio area hospitals, proposed and submitted the Texas Domestic Preparedness Assessment Survey. This survey was the instrument utilized by the Texas Engineering Extension Service (TEEX), to distribute the grant allocations by formula. The Assessment precluded the City from having to apply for the grant, as there was no formal grant application process.

The equipment supplied by these grants may be obtained through one of three options: The Prime Vendor Program, the Houston-Galveston Area Council of Governments (H-GAC) Cooperative Purchasing Program, or the Local Purchase Option. The majority of the equipment awarded to San Antonio will be purchased by TEEX through the Prime Vendor Program. TEEX, in conjunction with primary vendor, Fisher Safety, will be responsible for the actual purchasing of the equipment items requested. Equipment obtained through The H-GAC Program (e.g. Vehicles, Equipment with a unit cost exceeding \$25,000) will also be purchased directly by TEEX. For purchases made through the Prime Vendor or H-GAC, COSA will receive no direct funding. The City of San Antonio will not have to establish an account with the Finance Department for tracking expenditures for those items obtained through the Prime Vendor Program or the H-GAC Program, as this activity will be performed by TEEX. Items not purchased through the first two options, will be purchased using established local purchasing procedures. The purchase of these equipment items will require the City of San Antonio to establish a fund account in order to pay for such equipment items, subsequently receiving full reimbursement from TEEX.

Once purchased, all equipment will be delivered to San Antonio for storage, utilization and maintenance. The Office of Emergency Management will be responsible for maintaining an inventory list and signing over of all equipment by hand-receipt, for tracking purposes.

### **POLICY ANALYSIS**

This ordinance continues the City's policy of seeking outside resources for the enhancement of Department programs.

### **FISCAL IMPACT**

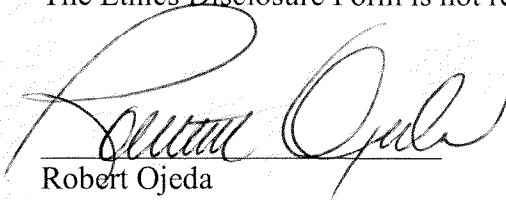
There are no cost-share or match requirements associated with this grant. However, equipment purchased through this program will need to be maintained beginning in FY 2005 with an estimated impact of 5% of the annual grant award. These funds will be requested in the FY 2005 budget.

### **COORDINATION**

This ordinance has been coordinated with the Office of Management and Budget, Finance, the Alamo Area Council of Governments (AACOG), San Antonio Metropolitan Health District, Public Works, Fire Department and the San Antonio Police Department.

**SUPPLEMENTAL COMMENTS**

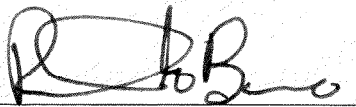
The Ethics Disclosure Form is not required.



Robert Ojeda  
Fire Chief

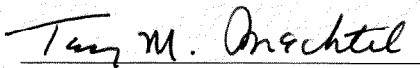


Mike Miller  
Assistant Chief



J. Rolando Bono  
Deputy City Manager

Approved:



Terry M. Brechtel  
City Manager