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CITY OF SAN ANTONIO
OFFICE OF THE CITY COUNCIL
INTERDEPARTMENTAL CORRESPONDENCE SHEET

TO: Mayor and Councilmembers

FROM: Councilman Roger O. Flores, District 1

COPIES TO: City Manager; Interim City Clerk; City Attorney; Director of Finance;
Management & Budget Director; Assistant to City Council and Mayor; File

SUBJECT: COUNCIL AGENDA ITEM FOR

DATE: July 23, 2003

I am requesting City Council support in putting a contingency request from the Columbian Squires on the August 7th City Council Agenda. The \$100.00 will be used to help purchase school supplies for the children of San Fernando.

Note that staff has reviewed the request and concurs with this action.

Your favorable consideration of this matter is requested.



ROGER O. FLORES, DISTRICT 1

2003 JUL 30 AM 8:37

RECEIVED
CITY OF SAN ANTONIO
CITY CLERK

EDWARD D. GARZA, MAYOR



JOEL WILLIAMS, DISTRICT 2



RON H. SEGOVIA, DISTRICT 3



RICHARD PEREZ, DISTRICT 4



PATTI RADLE, DISTRICT 5

ENRIQUE BARRERA, DISTRICT 6

JULIÁN CASTRO, DISTRICT 7

ART A. HALL, DISTRICT 8

CARROLL W. SCHUBERT, DISTRICT 9



CHIP HAASS, DISTRICT 10

REQUEST FOR
CONTINGENCY ACCOUNT EXPENDITURES
DISTRICT 1

It is important that Council Items requiring the use of district contingency funds not be circulated until the following information is obtained:

- SAN FERNANDO CATHEDRAL
1. Name of Organization: COLUMBIAN SQUIRES
Address: 924 AGANIER
Phone: 737-6964 - CELL 421-2593
 2. Tax Exempt # (if applicable) 74-24506090
 3. (a) Amount of Request: \$ 100.00 (not less than \$100.00).
(b) What other sources of funding does organization have? BREAKFAST
SALE ON SUNDAY CARWASH RAFFLE
 4. Purpose, Request (state exactly how funds are to be used, and the public benefit anticipated):
TO BUY School Supplies TO give The School
SUPPLIES TO The children of SAN FERNANDO
CATHEDRAL
 5. Contact person: Chief Counselor James F Benavente
Address: 924 AGANIER
Phone: 737-6964 - CELL 421-2593
 6. Time Frame/Calendar
Date of Event: AUG 17-03
 7. Copy of separate written request attached? Yes ✓ No
 8. Does the organization receive other city funds? Yes No ✓
 9. Is the city co-sponsoring the particular event? Yes No ✓
 10. (a) Comments by the City Attorney's Office
Expenditure will help promote an educated
community
 - (b) Comments from the Department Director
Jim Zetzsche
Deputy City Attorney

This form should be completed and attached to six-signature memorandum.

City of San Antonio
Discretionary Contracts Disclosure*

For use of this form, see City of San Antonio Ethics Code, Part D, Sections 1&2

Attach additional sheets if space provided is not sufficient.

State "Not Applicable" for questions that do not apply.

** This form is required to be supplemented in the event there is any change in the information under (1), (2), or (3) below, before the discretionary contract is the subject of council action, and no later than five (5) business days after any change about which information is required to be filed.*

Disclosure of Parties, Owners, and Closely Related Persons

For the purpose of assisting the City in the enforcement of provisions contained in the City Charter and the Code of Ethics, an individual or business entity seeking a discretionary contract from the City is required to disclose in connection with a proposal for a discretionary contract:

(1) the identity of any **individual** who would be a party to the discretionary contract:

NONE

(2) the identity of any **business entity**¹ that would be a party to the discretionary contract:

NONE

and the name of:

(A) any individual or business entity that would be a **subcontractor** on the discretionary contract;

NONE

and the name of:

(B) any individual or business entity that is known to be a **partner**, or a **parent** or **subsidiary** business entity, of any individual or business entity who would be a party to the discretionary contract;

NONE

¹ A *business entity* means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust, unincorporated association, or any other entity recognized by law.

- (3) the identity of any *lobbyist* or *public relations firm* employed for purposes relating to the discretionary contract being sought by any individual or business entity who would be a party to the discretionary contract.

NONE

Political Contributions

Any individual or business entity seeking a discretionary contract from the city must disclose in connection with a proposal for a discretionary contract all political contributions totaling one hundred dollars (\$100) or more within the past twenty-four (24) months made directly or indirectly to any *current* or *former member* of City Council, any *candidate* for City Council, or to any *political action committee* that contributes to City Council elections, by any individual or business entity whose identity must be disclosed under (1), (2) or (3) above. Indirect contributions by an individual include, but are not limited to, contributions made by the individual's spouse, whether statutory or common-law. Indirect contributions by an entity include, but are not limited to, contributions made through the officers, owners, attorneys, or registered lobbyists of the entity.

To Whom Made:	Amount:	Date of Contribution:
NONE		

Disclosures in Proposals

Any individual or business entity seeking a discretionary contract with the city shall disclose any known facts which, reasonably understood, raise a question² as to whether any city official or employee would violate Section 1 of Part B, Improper Economic Benefit, by participating in official action relating to the discretionary contract.

Signature: <i>Jim Amato</i>	Title: <i>Chip Coulton</i> SAN FERNANDO CATHOLIC Company: <i>C</i>	Date: <i>July 10 - 03</i>

² For purposes of this rule, facts are "reasonably understood" to "raise a question" about the appropriateness of official action if a disinterested person would conclude that the facts, if true, require recusal or require careful consideration of whether or not recusal is required.

**SAN FERNANDO CATHEDRAL
COLUMBIAN SQUIRES
CIRCLE 4286**

**Chief Counselor
James F. Benavente
924 Aganier
San Antonio TX.
78212**

7 / 2 / 03

TO WHOM IT MAY CONCERN:

**This letter is to request a donation from your funds
So that the Columbian Squires can help raise
School Supplies for the children of San Fernando
Cathedral.**

**If you have any question please call
Chief Counselor James Benavente
At (210)737-6964 or (210) 421-2593**

TX. Number; 74-24506090

**THANK YOUR
From the
COLUMBIAN SQUIRES**