

**CITY OF SAN ANTONIO**  
**OFFICE OF THE CITY COUNCIL**  
INTERDEPARTMENTAL CORRESPONDENCE SHEET

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2003 JUL 23 PM 12:05

**TO:** Mayor and Councilmembers

**FROM:** Joel Williams, Councilmember, District 2


**COPIES TO:** City Manager; Interim City Clerk; City Attorney;  
Assistant to City Council; Management & Budget; Finance

**SUBJECT:** City Council Agenda – August 7, 2003

**DATE:** July 14, 2003

Your concurrence is requested in directing staff to place an item on the City Council agenda directing the release \$500.00 from the District 2 contingency account payable to the Southeast Side Community Organization (SESCO). Monies will be used to offset the cost of the neighborhood National Night Out event, which will be held on August 5<sup>th</sup>, 2003.

Staff has reviewed this request and concurs with this action.

  
**JOEL WILLIAMS**  
DISTRICT 2

\_\_\_\_\_  
**ED GARZA, MAYOR**

\_\_\_\_\_  
**ENRIQUE BARRERA, DISTRICT 6**

  
\_\_\_\_\_  
**ROGER Q. FLORES, DISTRICT 1**

\_\_\_\_\_  
**JULIAN CASTRO, DISTRICT 7**

  
\_\_\_\_\_  
**RON H. SEGOVIA, DISTRICT 3**

  
\_\_\_\_\_  
**ART A. HALL, DISTRICT 8**

  
\_\_\_\_\_  
**RICHARD PEREZ, DISTRICT 4**

\_\_\_\_\_  
**CARROLL SCHUBERT, DISTRICT 9**

  
\_\_\_\_\_  
**PATTI RADLE, DISTRICT 5**

\_\_\_\_\_  
**CHIP HAASS, DISTRICT 10**

REQUEST FOR  
CONTINGENCY ACCOUNT EXPENDITURES  
DISTRICT 2

It is important that Council Items requiring the use of district contingency funds not be circulated until the following information is obtained:

1. Name of Organization: Southwest Side Comm. Org.  
Address: 907 H Street, San Antonio, TX 78226  
Phone: (210) 333-4819
2. Tax Exempt # (if applicable) \_\_\_\_\_
3. (a) Amount of Request: \$ 500.00 (not less than \$100.00).  
(b) What other sources of funding does organization have? San Antonio  
Fighting Bull
4. Purpose of Request (state exactly how funds are to be used, and the public benefit anticipated):  
National Night Out  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
5. Contact person: Jack or Almeida DeVaughn  
Address: same as above  
Phone: \_\_\_\_\_
6. Time Frame/Calendar  
Date of Event: August 5, 2003
7. Copy of separate written request attached? Yes X No \_\_\_\_\_
8. Does the organization receive other city funds? Yes \_\_\_\_\_ No X
9. Is the city co-sponsoring the particular event? Yes \_\_\_\_\_ No \_\_\_\_\_
10. (a) Comments by the City Attorney's Office  
Expenditure will promote the safety of the  
community.  
\_\_\_\_\_  
\_\_\_\_\_  
(b) Comments from the Department Director  
Jim Zerkow  
Deputy City Attorney  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

This form should be completed and attached to six-signature memorandum.

# City of San Antonio

## Discretionary Contracts Disclosure\*

For use of this form, see City of San Antonio Ethics Code, Part D, Sections 1&2

Attach additional sheets if space provided is not sufficient.

State "Not Applicable" for questions that do not apply.

\* This form is required to be supplemented in the event there is any change in the information under (1), (2), or (3) below, before the discretionary contract is the subject of council action, and no later than five (5) business days after any change about which information is required to be filed.

### Disclosure of Parties, Owners, and Closely Related Persons

For the purpose of assisting the City in the enforcement of provisions contained in the City Charter and the Code of Ethics, an individual or business entity seeking a discretionary contract from the City is required to disclose in connection with a proposal for a discretionary contract:

(1) the identity of any **individual** who would be a party to the discretionary contract:

none

(2) the identity of any **business entity**<sup>1</sup> that would be a party to the discretionary contract:

Southeast Side  
Community Organization

and the name of:

(A) any individual or business entity that would be a **subcontractor** on the discretionary contract;

none

and the name of:

(B) any individual or business entity that is known to be a **partner**, or a **parent** or **subsidiary** business entity, of any individual or business entity who would be a party to the discretionary contract;

none

<sup>1</sup> A *business entity* means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust, unincorporated association, or any other entity recognized by law.

- (3) the identity of any lobbyist or public relations firm employed for purposes relating to the discretionary contract being sought by any individual or business entity who would be a party to the discretionary contract.

none

#### Political Contributions

Any individual or business entity seeking a discretionary contract from the city must disclose in connection with a proposal for a discretionary contract all political contributions totaling one hundred dollars (\$100) or more within the past twenty-four (24) months made directly or indirectly to any current or former member of City Council, any candidate for City Council, or to any political action committee that contributes to City Council elections, by any individual or business entity whose identity must be disclosed under (1), (2) or (3) above. Indirect contributions by an individual include, but are not limited to, contributions made by the individual's spouse, whether statutory or common-law. Indirect contributions by an entity include, but are not limited to, contributions made through the officers, owners, attorneys, or registered lobbyists of the entity.

To Whom Made:	Amount:	Date of Contribution:
none		

#### Disclosures in Proposals

Any individual or business entity seeking a discretionary contract with the city shall disclose any known facts which, reasonably understood, raise a question<sup>2</sup> as to whether any city official or employee would violate Section 1 of Part B, Improper Economic Benefit, by participating in official action relating to the discretionary contract.

Signature: <i>Jack W. Dwyer Jr.</i>	Title: <i>President</i> Company: <i>SESCO</i>	Date: <i>7-14-03</i>

<sup>2</sup> For purposes of this rule, facts are "reasonably understood" to "raise a question" about the appropriateness of official action if a disinterested person would conclude that the facts, if true, require recusal or require careful consideration of whether or not recusal is required.