

**CITY OF SAN ANTONIO  
OFFICE OF THE CITY COUNCIL**

INTERDEPARTMENTAL CORRESPONDENCE SHEET

RECEIVED  
CITY OF SAN ANTONIO  
CITY CLERK  
79  
JUL 23 PM 12:05

**TO:** Mayor and Councilmembers

**FROM:** Joel Williams, Councilmember, District 2


**COPIES TO:** City Manager; Interim City Clerk; City Attorney;  
Assistant to City Council; Management & Budget; Finance

**SUBJECT:** City Council Agenda – August 7, 2003

**DATE:** July 14, 2003

Your concurrence is requested in directing staff to place an item on the City Council agenda directing the release \$200.00 from the District 2 contingency account payable to the Jefferson Heights Neighborhood Association. Monies will be used to offset the cost of the neighborhood National Night Out event, which will be held on August 5<sup>th</sup>, 2003.

Staff has reviewed this request and concurs with this action.

  
**JOEL WILLIAMS  
DISTRICT 2**

\_\_\_\_\_  
**ED GARZA, MAYOR**

\_\_\_\_\_  
**ENRIQUE BARRERA, DISTRICT 6**

  
\_\_\_\_\_  
**ROGER O. FLORES, DISTRICT 1**

\_\_\_\_\_  
**JULIAN CASTRO, DISTRICT 7**

  
\_\_\_\_\_  
**RON H. SEGOVIA, DISTRICT 3**

  
\_\_\_\_\_  
**ART A. HALL, DISTRICT 8**

  
\_\_\_\_\_  
**RICHARD PEREZ, DISTRICT 4**

\_\_\_\_\_  
**CARROLL SCHUBERT, DISTRICT 9**

  
\_\_\_\_\_  
**PATTI RADLE, DISTRICT 5**

\_\_\_\_\_  
**CHIP HAASS, DISTRICT 10**

# **REQUEST FOR CONTINGENCY ACCOUNT EXPENDITURES DISTRICT 2**

It is important that Council Items requiring the use of district contingency funds not be circulated until the following information is obtained:

1. Name of Organization: JEFFERSON HEIGHTS ASSOCIATION  
 Address: 807 CANTON STREET SAN ANTONIO TX 78202  
 Phone: (210) 227-0821 PRES. CHARLES ENGLES
2. Tax Exempt # (if applicable) N/A 200
3. (a) Amount of Request: \$ 6,663.40 (not less than \$100.00).  
 (b) What other sources of funding does organization have?  
NONE AT THIS PRESENT TIME
4. Purpose of Request (state exactly how funds are to be used, and the public benefit anticipated):  

<u>MEMBERSHIP DRIVE AND MAILINGS</u>	<u>\$562.92</u>
<u>NATIONAL NIGHT OUT (NNO)</u>	<u>\$,074.70</u>
<u>INCORPORATION AND 501 C3</u>	<u>\$,075.78</u>
<u>JEFFERSON HEIGHTS HISTORICAL SOCIETY</u>	<u>350.00</u>
<u>PROFESSIONAL SERVICES</u>	
5. Contact person: MR. WILLIAM "BEW" HARPER, TREASURER  
 Address: 2307 E. HOUSTON STREET S.A. TX 78202  
 Phone: (210) 224-6504 HOME 224-4500 BUSINESS
6. Time Frame/Calendar  
 Date of Event: JULY 10, 2003; AUGUST 5, 2003; SEPTEMBER 2003
7. Copy of separate written request attached? Yes \_\_\_\_\_ No ✓
8. Does the organization receive other city funds? Yes \_\_\_\_\_ No ✓
9. Is the city co-sponsoring the particular event? Yes \_\_\_\_\_ No ✓
10. (a) Comments by the City Attorney's Office  
Expenditure for National Night Out supports  
public purpose of promoting crime prevention  
W. Z. Zide  
Deputy City Attorney  
 (b) Comments from the Department Director  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

This form should be completed and attached to six-signature memorandum.

**City of San Antonio  
Discretionary Contracts Disclosure\***

*For use of this form, see City of San Antonio Ethics Code, Part D, Sections 1&2*

*Attach additional sheets if space provided is not sufficient.*

*State "Not Applicable" for questions that do not apply.*

*\* This form is required to be supplemented in the event there is any change in the information under (1), (2), or (3) below, before the discretionary contract is the subject of council action, and no later than five (5) business days after any change about which information is required to be filed.*

**Disclosure of Parties, Owners, and Closely Related Persons**

For the purpose of assisting the City in the enforcement of provisions contained in the City Charter and the Code of Ethics, an individual or business entity seeking a discretionary contract from the City is required to disclose in connection with a proposal for a discretionary contract:

(1) the identity of any individual who would be a party to the discretionary contract:

CHARLES EDWARD FENGLESH

(2) the identity of any business entity that would be a party to the discretionary contract:

JEFFERSON HEIGHTS ASSOCIATION

and the name of:

(A) any individual or business entity that would be a subcontractor on the discretionary contract:

WILLIAM "BILL" HARPER

and the name of:

(B) any individual or business entity that is known to be a partner, or a partner of, substantially business entity, of any individual or business entity who would be a party to the discretionary contract:

N/A

<sup>1</sup> A business entity means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust, unincorporated association, or any other entity recognized by law.

(2) the identity of any lobbyist or public relations firm employed for purposes relating to the discretionary contract being sought by any individual or business entity who would be a party to the discretionary contract.

N/A

#### Political Contributions

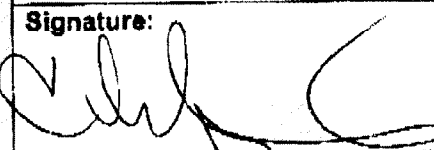
Any individual or business entity seeking a discretionary contract from the city shall disclose in connection with a proposal for a discretionary contract all political contributions totaling one hundred dollars (\$100) or more within the past twenty-four (24) months made directly or indirectly to any current or former member of City Council, any candidate for City Council, or to any official action committee that contributes to City Council elections by any individual or business entity whose identity must be disclosed under (1), (2) or (3) above. Indirect contributions by an individual include, but are not limited to, contributions made by the individual's spouse, whether statutory or common-law. Indirect contributions by an entity include, but are not limited to, contributions made through the officers, directors, shareholders or registered lobbyist of the entity.

To Whom Made:	Amount:	Date of Contribution:
N/A	N/A	N/A

#### Disclosure to Proposals

Any individual or business entity seeking a discretionary contract with the city shall disclose any known facts which, reasonably understood, raise a question<sup>2</sup> as to whether any City Council member or employee would violate Section 1 of Part B, Improper Economic Benefit, by participating in official action relating to the discretionary contract.

N/A

<p>Signature: </p>			<p>Title: PRESIDENT</p> <p>Company: JEFFERSON RIGHTS ASSN.</p>	<p>Date: June 23, 2003</p>
---	--	--	--	----------------------------

<sup>2</sup> For purposes of this rule, facts are "reasonably understood" to "raise a question" about the appropriateness of official action if a disinterested person would conclude that the facts, if true, require recusal or require careful consideration of whether or not recusal is required.