

City of San Antonio
Office of the City Council
Interdepartmental Correspondence

TO: Mayor & Council

THROUGH: Terry M. Brechtel, City Manager

FROM: Gayle McDaniel, Assistant to the City Council

COPIES: Travis Bishop, Assistant City Manager; Erik Walsh, Assistant to the City Manager; Andrew Martin, City Attorney; Yolanda Ledesma, Acting City Clerk; Lou Lendman, Director of Management & Budget

SUBJECT: GOVERNANCE ITEM FOR COUNCIL AGENDA

DATE: August 1, 2003

SUMMARY AND RECOMMENDATIONS

Pursuant to the Request for Council Consideration submitted by Councilman Carroll Schubert on May 15, 2003, this ordinance would reallocate the balances remaining in various Mayor and Council FY 2003 Contingency Fund accounts:

- (a) to certain Council District Administrative Assistant Budgets for funding of salaries through September 30, 2003; and to
- (b) return the remaining balance of contingency monies to the General Fund to assist with the projected budget shortfall.

The Governance Committee supports placing this item on the August 7, 2003 council agenda for consideration.

BACKGROUND

In May of 2003, Councilman Carroll Schubert requested that council members consider returning all remaining funds in their contingency accounts to the general fund. The purpose of which was to lead by example in addressing the projected budget shortfall. This matter was subsequently presented to the Governance Committee for consideration on July 2, 2003. At that time, there was consensus among the committee members to bring the item forward for council consideration.

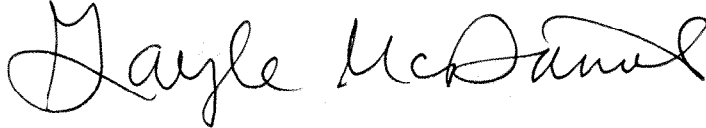
As part of this discussion, the committee was also informed that there were certain council districts that were projected to have a shortfall in their administrative assistant budgets. In the past, councilmembers have been allowed to transfer funds from contingency budgets to assist with salaries for council aides. The Budget Director suggested that those council districts be allowed to receive the necessary funds to complete the payrolls for FY2003 based on the July payroll reports. The remaining contingency account balances could then be returned to the general fund, if council concurs.

FINANCIAL IMPACT

Based on council concurrence of this item, an approximate balance of \$88,077 would be available. This estimated amount might change should council members contribute to other contingency requests that are considered prior to this item.

COORDINATION

This proposed ordinance has been coordinated with the Governance Committee and with the Office of Management & Budget.



Gayle McDaniel
Assistant to the City Council



Travis M. Bishop
Assistant to the City Manager

APPROVED BY:


for Terry M. Brechtel
City Manager