

**CITY OF SAN ANTONIO**  
**OFFICE OF THE CITY CLERK**  
Interdepartmental Correspondence Sheet

"B" SESSION  
ITEM NO. **A**

**TO:** Mayor and Members of the City Council

**FROM:** Yolanda L. Ledesma, Acting City Clerk

**COPIES :** Terry M. Brechtel, City Manager; J. Rolando Bono, Deputy City Manager;  
Melissa B. Vossmer, Assist City Manager; Travis Bishop, Asst. City Manager;  
Department Heads; File

**SUBJECT:** BOARDS AND COMMISSIONS WORK SESSION – **August 14, 2003**

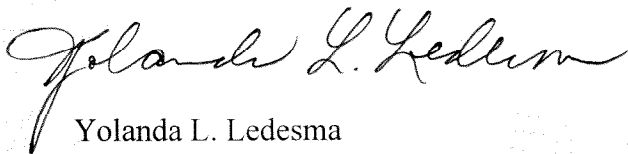
DATE: August 11, 2003

A Boards and Commissions Interview Work Session is scheduled for the "B" Session of August 14, 2003 at 10:00 A.M. to consider an appointment to the Municipal Civil Service Commission. The following individual was nominated by the City Council.

**MUNICIPAL CIVIL SERVICE COMMISSION** (Regular Member) – 1 Vacancy; 2 terms expired on June 6, 2003.

<u>Applicant</u>	<u>Residence/District</u>	<u>Nominated by</u>
1. Roman Pena	District 3	District 4

Mr. Pena's application is attached for your reference. If you have any questions, please feel free to call me or Lolly Byington, Boards and Commissions Coordinator, at 207-7257.



Yolanda L. Ledesma  
Acting City Clerk

THE MUNICIPAL CIVIL SERVICE COMMISSION WAS ESTABLISHED PURSUANT TO CITY CHARTER; IT IS COMPRISED OF 3 REGULAR MEMBERS AND 3 ALTERNATE SLOTS WHICH WERE CREATED IN NOV. 2002. ONE (1) VACANCY EXISTS FOR A REGULAR MEMBER AND TWO (2) MEMBERS' TERMS EXPIRED ON JUNE 6, 2003.

BOARD/COMMISSION: MUNICIPAL CIVIL SERVICE COMMISSION

THE COMMISSION HEARS APPEALS REGARDING MUNICIPAL SUSPENSIONS, REDUCTIONS OR REMOVALS AND INVESTIGATES PERSONNEL ADMINISTRATION OF THE CITY.

**ONE VACANT REGULAR MEMBER SLOT AND TWO (2) REGULAR MEMBERS' TERMS EXPIRED.**

District/ Residency	Present Appointee	Term Expires	Attendance	Special Qualifications	Terms Served	Special notation	Interest/ Eligibility For Reappt	MLI	NOMINATIONS/ SUBMITTED BY
	VACANT	06/06/2004							1. LARRY HOBBS, DIST. 10  2. DAVID SOTO, DIST. 1
6	JURETTA MARSHALL (*6)	06/06/2003	63 OUT OF 63		3	Has served max. terms	No	Yes	1. ISIDRO CARDENAS, DIST. 10
6	GILBERTO TOBIAS (*6)	06/06/2003	63 OUT OF 63		3	Has served max. terms	No	Yes	1. DWIGHT HALL, DIST. 8  2. ROMAN PENA, DIST. 4

\*Denotes District that made nomination.

08/2003

# MUNICIPAL CIVIL SERVICE COMMISSION

## Ethnic/Gender Breakdown

### 3 REGULAR MEMBERS (1 VACANCY) AND 3 ALTERNATES

	BOARD MEMBER	ETHNICITY	GENDER
1	Juretta Marshall	African-American	Female
2	Gilberto Tobias	Hispanic	Male
3	VACANT		
4	Roman Pena (Alternate)	Hispanic	Male
5	Grace Hernandez (Alternate)	Hispanic	Female
6	Mary Ellen Rodriguez (Alternate)	Hispanic	Female
7			
8			
9			
10			
11			
12			
13			
14			
15			

	Number	Percentage		Number	Percentage
African-American	1	20%			
Anglo			Female	3	60%
Hispanic	4	80%	Male	2	40%
<b>TOTAL</b>	5	100%	<b>TOTAL</b>	5	100%

06/2003

**MUNICIPAL CIVIL SERVICE COMMISSION**

**(CITY COUNCIL APPOINTMENT)**

<u>DIST./ Residence</u>	<u>MEMBER</u>	<u>ORIG. APPT.</u>	<u>2ND APPT.</u>	<u>LAST APPT.</u>	<u>EXPIRATION</u>
<b><u>Regular Members</u></b>					
2	Juretta Marshall (6)	10/10/1996	07/22/1999	08/23/2001	06/06/2003
4	Gilberto V. Tobias (6)	08/01/1996	07/22/1999	08/23/2001	06/06/2003
<b>VACANT</b>					06/06/2004
<b><u>Alternate Members</u></b>					
3	Roman Pena (2)	02/13/2003			06/06/2005
7	Grace Hernandez (2)	02/13/2003			06/06/2004
6	Mary Ellen Rodriguez (6)	04/17/2003			06/06/2004

(#)Denotes Council member who made nomination.

**April, 2003**

RECEIVED City of San Antonio  
CITY OF SAN ANTONIO  
Application for Appointment



03 JAN 24 PM 4:30

Board/Commission/Committee

\*Note: Information subject to review

Name:

PENA

Roman

(First)

(Middle)

Home Addr

Business Address:

514 W. Commerce 78221

(Street)

(Zip Code)

227-6566

(Business Phone and Fax)

Employer

Don Roman

Occupation:

BUSINESS -

Are you or can you be qualified to vote in a City of San Antonio Election?

☒ Yes

☐ No

Are you a City of San Antonio resident?

☒ Yes

☐ No

How Long?

60 yrs

In which City Council District do you reside?

3

Length of residence:

20 yrs

Have you ever represented any other private person, group or entity for compensation before the City Council or any department, commission, board or committee of the City within the last three years?

☐ Yes

☒ No

Do either you, your spouse or your employer have any financial interest, direct or indirect in any contract with the City (this includes serving as an Administrative Aide to a Council member), or do either you, your spouse or your employer have any financial interest, directly or indirectly, in the sale to the City of any land, materials, supplies or service?

☐ Yes

☒ No

Resolution No. 92-31-26 states - appointment to City Boards and Commissions include allowance for proper representation to reflect not only the ethnic makeup of the community, but also its gender makeup.

ETHNIC CODE:

☒ H

W = Non-Minority

H = Hispanic\*

B = African American

P = Asian or Pacific Islander

O = Other

I = American Indian/Alaska Native Aleutian

GENDER CODE:

☒ M

M = Male

F = Female

\* = Note that Hispanic includes all persons of Mexican, Puerto Rican, Cuban, Central or South American or other Spanish culture or origin regardless of race.

Do you have any litigation pending, either personally or professionally? If yes, please describe:

NO

Have you ever been convicted of a felony or a misdemeanor crime involving moral turpitude?

☐ Yes

☒ No

Name: PENA, Roman

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**BACKGROUND**

Education: High school - 3 yrs - college

Professional: BUSINESS - Don Roman -

Volunteer Experience/Community Service: LULAC,

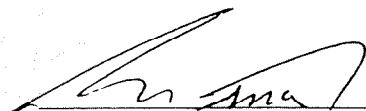
Areas of interest: BUSINESS, Housing, Politics

Please specify membership on any other governmental Board/Commission/Committee.

Please provide a brief narrative outlining your reasons for seeking appointment to a board or commission.  
(Resume or additional information may be attached.)

TO SERVE my community and  
SHARE my EXPERTISE

I have read and understand the guidelines set out in Attachment I of this application. The foregoing and any attached statements are true, accurate and complete; and I agree that any misrepresentation or omission of facts may result in my disqualification for appointment.

  
Signature

9/19/02  
Date

PLEASE RETURN COMPLETED FORM TO CITY COUNCIL OFFICE FOR PROCESSING:

City Council Office  
P.O. Box 839966  
San Antonio, Texas 78283-3966  
Fax No. City Council - (210) 207-7027; City Clerk's Office - (210) 207-6938

(Original copy will be on file in the City Clerk's Office for 12 months.)