

**CITY OF SAN ANTONIO
OFFICE OF THE CITY MANAGER**
Interdepartmental Correspondence Sheet

TO: Mayor and City Council

FROM: Roland A. Lozano, Assistant to the City Manager

COPIES: Capt. Tom Polonis – Traffic Section Commander; William Jenkins, Traffic Administration Officer; Thomas Wendorf, Director, Public Works

SUBJECT: Racquetball & Fitness 5K – Saturday, October 11, 2003
7:30 a.m. - 10:00 a.m. (PP #2003-088)

DATE: August 28, 2003

SUMMARY AND RECOMMENDATIONS:

This ordinance will approve the parade permit and authorize the temporary closure of certain streets in connection with the Racquetball & Fitness 5K being held on Saturday, October 11, 2003. The run/walk will assemble and disband at Hidden Forest Elementary. The route is attached.

Staff recommends approval of this ordinance.

POLICY ANALYSIS:

This ordinance is consistent with the City policy requiring an ordinance where closures of public streets are requested.

COORDINATION:


This event has been coordinated with the City Manager's Office, the Traffic Section of the Police Department, and the Traffic Division of the Public Works Department. All of the involved city departments concur with the staff recommendation to approve this request.

FINANCIAL IMPACT:


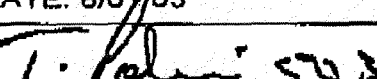
All insurance requirements, public safety devices (signs, barricades) and any off-duty police as may be required by the Police Department or the Public Works Department shall be the responsibility of the event sponsor, Racquetball & Fitness. The City will receive revenues of \$25.00 from this event and will incur no additional costs.

SUPPLEMENTAL COMMENTS:

The requirements of the Ethics Ordinance are not applicable.



Roland A. Lozano
Assistant to the City Manager

APPLICATION FOR RUN/WALK PERMIT		San Antonio Police Department		PERMIT NUMBER: 2003088	
Time and Date Filed: 1:00 PM AUGUST 1, 2003		Day of Week Filed: FRIDAY		Parade Date: OCTOBER 11, 2003	
Day of Week: SATURDAY		Assembly Time: 7:30 AM		Start Time: 8:00 AM	
Disbanding Time: 10:00 AM		Assembly Area (Boundary) HIDDEN FOREST ELEMENTARY			
Route Details: SEE ATTACHED					
Disbanding Area: HIDDEN FOREST ELEMENTARY					
Name of Individual Applicant: LINDA HOWSON		Address: 15759 SAN PEDRO SAN ANTONIO, TEXAS		Zip Code: 78249	
Phone Number: (210) 490-9161		Sponsoring Organization: RACQUETBALL & FITNESS		Address: 15759 SAN PEDRO SAN ANTONIO, TEXAS	
Zip Code: 78249		Phone Number: (210) 490-9161		Name of Event: RACQUETBALL & FITNESS 5K	
Purpose and/or Theme of Parade:		Type and Approximate Number of Persons, Vehicles and Animals Participating: 200 RUNNERS			
Length of Parade (Miles): 5K		Portion of Street Parade will Occupy: 1 LANE			
Remarks: CONTACT PERSON: CHIEF FRANK MORALES (HILL COUNTRY VILLAGE PD) AT (210) 494-3671. WILL PROVIDE TRAFFIC ASSISTANCE. APPLICANT WILL PROVIDE TRAFFIC CONTROL DEVICES IN ACCORDANCE WITH THE TEXAS MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES (TMUTCD).					
I have read, fully understand, and agree to comply with the provisions of this permit and Article 13 Section 19-450 through 19-457 of the City Code of the City of San Antonio which regulates runs, walks, and other similar uses of public places. Failure to comply with all provisions provided for herein voids this permit.					
 Signature of Applicant				8-13-03 Date:	
Positive identification is required. A Social Security Card is NOT Considered Positive Identification. This individual Applicant Has Identified Himself/Herself to me in the Following Manner:					
TYPE OF IDENTIFICATION (Driver's License, etc.)					
Texas Driver's License No		Other Identification Type and No		Applicant D.O.B.	
BARRICADES REQUIRED: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		APPLICATION: <input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> REJECTED			
APPROVED BY: LT O'DELL		APPROVAL DATE: 8/01/03			
S/Chief of Police: by 					

**SAN ANTONIO POLICE DEPARTMENT
INTERDEPARTMENTAL CORRESPONDENCE SHEET**

TO: Mr. Roland Lozano, Assistant City Manager
FROM: Officer William Jenkins, Traffic Section
COPIES: Captain Polonis, Lieutenant Florance, Mr. Tom Wendorf, File
RE: Ordinance Request for Parade Permit 2003088

Date: 08/02/03

On this date, LINDA HOWSON, made an application for the RACQUETBALL & FITNESS 5K to be held on OCTOBER 11, 2003. This application will need City Council approval.

I have attached a copy of the parade permit to assist you with the street closure ordinance.

If additional information is needed, please feel free to contact me at 207-2257.

Thank You,

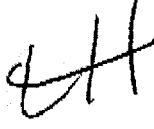


William Jenkins, Officer
Traffic Section
San Antonio Police Department

APPLICATION FOR PARADE PERMIT	San Antonio Police Department	PERMIT NUMBER: 2003088
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ROUTE FOR PARADE/RUN

EXIT HIDDEN FOREST ELEMENTARY TURN NB ON SILVER SPRUCE
NB ON SILVER SPRUCE TO WOLF CREEK
SB ON WOLF CREEK TO HIDDEN VIEW
NB ON HIDDEN VIEW TO HIDDEN PASS
EB ON HIDDEN PASS TO VILLAGE CIRCLE
NB ON VILLAGE CIRCLE TO ESTATE LN
EB ON ESTATE LANE TO N. TOWER



RETURN TO HIDDEN FOREST ELEMENTARY VIA SAME ROUTE