

**CITY OF SAN ANTONIO
INTERDEPARTMENTAL MEMORANDUM
SAN ANTONIO METROPOLITAN HEALTH DISTRICT**

TO: Mayor and City Council

FROM: Fernando A. Guerra, M.D., M.P.H., Director of Health

THROUGH: Terry M. Brechtel, City Manager

COPIES: Frances A. Gonzalez, Assistant to the City Manager; City Attorney's Office; Office of Management and Budget, Risk Management Division; Finance Department; Project; File

SUBJECT: ORDINANCE ACCEPTING FUNDS FROM BEXAR COUNTY FOR THE RYAN WHITE TITLE I HEALTH EDUCATION/RISK REDUCTION (HERR) PROGRAM

DATE: August 14, 2003

SUMMARY AND RECOMMENDATIONS

This ordinance authorizes the City Manager to accept a cash award in the amount of \$75,000.00 and execute an agreement with Bexar County for the Ryan White Title I Health Education/Risk Reduction (HERR) Program of the San Antonio Metropolitan Health District (SAMHD) for the period January 1, 2003 through February 28, 2003. This ordinance will also establish a fund, adopt a budget, approve a personnel complement, and authorize payments for contractual services.

Staff recommends approval.

BACKGROUND INFORMATION

Bexar County was awarded grant funds from the U.S. Department of Health and Human Services (USDHHS) to provide HIV/AIDS support Services to persons affected by HIV and AIDS, and their families, under Title I of the Ryan White Comprehensive AIDS Resources Emergency Act of 1990. The County has requested assistance from SAMHD to provide services to persons affected by HIV and AIDS, and their families who reside in the San Antonio HIV Service Delivery Area (HSDA) of Atascosa, Bandera, Bexar, Comal, Frio, Gillespie, Guadalupe, Karnes, Kendall, Kerr, Medina and Wilson counties. The County and SAMHD believe it would be in the best public interest to provide such assistance for activities under HIV Services Program Management.

These funds will be used to conduct the following scope of work:

- To inform and educate HIV positive individuals in the San Antonio Eligible Metropolitan Area (EMA) about current health care options and risk reduction activities.
- To deliver outreach health education (treatment and adherence to medication) and risk reduction training to at least 70 HIV positive individuals in the San Antonio EMA.

- To develop current and relevant information, education and communication (IEC) materials on HIV/AIDS treatment resources, adherence to medication and risk reduction for the San Antonio EMA

The personnel complement for this program consists of one (1) full-time position, Health Program Specialist.

POLICY ANALYSIS

Execution of this agreement with Bexar County and acceptance of this cash award will continue the long-standing practice of utilizing Federal, State and local aid to support the public health programs of the City and the residents of Bexar County.

FISCAL IMPACT

This agreement with Bexar County provides \$75,000.00 in cash support for the Ryan White Title I Health Education/Risk Reduction (HERR) Program of the SAMHD. Acceptance of this agreement will place no demands on the City General Fund.

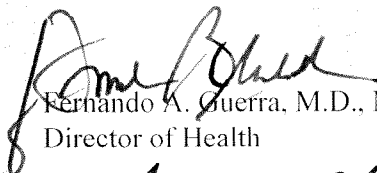
COORDINATION

The City Attorney's Office and the Office of Management and Budget, Risk Management Division have reviewed the contract with Bexar County. The Finance Department has approved the proposed project budget.

SUPPLEMENTARY COMMENTS

The \$75,000.00 is carry forward money from the County's FY 2002/2003 fiscal year. The County issued a Request for Proposal (RFP) in January, 2003 and SAMHD was awarded the contract. Although the County's contract term date is January 1, 2003 through February 28, 2003, the contract was not received from Bexar County until June 19, 2003. Due to the July recess for City Council, this is the first opportunity for SAMHD to present the ordinance.

Provisions of the Ethics Ordinance do not apply.


Fernando A. Guerra, M.D., M.P.H.
Director of Health


Frances A. Gonzalez
Assistant to the City Manager

APPROVED BY:


Terry M. Brechtel
City Manager

ATTACHMENT I
Ryan White Title I HIV Services Project 2002/2003
Fund No. 26-063010
Budget for Period: 01/01/2003 to 02/28/2003

INDEX #	<u>ESTIMATED REVENUES</u>	OBJECT CODE	ORIGINAL BUDGET
032888	Bexar County RW Contract		\$ 75,000
	Total Estimated Revenues		<u><u>75,000</u></u>

APPROPRIATIONS

Ryan White Title I Health Education/Risk Reduction (HERR) Program
Activity: 36-07-89 01/01/2003 to 02/28/2003

311233	Regular Salaries & Wages	01-010	28,886
311274	Language Skill Pay	01-019	600
311340	Social Security	01-030	2,209
311407	TMRS	01-040	3,298
311720	Group Health Insurance	01-050	4,944
311753	Personal Leave Buy Back Pay	01-072	350
312249	Communications: Telephones	02-110	700
312264	Mail and Parcel Post Service	02-113	700
312298	Travel-Official	02-124	1,140
312322	Binding, Printing & Reproduction	02-181	4,000
312330	Other Contractual Services	02-193	20,000
312355	Office Supplies	03-210	1,000
312462	Chemicals, Medical & Drugs	03-228	4,908
312504	Computer Software	03-243	273
312512	Computer Equipment	05-360	1,992
	Total Appropriations		<u><u>\$ 75,000</u></u>

Fund Only Index # 000434

PERSONNEL COMPLEMENT:

CURRENT POSITIONS

Activity 36-07-89

0282	Health Program Specialist	<u>1</u>
	Total 36-07-89	<u>1</u>