

CITY OF SAN ANTONIO
OFFICE OF THE CITY MANAGER
Interdepartmental Correspondence Sheet

TO: Mayor and City Council

FROM: Roland A. Lozano, Assistant to the City Manager

COPIES: Capt. Tom Polonis – Traffic Section Commander; William Jenkins, Traffic Administration Officer; Thomas Wendorf, Director, Public Works

SUBJECT: 1st Annual Our Lady of the Lake University (OLLU) 5K Run – Saturday, October 25, 2003 6:00 a.m. - 9:30 a.m. (PP #2003-66)

DATE: August 14, 2003

SUMMARY AND RECOMMENDATIONS:

This ordinance will approve the parade permit and authorize the temporary closure of certain streets in connection with the 1st Annual OLLU 5K Run being held on Saturday, October 25, 2003. The run/walk will assemble at S. Josephine Tobin at Goodrich Ave(Near Woodlawn Lake) and disband at Our Lady of the Lake University. The route is attached.

Staff recommends approval of this ordinance.

POLICY ANALYSIS:

This ordinance is consistent with the City policy requiring an ordinance where closures of public streets are requested.

COORDINATION:

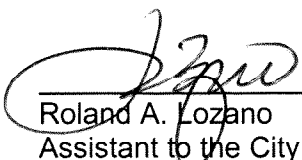
This event has been coordinated with the City Manager's Office, the Traffic Section of the Police Department, and the Traffic Division of the Public Works Department. All of the involved city departments concur with the staff recommendation to approve this request.

FINANCIAL IMPACT:

All insurance requirements, public safety devices (signs, barricades) and any off-duty police as may be required by the Police Department or the Public Works Department shall be the responsibility of the event sponsor, Patricia S. Castillo. The City will receive revenues of \$25.00 from this event and will incur no additional costs.

SUPPLEMENTAL COMMENTS:

The requirements of the Ethics Ordinance are not applicable.



Roland A. Lozano
Assistant to the City Manager

APPLICATION FOR RUN/WALK PERMIT		San Antonio Police Department		PERMIT NUMBER: 2003-66	
Time and Date Filed: 11:00 AM JUNE 25, 2003		Day of Week Filed: SATURDAY		Parade Date: OCT. 25, 2003	
Day of Week: SATURDAY		Assembly Time: 6:00 AM		Start Time: 7:30 AM	
Disbanding Time: 9:30 AM		Assembly Area (Boundary) S. JOSEPHINE TOBIN AT GOODRICH AVE (NEAR WOODLAWN LAKE)			
Route Details: SEE ATTACHED ROUTE					
Disbanding Area: OUR LADY OF THE LAKE UNIVERSITY					
Name of Individual Applicant: PATRICA S. CASTILLO		Address: 1443 SOUTH ST. MARY'S SAN ANTONIO, TEXAS		Zip Code: 78210	
Phone Number: 533-2729		Sponsoring Organization: PATRICIA S. CASTILLO		Address: 1433 SOUTH ST. MARY'S SAN ANTONIO, TEXAS	
Zip Code: 78210		Phone Number: 533-2729		Name of Event: 1ST ANNUAL OLLU 5K RUN	
Purpose and/or Theme of Parade:					
Type and Approximate Number of Persons, Vehicles and Animals Participating: 500 RUNNERS					
Length of Parade (Miles): 5K		Portion of Street Parade will Occupy:			
Remarks: CONTACT PERSON: LT. O'DELL AT 207-4313. WILL PROVIDE TRAFFIC ASSISTANCE. APPLICANT WILL PROVIDE TRAFFIC CONTROL DEVICES IN ACCORDANCE WITH THE TEXAS MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES (TMUTCD).					
I have read, fully understand, and agree to comply with the provisions of this permit and Article 13 Section 19-450 through 19-457 of the City Code of the City of San Antonio which regulates runs, walks, and other similar uses of public places. <u>Failure to comply with all provisions provided for herein Voids this permit.</u>					
Signature of Applicant				Date:	
Positive identification is required. A Social Security Card is NOT considered Positive Identification. This individual Applicant has identified himself/herself to me in the following manner:					
TYPE OF IDENTIFICATION (Driver's License, etc.)					
03434216		Other Identification Type and No		08-31-58	
Texas Driver's License No				Applicant D.O.B.	
BARRICADES REQUIRED: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		APPLICATION: <input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> REJECTED			
APPROVED BY: LT. O'DELL		APPROVAL DATE: JULY 29, 2003			
S/Chief of Police: by <i>T. Palmer</i> 5031					

APPLICATION FOR PARADE PERMIT	San Antonio Police Department	PERMIT NUMBER 2003-66
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ROUTE FOR PARADE/RUN

RUNNERS WILL RUN AROUND WOODLAWN LAKE TRAIL ONCE TO NEFF AVE
RIGHT ON NEFF AVE TO CINCINNATI
RIGHT ON CINCINNATI TO 24TH ST
LEFT ON 24TH ST TO OUR LADY OF THE LAKE UNIVERSITY

**SAN ANTONIO POLICE DEPARTMENT
INTERDEPARTMENTAL CORRESPONDENCE SHEET**

TO: Mr. Roland Lozano , Assistant City Manager
FROM: Officer William Jenkins, Traffic Section
COPIES: Captain Polonis, Lieutenant Florance, Mr. Tom Wendorf, File
RE: Ordinance Request for Parade Permit 2003-66

Date: 07/08/03

On this date, PATRICA S. CASTILLO, made an application for the 1ST ANNUAL OLLU 5K RUN to be held on OCTOBER 25, 2003. This application will need City Council approval.

I have attached a copy of the parade permit to assist you with the street closure ordinance.

If additional information is needed, please feel free to contact me at 207-2257.

Thank You,



William Jenkins, Officer
Traffic Section
San Antonio Police Department