

**CITY OF SAN ANTONIO  
INTERDEPARTMENTAL MEMORANDUM  
PURCHASING & GENERAL SERVICES DEPARTMENT**

**TO:** Mayor and City Council

**FROM:** Janie B. Cantu, Director of Purchasing & General Services

**THROUGH:** Terry M. Brechtel, City Manager

**COPIES:** Travis M. Bishop, Assistant City Manager;  
Malcolm Matthews, Director of Parks & Recreation Department;  
File

**SUBJECT:** Grass Seed

**DATE:** August 21, 2003

**SUMMARY & RECOMMENDATION:**

This ordinance authorizes the Purchasing & General Services Department to accept the low bid from BWI Companies to provide grass seed for the Parks & Recreation Department. Staff recommends approval of this ordinance.

**BACKGROUND INFORMATION:**

The attached tabulation of six bids to provide the City of San Antonio Parks & Recreation Department with grass seed is hereby submitted for council consideration and action. The low bid was submitted by BWI Companies, Inc.

The winter overseeding program for the six municipal golf courses and three driving ranges has been in effect for thirteen years with the Parks & Recreation Department. The process of overseeding provides grass for the fall and winter seasons in order to promote and sustain perennial growth. The Parks & Recreation Department utilizes this process of overseeding, which has been approved by the Professional Golfers Association and has been determined to be cost effective in maintaining grass seed growth. These revenue generating golf courses have been inducted into the Texas Golf Hall of Fame and also rated among the top municipal golf courses in Texas and have been used on the Ladies Pro Golf Tour.

The City of San Antonio Purchasing Department advertises bids in the Daily Commercial Recorder, La Prensa, The San Antonio Observer, and the San Antonio Express-News. This office also advertises bids on Public Access Channel 21, the Purchasing Website and utilizes the services of Demandstar.com to notify registered vendors of City bids.

**POLICY ANALYSIS:**

This contract will provide the City of San Antonio Parks & Recreation Department with grass seed for the winter overseeding program at the municipal golf courses and golf driving ranges. Overseeding with winter grass is necessary to assure that the greens remain in good condition during the winter season when perennial grasses are dormant. This is a one-time purchase estimated to last for one year from date of application.

**FINANCIAL IMPACT:**

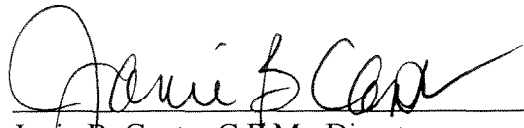
The total cost of this contract is \$31,387.84. Funding will be from the Golf Course Fund. All expenditures will be in accordance with the FY2002-2003 budget approved by City Council.

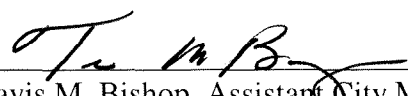
**COORDINATION**

This ordinance has been coordinated with the City of San Antonio Parks & Recreation Department.

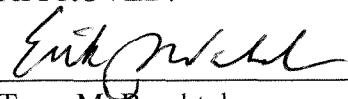
**SUPPLEMENTAL INFORMATION:**

This contract was developed utilizing the formal competitive bid process; therefore, an Ethics Disclosure Form is not required.

  
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Jamie B. Cantu, C.P.M., Director  
Purchasing & General Services

  
\_\_\_\_\_  
Travis M. Bishop, Assistant City Manager  
City Manager's Office

APPROVED:

  
\_\_\_\_\_  
for Terry M. Brechtel  
City Manager

JBC/cvc

# City of San Antonio Bid Tabulation

Opened: July 18, 2003		BWI Companies	Agrivestment Ltd.	Arellano Seed Service	Douglass W. King Co.	Estes, Inc.	Lesco, Inc.
For: Grass Seed		P.O. Box 459	2018 Portland Ave.	P.O. Box 18324	P.O. Box 200320	4718 Center Park	15885 Sprague Rd.
03-086 JH/rm		Schulenburg TX 78956	Tacoma WA 98421	San Antonio TX 78218	San Antonio TX 78220	San Antonio TX 78218	Strongsville OH 44136
	<b>Description</b>						
1	15,950 Lbs. Grass Seed, Perennial Ryegrass Blend						
	Price Lb.	\$0.8096	\$0.85	\$0.90	\$0.92	\$0.869	\$0.86
	Total	\$12,913.12	\$13,557.50	\$14,355.00	\$14,674.00	\$13,860.55	\$13,717.00
	Manufacturer	Pickseed Futura	Western Productions	Ampact Seed Co.	American Grass	International Seed	Lesco Overseeding Eagle
2	13,200 Lbs. Grass Seed, Perennial Greens (70/30)						
	Price Lb.	\$1.3996	\$1.60	\$1.65	\$1.77	\$1.57	\$1.58
	Total	\$18,474.72	\$21,120.00	\$21,780.00	\$23,364.00	\$20,724.00	\$20,856.00
	Manufacturer	Pickseed	Western Productions	Ampact Seed Co.	American Grass	International Seed	Lesco Custom
	Terms	Net 30	1-10%	Net 30	Net 30	Net 30	Net 30
	Total Award	\$31,387.84					