

**CITY OF SAN ANTONIO
INTERDEPARTMENTAL MEMORANDUM
PURCHASING & GENERAL SERVICES DEPARTMENT**

CONSENT AGENDA
ITEM NO. 9

TO: Mayor and City Council

FROM: Janie B. Cantu, Director of Purchasing & General Services

THROUGH: Terry M. Brechtel, City Manager

COPIES: Travis M. Bishop, Assistant City Manager;
Malcolm Matthews, Director of Parks & Recreation; File

SUBJECT: Backhoe

DATE: August 28, 2003

SUMMARY & RECOMMENDATION:

This ordinance authorizes the Purchasing & General Services Department to accept the low bid submitted by Alamo Ag-Con Equipment Inc. to provide the City of San Antonio Parks & Recreation Department with a backhoe. Staff recommends approval of this ordinance.

BACKGROUND INFORMATION:

The attached tabulation of one bid to provide the City of San Antonio Parks & Recreation Department with a backhoe is hereby submitted for council consideration and action. The low bid was submitted by Alamo Ag-Con Equipment Inc.

This contract will provide the City's Parks and Recreation Department with one replacement backhoe in accordance with the Vehicle Replacement Program. This unit has exceeded its replacement criteria and it has been determined the equipment is no longer economically feasible to maintain. The current equipment is nine years old, is in poor condition and the annual maintenance and repair costs are exceeding the cost for acquisition of a new unit. The maintenance and repair costs thus far have exceeded \$45,000 and requires an additional \$10,000 in repairs to make the equipment fully operational. Over the past nine years, this equipment has been down for 288 days. This backhoe is the only one assigned to this unit and when the unit is down for repairs the department must either rent one or borrow one from another department. The equipment is heavily used and would require major repairs to keep it operational. The retired unit will be traded-in as the new equipment is placed into service.

The City of San Antonio Purchasing Department advertises bids in the Daily Commercial Recorder, La Prensa and the San Antonio Observer. This office also advertises bids on Public Access Channel 21, the Purchasing Website and utilizes the services of Demandstar.com to notify registered vendors of City bids.

POLICY ANALYSIS:

This contract will provide the Parks & Recreation Department with one replacement backhoe to be utilized for cemetery operations at San Jose Cemetery. This equipment is covered by a one-year warranty for parts and labor. The successful vendor will also conduct four hours of on-site training. The contract also allows for purchase of additional units through the production of 2003 models depending upon needs and availability of funds.

FINANCIAL IMPACT:

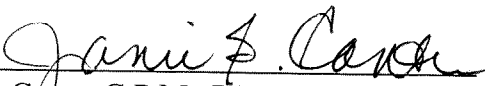
The total cost of this contract is \$52,578.00. Funding will be from the Equipment Renewal and Replacement Fund. All expenditures will be in accordance with the FY02-03 Budget approved by City Council.

COORDINATION:

This ordinance has been coordinated with the City of San Antonio Parks & Recreation Department.

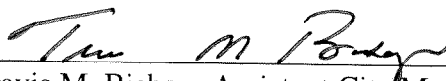
SUPPLEMENTAL INFORMATION:

This contract was developed utilizing the formal competitive bid process; therefore, an Ethics Disclosure Form is not required.

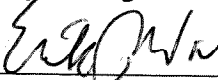


Janie B. Cantu, C.P.M., Director
Purchasing & General Services

Approved:



Travis M. Bishop, Assistant City Manager
City Manager's Office



Terry M. Brechtel
City Manager

City of San Antonio Bid Tabulation

| Opened: May 12, 2003 | | Alamo Ag-Con Equipment, Inc. 2940 SE Loop 410 San Antonio TX 78222 | |
|---|------------------------------|---|-------------|
| For: Backhoe (Tractor Mowing Equipment) | | | |
| 03-065 | PR/rm | | |
| Item | Description | | |
| 1 | Deleted | | |
| 2 | Deleted | | |
| 3 | Deleted | | |
| 4 | 1 Each - Backhoe, Side Shift | | |
| | Price Total | | \$63,578.00 |
| | Less Trade-In Unit #2488 | | \$11,000.00 |
| | Total Less Trade-In | | \$52,578.00 |
| | Make | | Terex |
| | Model | | TX760 |
| | Total Award | \$52,578.00 | |

No Bid: Jones Equipment & Turf, Inc.
 Items 1, 2 and 3 will be re-bid at a later date.