

**CITY OF SAN ANTONIO  
INTERDEPARTMENTAL CORRESPONDENCE  
CITY MANAGER'S OFFICE**

CONSENT AGENDA

ITEM NO. 12

TO: Mayor and City Council

FROM: Roland A. Lozano, Assistant to the City Manager

THROUGH: Terry M. Brechtel, City Manager

COPIES: Jelynn L. Burley, Assistant City Manager; Milo Nitschke, Director, Finance Department; Mark Kimball, Acting Assistant City Architect, City Architect's Office

RE: Henry B. Gonzalez Convention Center Expansion Project, Architectural Services

DATE: August 28, 2003

**SUMMARY & RECOMMENDATIONS**

This Ordinance approves the terms and conditions related to the fiscal closeout for services associated with the Instituto de Mexico, formerly known as the Mexican Cultural Institute and the Expansion and Renovation of the Henry B. Gonzalez Convention Center, authorizes the final payment in the amount of \$196,574.67 payable to Kell Muñoz Architects, Inc. and provides for payment.

Staff recommends approval of this Ordinance.

**BACKGROUND INFORMATION**

Under authority granted by Ordinance No. 78835, passed and approved on September 30, 1993, as amended, the City of San Antonio entered into an agreement with Kell Muñoz Wigodsky, Inc., now Kell Muñoz Architects, Inc., concerning the Henry B. Gonzalez Convention Center Expansion Project. This Agreement and subsequent amendments provided for design services for each phase of the expansion and renovation of the Convention Center which included programming, master planning, three phases of architectural document development (Schematic Design, Design Development and Construction Documents) along with Construction Administration Services and additional services to include design, program development and schematics for the Instituto de Mexico, formerly the Mexican Cultural Institute (MCI) and the Convention Center Facilities Administrative Offices.

This Ordinance provides for final payment to Kell Muñoz Architects, Inc. in the total amount of \$196,574.67 for project close-out and addresses revised construction administration fees, phasing revisions to the exterior building envelope during construction, additional lighting improvements to the lobby bridge, communications systems adjustments and related reimbursable expenses for the overall project effort. This final payment amount includes \$67,815.18, which was previously reimbursed to the City by the Construction Contractor as part of the Construction Contract Close-out Settlement. These funds have been retained by the City for payment to Kell Muñoz Architects, Inc. as part of this close-out for joint test re-inspections, construction contractor problem resolution and air handling unit testing.

**FISCAL IMPACT**

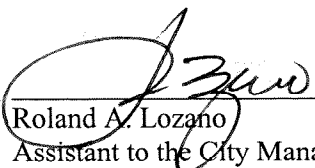
This expenditure will be funded from the Construction Contract Close-out Settlement and proceeds of the 1996 Hotel Occupancy Tax Revenue Bond Sale for the Convention Center Expansion Project. This expenditure does not increase the overall budget for the Convention Center Expansion Project and does not impact the General Fund.

**COORDINATION**

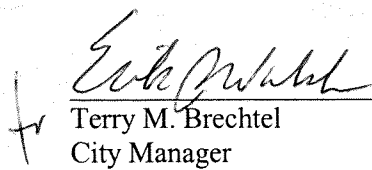
This action was coordinated with the City Attorney's Office, and the Finance Department.

**SUPPLEMENTARY COMMENTS**

This item does not require an Ethics Disclosure Statement.

  
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Roland A. Lozano  
Assistant to the City Manager

**APPROVED:**

  
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Terry M. Brechtel  
City Manager