# CITY OF SAN ANTONIO INTERDEPARTMENTAL MEMORANDUM EN NO. PURCHASING & GENERAL SERVICES DEPARTMENT

TO:

Mayor and City Council

FROM:

Janie B. Cantu, Director of Purchasing & General Services

THROUGH:

Terry M. Brechtel, City Manager

**COPIES:** 

Travis M. Bishop, Assistant City Manager;

Department Directors; File

SUBJECT:

Annual Contracts for Fiscal Year 2003-2004

DATE:

September 4, 2003

#### **SUMMARY & RECOMMENDATION:**

The attached tabulations of bids to provide the City of San Antonio with annual contracts for various materials and services is hereby submitted for Council consideration and action. Annually at this time, bids are requested for various materials, parts and services. This ordinance includes contracts for children's books; large print books; ER mapper licenses and maintenance; and wire rope on an annual basis which will be recurring needs throughout the next fiscal year. These annual contracts establish the costs and other conditions, so that repetitive bidding is not required.

Many bids are on a firm, non-escalating basis, while others such as petroleum related items and certain other commodities require escalation of prices during the contract period. Generally, bids reflect small increases over recent prior years, but in many cases reflect decreases.

It is recommended that these contracts be approved.

SECTION I:

The bids in this section are single source of supply contracts. (3 contracts)

SECTION II:

The bids in this section are competitive bids in which award is recommended to the

lowest bidders. (1 contracts)

#### **POLICY ANALYSIS:**

Annual contracts are an efficient method of securing the best prices through volume purchasing and by reducing large amounts of work related to the bid process. This group of contracts represents a portion of approximately 250 annual contracts that will be brought before City Council throughout the remainder of the fiscal year.

### **FINANCIAL IMPACT:**

Funds are not expended by this ordinance. It is estimated that approximately \$20,000,000 will be spent on annual contracts in the 2003-2004 fiscal year. All expenditures will be in accordance with the 2003-2004 budget to be approved by City Council. The total estimated amount for the contracts listed on this ordinance are approximately \$106,641.

## **SUPPLEMENTAL COMMENTS:**

Several agencies including schools, municipalities, Bexar County, San Antonio Water System, and City Public Service have been included in some of the bids in a cooperative effort.

MINORITY & WOMAN OWNED BUSINESS ENTERPRISE AWARDS:

IVIIIN	<u>UKITY &amp;</u>	WUMAN	IMNED D	OSHAD	199 EN 1	CKLVIO	L A VV E	MDD.			
	Number of	Estimated			Goal:		WBE's	Goal:	12.7		Goal:
Council	Contracts	Dollars		MBE's	11.7%			12.8%		AABE's	1.7%
Date	Awarded	Awarded	Amount	%	Awards	Amount	%	Awards	Amount	%	Awards
3-20-03	6	\$103,673	\$53,915	52.0	2	\$19,715	19.02	1			
4-10-03	5	\$415,579									
4-24-03	7	\$202,607									
5-1-03	11	\$778,624	\$415,873	53.41	2	\$439,375	56.43	2	\$1,498	.192	1
5-8-03	6	\$270,202	\$25,000	9.25	1	\$24,000	8.88	2	21		
5-15-03	5	\$157,948	\$12,240	7.75	1						
5-22-03	4	\$175,000									
5-29-03	4	\$203,809	\$25,000	12.27	2	\$9,000	4.42	1			
6-5-03	4	\$326,300	\$25,000	7.66	1	\$25,000	7.66	1	1		
6-12-03	6	\$137,000									
6-26-03	48	\$3,606,507	\$129,292	3.55	6	\$173,276	4.80	6			
8-7-03	35	\$899,830	\$235,189	26.14	6	\$301,573	33.51	8			
8-14-03	11	\$1,031,800	\$76,000	7.37	2			-			
8-28-03	18	\$730,659	\$25,676	3.51	2						
9-4-03	4	\$106,641									
TOTAL:	174	\$9,146,179	\$1,023,185	11.18	25	\$991,939	10.85	21	\$1,498	.0164	1

Janie B. Cantu, C.P.M., Director Purchasing & General Services

Approved:

Travis M. Bishop, Assistant City Manager

City Managers Office

## SECTION I COUNCIL, SEPTEMBER 4, 2003 SINGLE SOURCE BIDS

#### SECTION I: SINGLE SOURCE BIDS

The bids in this section are single source of supply contracts. The term of these contracts is indicated below.

	COMMODITY	MBE	<u>VENDOR</u>
1.	Children's Books		Book Wholesalers Inc.
	A815-04		Entire Bid
	9-1-03 through 8-31-04		Est Amount \$20,000
2	Large Print Rooks		Gale/Thorndike Press

Large Print Books
 A816-04
 9-1-03 through 8-31-04

 ER Mapper Licenses and Maintenance A922-04 Upon Award through 9-30-04 Entire Bid Est Amount \$20,000

Government Technology Services Inc Entire Bid Est Amount \$41,641

# CITY OF SAN ANTONIO BID TABULATION

## ANNUAL CONTRACT FOR: CHILDREN'S BOOKS

MLWN Book Wholesalers, Inc. 1847 Mercer Road, Suite D Lexington, KY 40511

## **DESCRIPTION**

Children's Books

ESTIMATED ANNUAL PRICE TOTAL

CONTRACT PERIOD

**TERMS** 

\$20,000.00

September 1, 2003 thru August 31, 2004

Net 30

ARW/arw A815-04

## CITY OF SAN ANTONIO BID TABULATION

## ANNUAL CONTRACT FOR: LARGE PRINT BOOKS

MLWN Gale/Thorndike Press 295 Kennedy Memorial Drive Waterville, ME 04901-4539

## **DESCRIPTION**

Large Print Books

ESTIMATED ANNUAL PRICE TOTAL

\$20,000.00

CONTRACT PERIOD

September 1, 2003 thru August 31, 2004

TERMS

Net 30

ARW/arw A816-04

# CITY OF SAN ANTONIO BID TABULATION

## ANNUAL CONTRACT FOR: ER MAPPER LICENSES AND MAINTENANCE

Government Technology Services, Inc. 3901 Stonecroft Blvd Chantilly, VA 20151

DESCRIPTION	<u>QTY</u>	UNIT COST	TOTAL COST
Image Web Server Upgrade	1	\$25,794.00	\$25,794.00
Shape File Extension for Image Web Server	1	\$10,000.00	\$10,000.00
ER Mapper 6.3 Maintenance	4	\$817.00	\$3,268.00
Image Web Server Corporate Edition Maintenance	1	\$2,579.00	\$2,579.00
(Upon Award – September 30, 2004)			
Total Estimated Annual Cost			\$41,641.00

(US COMMUNITIES CONTRACT RQ03-605674-16A)

Terms Net 30

A922-04 LB/clb

## SECTION II COUNCIL, SEPTEMBER 4, 2003 COMPETITIVE LOW BIDS

SECTION II: COMPETITIVE LOW BIDS

The bids in this section are competitive bids in which award is recommended to the lowest bidders. The terms of these contracts is indicated below.

**COMMODITY** 

<u>1</u>

1. Wire Rope A241-04

10-1-03 through 9-30-04 with two one-year options to extend

**MBE** 

**VENDOR** 

Sun West Sales Co

Entire Bid

Est Amount \$25,000

Opened:	February	28,	2003

For: Annual Contract for Wire Rope

			Sun West Sales Co.	Alamo iron Works	American Sling-El Paso	Midco Sling of San Antonio		Southwestern Electric Wire & Cable	Utilicor
A241-04		MKR/dc	30952 San Clemente Street	943 SBC Center Pkwy.	7150 Copper Queen	5435 Brewster	2600 Research Dr. Suite 200	1104 Mary Land Dr.	5120 E. East Adamo Drive
Item	Description	Estimated Quantities				San Antonio, TX 78233		Irving, TX 75061	Tampa, FL 33619
- A	Wire Rope	Quantities	O. C. S. G. C.						
^	Wife hope								
1	1/4* -6x25								
1	Price per ft.	100	\$0.30	\$0.27	\$0.40	\$0.30	\$0.68		
1	Total Price	1	\$30.00	\$27.00	\$40.00	\$30.00	\$68.00	\$33.00	\$68.00
2	1/4° -6x19								
-	Price per ft.	100	\$0.30	\$0.41			\$0.68		
	Total Price		\$30.00	\$41.00	\$40.00	\$30.00	\$68.00	\$33.00	\$68.00
3	5/16'-6x25								
-	Price per ft.	150	\$0.42	\$0.32		\$0.45			
1	Total Price		\$63.00	\$48.00	\$82.50	\$67.50	\$102.00	\$66.00	\$112.50
4	5/16*-6x19			j	1			}	]
	Price per ft.	200	\$0.42	\$0.48					
	Total Price		\$84.00	\$96.00	\$110.00	\$90.00	\$136.00	\$88.00	\$150.00
5	1/2* -6x25								
	Price per ft.	300	\$0.54	\$0.45	\$0.80	\$0.65	\$0.88	\$0.64	\$0.86
	Total Price		\$162.00	\$135.00	\$240.00	\$195.00	\$264.00	\$192.00	\$258.00
6	1/2" -6x19								
"	Price per ft.	400	\$0.54	\$0.68	\$0.80	\$0.65	\$0.88	\$0.64	
1	Total Price		\$216.00			\$260.00	\$352.00	\$256.00	\$344.00
7	9/16*-6x25								1
'	Price per ft.	800	\$0.61	\$0.59	\$0.98	\$0.85	\$0.90	\$0.83	
	Total Price		\$488.00	\$472.00	\$784.00	\$680.00	\$720.00	\$664.00	\$776.00
8	5/8*-6x25				1				
1	Price per ft.	1,000	\$0.69	\$0.66	\$1.05	\$0.86	\$0.95		
1	Total Price		\$690.00	\$660.00	\$1,050.00	\$860.00	\$950.00	\$860.00	\$1,180.00
9	5/8*-6×19								
	Price per ft.	5,000	\$0.69						
	Total Price		\$3,450.00	\$4,450.00	\$5,250.00	\$4,300.00	\$4,750.00	\$4,300.00	\$4,850.00
10	3/4*-6x25					1			
ł.	Price per ft.	900	\$1.01						
ľ	Total Price		\$909.00	\$810.00	\$1,260.00	\$990.00	\$1,152.00	\$1,053.00	\$1,332.00
11	7/8° -6x25								
	Price per ft.	100	\$1.30						
	Total Price		\$130.00	\$121.00	\$185.00	\$120.00	\$192.00	\$157.00	\$217.00
12	1°-6x25								
	Price per ft.	100	\$2.75						
1	Total Price		\$275.00	\$172.00	\$205.00	\$195.00	\$216.00	\$197.00	\$277.00
13	7/8*-6×36				la constant de la con				
	Price per ft.	150	\$1.37						
1	Total Price		\$205.50	\$235.50	\$337.50	\$270.00	\$342.00	\$280.50	\$405.00
1		l de la constant	# Section 1	11	The state of the s	1 The second second	1 1 1 No. 1 1		1

Opened:	February 28, 2003								
_	Annual Contract for Miles Dans								
For:	Annual Contract for Wire Rope			· · · · · · · · · · · · · · · · · · ·	C	No. of the second	To	Southwestern Electric	Utilicor
			Sun West Sales Co.	Alamo Iron Works	American Sling-El Paso	Midco Sling of San	Source Supply	Wire & Cable	Utilicor
						Antonio	Company	Wile & Cable	
ļ		****	00000 0 01	943 SBC Center	7150 Copper Queen	5435 Brewster	2600 Research Dr.	1104 Mary Land Dr.	5120 E. East Adamo
A241-04		MKR/dc	li .		7 150 Copper Queen	5435 DIEWSIEI	Suite 200	1104 mary Land Or.	Drive
			Street	Pkwy.			Saite 200		
14.0	Description	Estimated	Hayward,	San Antonio,	El Paso,	San Antonio,	Plano,	Irving,	Tampa,
Item	Description	Quantitles	CA 94544	TX 78219	TX 79915	TX 78233	TX 75074	TX 75061	FL 33619
В	Galvanized, Drop Forged Wire Rope Clips (Cable Clamps)	Guantinos							
"	Garanized, Biop i digod into riops and (and a sure)			1					
1	¼·								
,	Price each	4	\$1.67	\$1.78	\$2.30	\$0.69	\$1.80		
	Total Price		\$6.68			\$2.76	\$7.20	\$5.44	\$4.48
2	5/16"		1						
	Price each	4	\$1.70	\$1.82	\$2.40	\$0.7			
	Total Price		\$6.80		\$9.60	\$2.92	\$7.52	\$5.60	\$5.16
3	1/2*								
"	Price each	6	\$2.72	\$3.21	\$4.05				
	Total Price		\$16.32		\$24.30	\$7.2	\$19.20	\$13.62	\$19.62
4	9/16"								
	Price each	6	\$3.62	\$4.85					
	Total Price		\$21.72	\$29.10	\$30.00	\$9.9	\$24.00	\$18.00	\$26.10
5	5/8*								
	Price each	6	\$3.74		\$5.15				
	Total Price		\$22.44	\$24.66	\$30.90	\$10.8	\$24.60	\$18.70	\$29.34
6	34*								
	Price each	4	\$4.75						
	Total Price		\$19.00	\$18.20	\$26.60	\$10.0	\$21.0	\$15.8	\$25.56
7	7/8"								
1	Price each	4	\$6.60						
	Total Price		\$26.40	\$30.20	\$33.40	0 \$13.2	\$30.40	\$22.0	\$30.32
8	1"								60.70
	Price each	10	\$7.68						
	Total Price		\$76.80	\$111.20	\$110.00	0 \$48.0	\$87.86	\$64.0	\$67.60
1		1							
C	Galvanized, Heavy Duty Wire Rope Thimble							1.	
1	N.		60.00	\$0.32	\$0.5	0 \$0.1	9 \$0.4	\$0.2	\$0.54
	Price each	2	\$0.33	<b>{</b> {					
	Total Price		\$0.66	\$0.04	\$1.0	0 \$0.5	\$0.0	0	1
2	5/16"		\$0.4	\$0.43	\$0.8	0 \$0.2	6 \$0.6	8 \$0.3	\$0.80
	Price each	2							
_	Total Price		\$0.86	\$0.80	\$1.0	\$0.5	- \$1.3	\$0.0	1
3	½'	1	\$1.2	\$1.2	\$2.1	0 \$0.7	0 \$1.7	7 \$1.0	7 \$1.34
	Price each	2	\$1.20						
1 .	Total Price	1	\$2.5	\$2.4	\$4.2	7	30.5	<b>J</b> 2	1
4	9/16*	4	\$1.2	8 \$1.2	\$2,1	0 \$0.8	5 \$1.9	7 \$1.0	7 \$1.45
	Price each		\$5.1						
۱ -	Total Price		\$3.1	34.0	1				
5	5/8"	4	\$1.7	8 \$1.5	\$2.4	0 \$0.9	0 \$1.9	7 \$1.5	0 \$1.56
	Price each Total Price		\$7.1						0 \$6.24
6	total rice								
0	Price each	2	\$3.2	4 \$3.2	\$4.9	51.8			
1	Total Price	_	\$6.4						0 \$5.26
L	TOTAL TINGS								

Opened:	February 28, 2003
Com.	Annual Contract for Wire Rope

For:	Annual Contract for Wire Rope								
			Sun West Sales Co.	Alamo Iron Works	American Sling-El Paso	Midco Sling of San Antonio	Source Supply Company	Southwestern Electric Wire & Cable	Utilicor
A241-04		MKR/dc	30952 San Clemente Street	943 SBC Center Pkwy.	7150 Copper Queen	5435 Brewster	2600 Research Dr. Suite 200	1104 Mary Land Dr.	5120 E. East Adamo Drive
Item	Description	Estimated Quantities	Hayward, CA 94544	San Antonio, TX 78219	El Paso, TX 79915	San Antonio, TX 78233	Plano, TX 75074	Irving. TX 75061	Tampa, FL 33619
7	7/8* Price each Total Price	2	\$4.53 \$9.06		\$5.65 \$11.30				\$2.95 \$5.90
8	1* Price each Total Price	2	\$6.96 \$13.92	\$5.71	\$10.55 \$21.10	\$3.10	\$8.85		
a	Galvanized, Screw Pin Anchor Shackle								
1	3/8* Price each Total Price	2	\$2.80 \$5.60		\$3.85 \$7.70				\$2.69 \$5.38
2	'A'* Price each Total Price	3	\$4.49 \$13.47	\$4.98					
3	5/8* Price each Total Price	3	\$7.43 \$22.29						
4	** Price each Total Price	3	\$10.10 \$30.30		\$13.95 \$41.85				
5	7/8* Price each Total Price	2	\$13.47 \$26.94						
6	1" Price each Total Price	2	\$17.28 \$34.56						
7	1 1/8* Price each Total Price	2	\$24.27 \$48.54						
8	1 ¼* Price each Total Price	2	\$13.10 \$26.20						
Ε	Alloy Eye Hooks (Slip Hooks)								
1	1 ½ Ton Price each Total Price	6	\$4.45 \$26.94						
2	2 Ton Price each Total Price	3	\$5.78 \$17.3						
3	3 Ton Price each Total Price	2	\$7.77 \$15.54						
4	5 Ton Price each Total Price	2	\$12.8° \$25.74						

Opened: February 28, 2003

For:	Annual Contract for Wire Rope

For:	Annual Contract for Wire Rope						A STATE OF THE STA		
			Sun West Sales Co.	Alarno Iron Works	American Sling-El Paso	Midco Sling of San Antonio	Source Supply Company	Southwestern Electric Wire & Cable	Utilicor
241-04		MKR/dc	30952 San Clemente Street	943 SBC Center Pkwy.	7150 Copper Queen	5435 Brewster	2600 Research Dr. Suite 200	1104 Mary Land Dr.	5120 E. East Adamo Drive
Item	Description	Estimated Quantities	Hayward, CA 94544	San Antonio, TX 78219	El Paso, TX 79915	San Antonio, TX 78233	Plano. TX 75074	Irving, TX 75061	Tampa, FL 33619
5	7 Ton Price each Total Price	2	\$24.19 \$48.38						
6	11 Ton Price each Total Price	2	\$46.22 \$92.44						
F	Galvanized Hook & Eye Tumbuckle								
1	3/8 x 6 Price each Total Price	2	\$9.50 \$19.00						
2	½ x 12 Price each Total Price	2	\$17.62 \$35.24						
3	5/8 x 12 Price each Total Price	1	\$23.15 \$23.15						
4	% x 12 Price each Total Price	2	\$32.83 \$65.66						
5	1 x 12 Price each Total Price	1	\$57.02 \$57.02						
6	1 x 24 Price each Total Price	1	\$101.99 \$101.9						
7	1 ¼ x 24 Price each Total Price	1	\$137.3 \$137.3		\$174.40 \$174.40				
G	High Test (Grade 40) Grab Hook								
1	1/4° Price each Total Price	8	\$1.9 \$15.2						
2	3/8* Price each Total Price	6	\$3.1 \$19.1						
3	½" Price each Total Price	8	\$5.9 \$47.6						
	Delivery		5-10 Day	s 30 Day	s 4 Day	s 1 Da	y 10 Day	zs 2 Day	7 Day
	Terms		Net 3 \$7,930.1						
l	Estimated Totals	<u> </u>	\$7,930.1	50,094.2	2 35,504.0	30,087.5	0,0,0,0,0	0,1,75.5	<u> </u>

No Bid: Commercial Body Corp. CP: 09/30/2004 OPT: 2-1 YR. EXTEN. 2006

TERM: October 2003 - September 2004 with two (2) one-year extensions.

CONTRACT AMOUNT: Estimated \$25,000.00 for one year, \$ 75,000.00 for three years.

END USERS: Parks & Recreation and Public Works.

SCOPE: Wire rope used for repairs.