

**CITY OF SAN ANTONIO  
INTERDEPARTMENTAL MEMORANDUM  
PUBLIC WORKS DEPARTMENT**

**TO:** Mayor and City Council

**FROM:** Thomas G. Wendorf, P.E., Director of Public Works

**THROUGH:** Terry M. Brechtel, City Manager

**COPIES TO:** Melissa ByrneVossmer, Lou Lendman, Milo Nitshcke, Andrew Martin, Steven F. Hodges, and File

**SUBJECT:** Ordinance authorizing payment of \$1,400 for appraisal services incurred in land acquisition

**DATE:** September 4, 2003

**SUMMARY AND RECOMMENDATIONS**

This ordinance authorizes funds in the amount of \$1,400 from 1999 General Obligation Street Improvement Bonds, payable to Dugger, Canaday, Grafe Incorporated for appraisal services in connection with the Nakoma – U.S. 281 to Warfield, an authorized 1999 General Obligation Street Improvement Bond project, located in Council District 9.

Staff recommends the approval of this ordinance.

**BACKGROUND INFORMATION**

There are two parcels to be acquired in this two-parcel project. This project will be let for contract in December 2004 by the Texas Department of Transportation, start construction in March 2005, and be completed by November 2005. The scope of this project includes the widening of the existing two-lane roadway to four lanes with a channelized right turn lane at the intersection, (approximately 52 feet) with curbs, six-foot sidewalks against the curb, and necessary drainage.

**POLICY ANALYSIS**

Approval of this ordinance will be a continuation of City Council policy to complete previously approved 1999 General Obligation Street Improvement Bond funded Capital Improvement Projects.

### **FISCAL IMPACT**

This is a one-time capital improvement expenditure within budget and included in the FY03-FY08 Capital Improvement Program Budget. Funds in the amount of \$1,400 are available from 1999 General Obligation Street Improvement Bonds and authorized payable to Dugger, Canaday, Grafe, Incorporated. This item represents a portion of a total estimated City project cost of \$740,014.

### **COORDINATION**

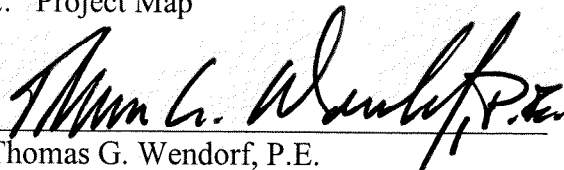
This ordinance was coordinated with the Finance Department, the Office of Management and Budget, the City Attorney's Office, and the Texas Department of Transportation.

### **SUPPLEMENTARY COMMENTS**

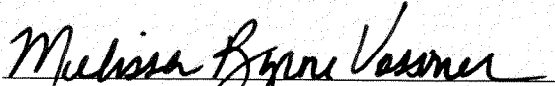
The Discretionary Contracts Disclosure Form required by the Ethics Ordinance is included.

### **ATTACHMENTS**

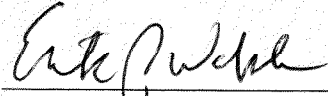
1. Discretionary Contracts Disclosure Form
2. Project Map

  
Thomas G. Wendorf, P.E.  
Director of Public Works

8/21/03

  
Melissa Byrne Vossmer  
Assistant City Manager

Approved:

  
Terry M. Brechtel  
City Manager

## **ATTACHMENT**

### **FISCAL DATA**

**Project Name: NAKOMA – U.S. 281 TO WARFIELD**

Council District 9

#### **Budget Information:**

This is a one-time capital improvement expenditure.

Funds in the amount of \$1,400 are included in the FY03-FY08 Capital Improvement Program Budget.

Funds are available from 1999 General Obligation Street Improvement Bonds transferred to Fund 45-979043.

This item is within budget.

This item represents a portion of a total estimated City project cost of \$740,014.

Request this ordinance create an Index Code entitled Appraisal Fees in Fund 45-979043.

**City of San Antonio**  
**Discretionary Contracts Disclosure\***

For use of this form, see *City of San Antonio Ethics Code, Part D, Sections 1&2*  
Attach additional sheets if space provided is not sufficient.  
State "Not Applicable" for questions that do not apply.

\* This form is required to be supplemented in the event there is any change in the information under (1), (2), or (3) below, before the discretionary contract is the subject of council action, and no later than five (5) business days after any change about which information is required to be filed.

**Disclosure of Parties, Owners, and Closely Related Persons**

For the purpose of assisting the City in the enforcement of provisions contained in the City Charter and the Code of Ethics, an individual or business entity seeking a discretionary contract from the City is required to disclose in connection with a proposal for a discretionary contract:

(1) the identity of any individual who would be a party to the discretionary contract:

R. DON CANADAY

(2) the identity of any business entity that would be a party to the discretionary contract:

DUGGER, CANADAY, GRAFE, INC.

and the name of:

(A) any individual or business entity that would be a subcontractor on the discretionary contract:

NOT APPLICABLE

and the name of:

(B) any individual or business entity that is known to be a partner or a parent or subsidiary business entity of any individual or business entity who would be a party to the discretionary contract:

NOT APPLICABLE

<sup>1</sup> A business entity means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust, unincorporated association, or any other entity recognized by law.

# City of San Antonio

## Discretionary Contracts Disclosure\*

For use of this form, see City of San Antonio Ethics Code, Part D, Sections 1&2  
Attach additional sheets if space provided is not sufficient.  
State "Not Applicable" for questions that do not apply.

\* This form is required to be supplemented in the event there is any change in the information under (1), (2), or (3) below, before the discretionary contract is the subject of council action, and no later than five (5) business days after any change about which information is required to be filed.

(3) the identity of any lobbyist or public relations firm employed for purposes relating to the discretionary contract being sought by any individual or business entity who would be a party to the discretionary contract.

NONE

### Political Contributions

Any individual or business entity seeking a discretionary contract from the city must disclose in connection with a proposal for a discretionary contract all political contributions totaling one hundred dollars (\$100) or more within the past twenty-four (24) months made directly or indirectly to any current or former member of City Council, any candidate for City Council or to any political action committee that contributes to City Council elections, by any individual or business entity whose identity must be disclosed under (1), (2), or (3) above. Indirect contributions by an individual include but are not limited to contributions made by the individual's spouse, whether statutory or common-law. Indirect contributions by an entity include but are not limited to contributions made through the officers, owners, attorneys, or registered lobbyists of the entity.

To Whom Made:	Amount:	Date of Contribution:
NONE		

### Disclosures in Proposals

Any individual or business entity seeking a discretionary contract with the city shall disclose any known facts which reasonably understood raise a question<sup>2</sup> as to whether any city official or employee would violate Section 1 of Part B, Improper Economic Benefit, by participating in official action relating to the discretionary contract.

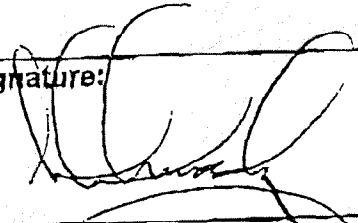
NONE

<sup>2</sup> For purposes of this rule, facts are "reasonably understood" to "raise a question" about the appropriateness of official action if a disinterested person would conclude that the facts, if true, require recusal or require careful consideration of whether or not recusal is required.

**City of San Antonio**  
**Discretionary Contracts Disclosure\***

*For use of this form, see City of San Antonio Ethics Code, Part D, Sections 1&2  
Attach additional sheets if space provided is not sufficient.  
State "Not Applicable" for questions that do not apply.*

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<b>Signature:</b> 	<b>Title:</b> PRESIDENT  <b>Company:</b> DUGGER, CANADAY, GRAFE, INC.	<b>Date:</b> 6/17/2003

# Nakoma - U.S. 281 to Warfield

